

**Tomball Hospital Authority
Board of Directors
September 22, 2021**

Present:

Vicki Clark, Chairman
Jack Smith, VP
Jim Ross, Treasurer
Tom Kikis, Secretary
Danny Marburger
David McClinton
Latrell Shannon
Steve Vaughan
Lori Wilson

Absent:

Bill Hogue
Christina Nash

Also Present:

Lynn LeBouef (CEO)
Marilyn Kinyo (CAO)
Robert Spurck (Reed, Claymon, Meeker & Hargett) (Via Zoom)
Karla Velasquez (Myrtle Cruz)
Matt Rogers (Weaver and Tidwell, LLP)
Anna Stevens (Weaver and Tidwell, LLP)
Rick Gatewood (Families Feeding Families)
Holly Cook (Families Feeding Families)
Camile Hamilton (Families Feeding Families)
Timika Simmons (TOMAGWA)

Tomball Hospital Authority Board Meeting

1. Call to Order
 - A. Vicki Clark, President of the Board, called the meeting to order at 4:00P.M. CST on Wednesday, September 22, 2021. David McClinton read the Foundation's Mission Statement.
2. Approval of minutes from the August 25, 2021 board meeting. A motion was made by David McClinton and was seconded by Tom Kikis to approve the minutes from the July 28, 2021 minutes. The motion was unanimously passed.
3. The Oath of Office was administered to Jim Ross, Latrell Shannon, Jack Smith and David McClinton.
4. The Board reviewed THA's committee assignments for the 2021/2022 year. A few changes were made to the assignments. A motion to approve the committee assignments as presented was made by Tom Kikis and was seconded by David McClinton. The motion carried unanimously.
5. Community Input – No Community Input for September 2021.
6. Weaver 2020/2021 Audit Presentation – Matt Rogers and Anna Stevens came to present to the Board the results of our 2020/2021. It was a clean audit. We received the unmodified highest rating. Matt reviewed the Auditors report as well as the Management discussion. The one thing that they were able to help us with is that the estimated amount due to 3rd party payors will be taken off our books because it is past the statute of limitations. A motion to approve this audit as presented was made by Tom Kikis and was seconded by Jack Smith. The motion passed unanimously.

- A. A motion was also made by Tom Kikis and seconded by Vicki Clark to remove the estimated amount due to 3rd party payors in the amount of \$183,904.00. The motion passed unanimously.

7. Financial Report

A. Financial Summary

An update on the August 31, 2021 financials was given by Karla Velasquez. She reviewed the balance sheet - cash total \$690,936.61, investments were up a little last month to \$134,072,157.77, with a total for the month of \$134,763,094.38 for August 2021. Total liabilities and equities for the month were \$136,040,653.75. Karla went on to review the P&L statement. Total income of \$160,693.69, total expenses of \$89,475.01 and net ordinary income of \$71,218.68 net income of \$3,719,438.82. Marilyn Kinyo presented and reviewed the cash report for August 2021. The major expenses for the month were paid to TOMAGWA August salaries and supplies, Inspiring Possibilities, PTSD Foundation and Tomball Pregnancy Center. Lynn LeBouef went on to report on the P&L Budget performance was \$29,936.04 over budget on income and \$20,830.33 under budget on expenses. A motion was made by David McClinton and seconded by Latrell Shannon to approve the August 2021 financials as presented. The motion was unanimously passed.

- B. Legal Bills – The legal bills from Reed, Claymon for August/September 2021 were reviewed by the Board. The invoice for this month from Reed, Claymon was in the amount of \$2,537.50. A motion to approve the legal invoices for August/September 2021 in the amount of \$2,537.50 was made by Jack Smith and was seconded by Danny Marburger. The motion passed unanimously.

- 8. The Finance Committee reviewed the two applications for a new Operational account as well as Payroll account. They made the recommendation to go with Frost Bank. After further discussion a motion was made by the Finance Committee and was seconded by Danny Marburger. The motion carried with eight yays and no nays, with Vicki Clark abstaining.
- 9. 2021/2022 Insurance quote was reviewed by the board members. After a brief discussion a motion to approve was made by Vicki Clark and seconded by David McClinton. The motion carried unanimously.

10. TOMAGWA

- A. Monthly Dental update for August 2021 was presented to the board. They have reported that they budgeted to see 333 patients and saw 383 patients. No action required this month.

11. Monthly and Quarterly Reports for August 2021

- A. Inspiring Possibilities monthly report for August 2021 was presented. The total invoice for August was \$6,557.00. A motion to approve was made by Tom Kikis and was seconded by David McClinton. The motion carried unanimously.
- B. TOMAGWA – The Board reviewed the August 2021 management report and financials for TOMAGWA.
- C. Meals on Wheels of Montgomery County Q2 Report – In the second quarter they served 4,915 meals to 208 seniors. A motion to approve the \$29,490 invoice was made by Lori Wilson and seconded by Vicki Clark. The motion carried unanimously.

12. August 2021 Funding Applications

- A. Families Feeding Families, Inc. - They are requesting \$55,000 to feed 5000 Thanksgiving dinner. In 2020 they fed 2200 people. Before the end of the event, they had run out of food. I did reach out to them and asked why the big jump from 2200 to 5000? They responded Typically; a normal rate of growth would be about 500 meals a year putting them at 2700. They have increased the planned meals an additional 2300 because they are growing their satellite locations. While the main event is held in Tomball (at Salem) we have satellites in Magnolia, Tomball MLK Park, Tomball Troy Street, Tomball Cherry Street, Tomball Lovett

Street and Spring Cypress. The request from those areas and our main event adds up to 5000. They came to address the board. They let the board know that they serve low to moderate income families. This event takes place on Thanksgiving week and provides more than just meals, they provide ministry, free eye exams (Tomball Lions Club), free flu shots, hygiene kits passed out, meals delivered to shut ins as well as basic health checks. Luby's provides the meals at \$10.00 per meal. After a great deal of discussion, the board decided to fund \$12,500 for this year. A motion to approve the \$12,500 was made by Vicki Clark and was seconded by David McClinton. The motion carried unanimously.

- B. TOMAGWA – They are requesting \$593,645.00 for the continued operations of the Tomball Regional Health Foundation Dental Clinic at TOMAGWA HealthCare Ministries Tomball campus. Funds will specifically be used to support staff salaries and patient care expenses. Timika Simmons was present to speak with the Board about their funding request. After a great deal of discussion with Timika Simmons both parties realized we need to redefine how we fund the dental program. This funding request has been tabled until TOMAGWA and the Funding Committee can meet to redefine the terms of the funding. A motion was made to continue the current funding agreement for September and October to allow the Funding Committee time to redefine the contract to better suit both organizations. A motion was made by David McClinton and was seconded by Latrell Shannon. The motion carried unanimously.
- C. Klein ISD - Change request. They are requesting to purchase a different audiology equipment than was previously approved. They will be covering the additional \$3,835 for the upgrade. A motion was made by the Executive Committee and was seconded by David McClinton to approve the change. The motion carried unanimously.
- D. Lone Star College - TRHF awarded LSC-Tomball a grant in fiscal year 2020 toward equipment purchases benefiting their health occupation programs. However, due to pandemic-related production delays, they are not able to even place orders for the heart and lung model simulators until after the August 31st deadline. We humbly request an extension until November 30, 2021 to place orders for these remaining items. Also, due to some purchase savings, the remaining grant balance is \$5,180. LSC-Tomball requests your permission to spend the balance on the following:
 - 1. We received a grant from THECB to cover some student fees for ATI – an educational platform used in the nursing program. These fees include an educational electronic health record and virtual simulations. The grant from THECB, however, will only cover Texas residents. We currently have 4 international students in our associate degree nursing program. These students will have to pay for the additional ATI modules. The fees for the duration of their program includes \$645/student for a total of \$2,580.
 - 2. Additionally, we have two clinical facilities that are now requiring students to be fit tested for N-95 masks prior to attending clinical. These hospitals have also indicated that they will not be providing the fit testing. As this notification just happened, we do not have the supplies to make this happen. Our Director of Nursing Programs, Tracie Wood, has made arrangements for the initial 20 students. We plan to have faculty certified to perform the fit testing. We will need start up equipment. I am still waiting on specific requirements from the facilities, but I am estimating the costs to be around \$2,000.

After discussing this request to purchase equipment as well as to use the remaining funds a motion was made by the Executive Team and was seconded by Lori Wilson. The motion carried unanimously.

- E. TEAM – Dental program they are requesting \$75,000 for emergency dental care for its clients up to the amount of \$2000 per individual per year. For the medical side they are requesting

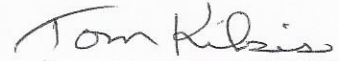
\$15,000 to provide emergency medical care assistance for its clients up to the amount of \$500.00 per individual per year. A motion to approve was made by the Executive Committee and was seconded by David McClinton. The motion carried unanimously.

- F. Inspiring Possibilities— They are requesting \$85,576.00 in scholarship expenses for 40 of the 65 students with approved applications. Beginning October 1, 2021, thanks to a generous in-kind and monetary donation from the Lieder family, the 25 students with approved applications not currently participating in the program will begin classes on-site at Reach Unlimited. These are adults with Intellectual and Developmental disabilities, a demographic at significant risk for obesity and health related illness. Obesity rates for adults with disabilities are 58% higher than for adults without disabilities. A motion was made by the Executive Committee and was seconded by David McClinton. The motion carried unanimously.

13. There was no update on the Medical Complex Drive property this month.

Adjournment

There being no further business, the meeting was adjourned at approximately 6:04PM CST.



Tom Kikis, Secretary