

**Tomball Hospital Authority
Board of Directors
October 28, 2020**

Present Via Zoom Video:

**Vicki Clark, Chairman
Jack Smith, VP
Jim Ross, Treasurer
Tom Kikis, Secretary
Bill Hogue
Danny Marburger
David McClinton
Christina Nash
Latrell Shannon
Lori Wilson**

Absent:

Steve Vaughan

Also Present:

**Lynn LeBouef (CEO)
Marilyn Kinyo (CAO)
Kevin Reed (Reed, Claymon, Meeker & Hargett)
Karla Velasquez (Myrtle Cruz)**

Tomball Hospital Authority Board Meeting

1. Call to Order
 - A. Vicki Clark, President of the Board, called the meeting to order at 4:04P.M. CST on Wednesday, October 28, 2020. Roll call checked due to this meeting being a zoom meeting. Lynn LeBouef read the Foundation's Mission Statement.
2. Approval of minutes from the September 23, 2020 board meeting. A motion was made by Jack Smith and was seconded by Vicki Clark to approve the board meeting minutes from the September 23, 2020. The motion was unanimously passed.
3. Community Input – No report this month.
4. Financial Report
 - A. Financial Summary

An update on the September 30, 2020 financials was given by Karla Velasquez. She reviewed the balance sheet - cash total \$116,028.12, investments were down a little this month to \$111,963,135.11, with a total for the month of \$112,081,163.23 for September 2020. Total liabilities and equities for the month were \$112,154,597.97. Karla went on to review the P&L statement. Total income of \$371,763.61, total expenses of \$146,457.93 and net ordinary income of \$225,295.68, net income of \$6,065,660.070. Marilyn Kinyo presented and reviewed the cash report for September 2020. The major expenses for the month were to TOMAGWA, Inspiring Possibilities, Tomball Pregnancy Center, Meals on Wheels Montgomery County, PTSD Foundation, Lone Star College Foundation, Weaver & Tidwell and Creative Risk Funding. Lynn went on to report on the P&L Budget performance was \$83,141.87 over budget on income and \$17,180.59 under budget on expenses. A motion was made by Tom Kikis and seconded by David McClinton to approve the September 2020 financials as presented. The motion was unanimously passed.
 - B. Legal Bills – The legal bills from Reed, Claymon for September 2020 were reviewed by the Board. The invoices from Reed, Claymon was in the amount of \$1,424.50. A motion to approve the legal invoices for August/September 2020 in the amount of \$1,424.50 was made by Latrell Shannon and was seconded by Vicki Clark. The motion passed unanimously.

- C. A ratification request has been made to the Board of Directors to transfer funds from the Investment account to the Operational account in the amount of \$1,003,303.15. A motion was made by the Executive Committee and seconded by David McClinton. The motion carried unanimously.
5. Wells Fargo Q3 Report was submitted to the Board for review. Russell Kent was unable to be at the meeting in October but will be at the November meeting to present the report and answer any questions that the Board may have. Lynn quickly reviewed the report. A motion to approve was made by David McClinton and seconded by Jim Ross. The motion carried unanimously.
6. The Board reviewed the 2020/2021 Insurance renewal premium summary that was approved by the Executive Committee. It went up around \$3,700 because of Covid-19 as well as our Investment account balance. A motion to ratify the Executive Committee approval was made by Vicki Clark and seconded by Bill Hogue. The motion carried unanimously.
7. TOMAGWA
- A. Monthly Dental update for September 2020 was presented to the board. They have reported that they budgeted to see 333 patients and saw 391 patients. No action required this month.
8. A discussion regarding the affiliation agreement with HCA Tomball was had. Lynn received a few calls from HCA this morning requesting that before the Board makes their final decision, they would like to make an additional presentation at the November meeting. The Board discussed that they have had no communication with the new CEO and no information on projects the foundation has already funded. Last month a representative from Corporate talked about things that the hospital is doing and requested continued support for the DSRIP program. The Board discussed that they would feel more comfortable funding a different project with HCA Tomball other than the DSRIP program. After a in depth discussion a motion was to terminate the affiliation agreement with HCA Tomball. A motion to terminate was made by David McClinton and was seconded by Jack Smith. The motion passed 9 yays and Lori Wilson abstained. The motion carried unanimously.
9. October 2020 Funding Applications
- A. Concordia Lutheran High School – CPR/AED/First Aid Training and Certification in the amount of \$2,700 and Teen Drinking and Driving / Distracted (Shattered Lives Program in the amount of \$8000. After a brief discussion a motion was made to approve this request in the amount of \$10,700 by the Funding Committee and was seconded by Tom Kikis.
- B. Review Outstanding Agreements that either have never requested funds, have remaining funds or funds cannot be used because of COVID-19.
- Broussard Park – Discussed that we still have \$235,000 earmarked for the park that has never been requested. The Board would like us to contact them to see if the funds will still be needed.
 - EVIEWS System – There is a little over \$8,475 left and this project is closed and the provider has gone out of business. The overage need to be removed from the budget.
 - Health & Wellness Alliance – There is \$1000 remaining that was granted to them this year for the Health and Wellness luncheons. Only one luncheon was able to take place prior to the Covid-19 shut down. After discussing that we have had to ask for remaining and unused funds back from other organizations a motion was made by the Funding Committee and was seconded by David McClinton to request that the funds are returned. The motion carried unanimously.
10. Quarterly Reports
- A. NAM Q3 funding report was presented. They served over 200 clients 10,495 frozen meals, 10,295 breakfast meals and 1355 shelf stable meals delivered. A motion to approve the Q3 report was made by Vicki Clark and seconded by David McClinton. The motion carried unanimously.
- B. Swim Safety Q3 report. Several students received lessons in this quarter in the amount of \$2,116.10. A motion to approve was made by Vicki Clark and was seconded by Lori Wilson. The motion carried unanimously.
- C. Montgomery County Youth Services Q3 report was presented. 217 hours of direct services were given in Q3. 9 new unduplicated clients, 52 youth served, 33 family sessions serving 85 unique individuals.

A motion to approve the \$7500.00 Q3 payment was made by Vicki Clark and was seconded by Latrell Shannon. The motion carried unanimously.

- D. TEAM Dental Q1 and Medical Q1 reports were presented. A motion to approve the payment in the amount of \$11,486.66 to TEAM was made by Danny Marburger and was seconded by Vicki Clark. The motion carried unanimously.
- E. Inspiring Possibilities monthly report was presented. After a brief discussion a motion was made by David McClinton and was seconded by Lori Wilson in the amount of \$5,056.00. The motion carried unanimously.

Adjournment

There being no further business, the meeting was adjourned at approximately 4:41PM CST.

Tom Kikis
Tom Kikis, Secretary