

Tomball Hospital Authority  
Board of Directors  
September 28, 2022

**Present:**

Vicki Clark, Chairman  
Jack Smith, VP  
Tom Kikis, Secretary  
Jim Ross, Treasurer  
Bill Hogue  
Danny Marburger  
David McClinton  
Latrell Shannon  
Lori Wilson

**Absent:**

Christina Nash

**Also Present:**

Marilyn Kinyo (CAO)  
Jeffrey Klein (CEO)  
Kevin Reed (Reed, Claymon, Meeker & Hargett)  
Karla Velasquez (Myrtle Cruz)  
Randy Parr (Tomball City Council Liaison)  
Russell Kent (Wells Fargo)  
Paul LeBouef (Wells Fargo)  
Angela Caraway (Wells Fargo)  
Melissa Greer (Wells Fargo)  
Bruce Hillegeist (Tomball Chamber of Commerce)  
Matt Rogers (Weaver)  
Anna Stevens (Weaver)  
Jo Stevenson (Higginbotham)

**Tomball Hospital Authority Board Meeting**

1. Call to Order
  - A. Vicki Clark, Chairman of the Board, called the meeting to order at 3:58PM. CST on Wednesday, September 28, 2022. Jack Smith read the Foundation's Mission Statement.
2. Approval of minutes from the August 24, 2022 Board meeting minutes. A motion was made by Lori Wilson and was seconded by Jack Smith to approve the August 24, 2022 Board Meeting minutes. The motion carried unanimously.
3. Community Input – Bruce Hillegeist addressed the Board to thank them for their consideration of funding the bands for the 57<sup>th</sup> Annual Tomball Holiday Parade. He and the Chamber appreciate the Boards continued support.
4. Matt Rogers and Anna Stevens from Weaver presented the 2021/2022 – The audit looks good. Matt reviewed the auditor governance communications letter. The only significant change to note was the GASB standards for the lease which the Board adopted and was has been reflected in the audit. A motion to approve the audit as presented was made by Tom Kikis and was seconded by Jim Ross. The motion carried unanimously.
5. Insurance Renewal for 2022/2023 – Jo Stevenson from Higginbotham Insurance came to answer any questions that the board had for her on the recent quote. Jo did go through the sheet that show that they do go out to market and what the response they received from different vendors. There were questions on the D&O coverage. Jo let them know that this coverage protects the board members and their personal assets. Kevin asked what the difference in coverage in the \$10 million and \$5 million dollar policy. Both cost and coverage. They have never priced it out that way. It has always been quoted at \$10 million. Kevin does not believe that this Board has much exposure because of the way that the funding agreements are worded. She went on to review the insurance proposal and specifically the premium summary and comparison. The Board would like



to see additional quotes on the D&O insurance at \$1, \$2 and \$5 million dollar coverage. A motion to approve was made by Lori Wilson and seconded by Jim Ross to approve the quote as is, but give the Executive Committee the authority to approve a quote before Friday for D&O coverage for \$1, \$2, and \$5 million dollar as well as the deductible. The motion carried unanimously.

6. Financial Report

A. Financial Summary

An update on the August 2022 financials was given by Karla Velasquez. She reviewed the balance sheet - cash total \$1,158,336.44, investments were down for this month to \$107,937,494.15, with a total for the month of \$109,095,830.59 for August 2022. Total liabilities and equities for the month were \$110,374,132.09. She went on to review the P&L statement. Total income of \$193,071.41 total expenses of \$95,548.76 and net ordinary income of \$97,522.65, net income of \$3,022,882.22. Marilyn Kinyo presented and reviewed the cash report for August 2022. The major expenses for the month were to Tomball Pregnancy Center, TOMAGWA, PTSD Foundation, Inspiration Ranch, As-Salam Clinic, Inspiring Possibilities and Boyden third payment. Karla went on to report on the P&L Budget performance was \$94,741.07 over budget on income and \$19,165.37 under budget on expenses. A motion was made by Tom Kikis and seconded by Vicki Clark to approve the August 2022 financials as presented. The motion passed unanimously.

Russell Kent briefly reviewed where are our investment account stands as of today. Since inception we are still up 6.73%. We have \$10 million in cash that we can reinvest when we get a couple good days. Then they will consider start buying. Moving forward the average cost will be lower. They will be one hand in October to present the Q3 report.

B. Legal Bills – The legal bill from Reed Claymon for August/September 2022 was presented by Marilyn Kinyo in the amount of \$4,277.50. A motion to approve was made by Jack Smith and was seconded by Vicki Clark. The motion passed unanimously.

C. The Board reviewed the final 2022/2023 operational budget and a motion was made by Vicki Clark and was seconded by Latrell Shannon. The motion passed unanimously.

7. CEO Report – Jeffrey let the Board know that he was busy this first month and directed them to the report in the notebook.

8. TOMAGWA

A. Monthly Dental update for August 2022 was presented. They budgeted to see 333 patients and saw 349 patients. They also sent in their quarterly report (June – August) for the Boards review. They budgeted to see 1000 patients for the quarter and saw 1038 patients. No action required.

9. Monthly and Quarterly Reports for September 2022

A. Inspiring Possibilities presented a report and invoice in the amount of \$6,060.00 for services rendered during the month of August, 2022. A motion to approve the \$6,060 payment to Inspiring Possibilities was made by Vicki Clark and seconded by Tom Kikis. The motion passed unanimously.

B. TOMAGWA – Their financials and Executive Summary for September 2022 was presented for the Boards review as well as her Executive Summary. No action needed.

C. Meals on Wheels Montgomery County – They served a total of 5308 meals to 253 seniors with 93 unduplicated. The total came to \$30,000.00 for the quarter. A motion to approve was made by Tom Kikis and seconded by David McClinton. The motion passed unanimously.

D. An-Nisa Hope Center – They saw a total of 120 new out-patients and 1160 follow-up out-patients. The reimbursement amount for this quarter is \$49,674.80 A motion to approve was made by Vicki Clark and was seconded by David McClinton. The motion passed unanimously.

E. As-Salam Clinic – They saw a total of 57 patients in our service territory and 17 lab fees. The total for the Q4 payment is in the amount of \$5,625. A motion to approve the Q4 report in the amount of \$5,625.00 was made by David McClinton and was seconded by Latrell Shannon. The motion passed unanimously.

10. September Funding Applications:

A. An Nisa Hope Center / Psychiatry of Texas –This request has been tabled until we receive the additional requested information.

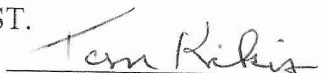


- B. Shield-Bearer Counseling Center – They are requesting \$99,120.75 to cover the gap created by providing licensed counseling services to our residents at a reduced and affordable rate. The funds requested will cover the gap created by Tomball clients who are only able to afford to pay for services below their break-even costs. They anticipate to serve 1597 individuals and deliver 2427 sessions to Tomball residents. This is based upon the existing "gap". This past year the gap was about \$40 per session or just over. Last year they were able to serve over 1436 Tomball residents and provide 2182 reduced rate clients services in our zip code area. Last year we funded them \$86,547.36. A motion was made by the Funding Committee and was seconded by Vicki Clark to approve \$87,000 in funding for the 2022/2023 funding period. The motion carried unanimously.
- C. Tomball Chamber of Commerce – 2022 Holiday Parade Request – They are requesting \$8,000 for eight bands to play in this year's holiday parade. The Committee discussed this request and a motion to approve the \$8,000 in funding was made by the Funding Committee and was seconded by Vicki Clark. The motion carried unanimously.
- D. Tomball Police Department - They are requesting a total of \$19,902.38 for supplies for their Go Bags. This includes, gauze, emergency blankets, tourniquets, bandages, face shields and more. The Committee wants to make sure that this covers every PD vehicle and Fire vehicle. A motion to approve the \$19,902.38 for the Go Bags for the PD and Fire vehicle by the Funding Committee and was seconded by Tom Kikis. The motion carried unanimously.
- E. Lone Star College Foundation – (Change Request) The new program director that just came on has determined that they do not need to purchase the NEG 20-degree freezer that they budgeted \$2000.00. They would like to purchase the following items instead:
- (2) Blood Collection Trays
  - (2) Phlebotomy Chairs
  - (5) Timers
  - (2) Qualitative Filter Paper
  - (1) Sharps Containers
  - (1) Thrombotic Pure Plus Test Kit
- These new items come to approximately \$1,832.60. This is not a request for additional funding it is a change order for funds already approved. A motion to approve the change was made by the Funding Committee and was seconded by Tom Kikis. The motion carried unanimously.
- F. The Way. Truth and Life Outreach (Waller Pregnancy Center) – They are requesting a total of \$37,100.00 for nutritional food that they hand out to their clients at Christmas and spring break time, a part time sonographers' salary and medical and educational supplies. They received \$128,420 last year for equipment and supplies and do not need to ask for so much this year. The Christmas and spring break baskets will be \$50 a basket for 100 baskets for each event for a total of \$10,000. The medical professional will be able to perform ultrasounds, health assessments and educational classes. This will be for 8 hours a week, \$50 per hour and a total for \$20,800 for the year. The medical supplies and educational material come to \$6300.00 for the year. This is close to ¼ of what they requested last year. Their financials are strong. A motion to approve was made by the Funding Committee and was seconded by Vicki Clark. The motion was carried unanimously.

The Board went into Executive Session at 5:43PM to discuss matters subject to attorney-client privilege and came out on of Executive session at 6:25PM.

### Adjournment

There being no further business, the meeting was adjourned at approximately 6:38PM CST.

  
Tom Kikis, Secretary