

**Tomball Hospital Authority
Board of Directors
October 25, 2017**

Present: Jack Smith, Chairman
Vicki Clark, VP - Telephonically
Tom Kikis, Secretary
Ralph Foxworthy
Bill Hogue
Jim Ross
Steve Vaughan
Lori Wilson

Absent: Jerry Till, Treasurer
Danny Marburger
Latrell Shannon

Also Present: Marilyn Kinyo (Chief Administrative Officer)
Lynn LeBouef (CEO)
Vincent Norris (Myrtle Cruz)
Robert Spurck (Reed, Claymon, Meeker & Hargett) - Telephonically
George Shackelford (Tomball City Manager)
Bruce Hillegeist (Tomball Chamber of Commerce President)
Jim Brown (HCA Chief Development Officer)
Brett Kinman (Tomball Hospital COO & Interim CEO)
Greg Peterson (Weaver)

Tomball Hospital Authority Board Meeting

1. Call to Order
 - a. Jack Smith, Chairman of the Board, called the meeting to order at 4:04P.M. CST on Wednesday, October 25, 2017.
2. Approval of minutes from the September 27, 2017 board meeting.
 - a. A motion was made by Vicki Clark and seconded by Tom Kikis to approve the meeting minutes from the September 27, 2017. The motion was unanimously passed.
3. Tomball Regional Medical Center presentation to the Board of Directors. Jim Brown explained to the board the history of HCA and the plans that they have for the future. Dr. Thomas Frist Jr. started HCA with his father in 1968. HCA owns and operates over 177 hospitals in 20 states and in London as well as 119 freestanding surgery centers. HCA is a values based organization. When researching and purchasing Tomball Hospital, Houston NW and Cy Fair Hospitals in the North Quadrant they felt that with these acquisitions as well as previous purchases of Conroe and Kingwood they could have #1 market share. Above all else, they are committed to the care and improvement of human life. In order to consolidate as the number one health care system in Houston, we will focus on three growth imperatives: markets, reach and depth. Tomball investment priorities – investing in key capital projects to enable volume growth, re-build trust with key physicians and upgrade an aging facility. In 2017 they estimate spending \$19 million for capital needs and in 2019 and onwards the estimate spending \$20 million. One of the first anticipated improvements is to purchase the leased robotics, scopes, pumps and Pyxis machines as well as improved Safety/ regulatory and Digital Conversion. They went on to discuss their strategic

positioning and how they plan to improve that positioning. They would like to partner with TRHF in the future by looking into the communities needs and marketing strategies.

4. 2016/2017 Audit report presented by Greg Peterson from Weaver. He started by discussing the responsibilities of Weaver to express an opinion on the Authorities financial statements based on the audit. He then went on to review the management judgements which include the financial highlights, required basic financial statements, notes and financial analysis. He then reviewed the investment portfolio performance as well as program fees. Mr. Peterson went on to review the balance sheet, statement of cash flow and leveling of the investments. He said that it was a clean audit and it was a pleasure to work with Lynn LeBouef. A motion was made by Lori Wilson and was seconded by Tom Kikis to approve the 2017/2018 audit. The motion was carried unanimously.
5. Community Input – No report for this month.
6. Financials
 - a. An update on the financials was given by Vincent Norris for September 30, 2017. He reviewed the balance sheet - cash total \$440,101.83, total Investments \$96,642,367.08, total checking and savings for the month of for September 2017 in the amount of \$97,082,468.91. Total current liabilities \$722,798.57, total liabilities and equities for the month were \$97,163,554.36. He then went on to review the P&L statement. Total income of \$406,930.39 total expenses of \$151,484.07 and net ordinary income of \$255,446.32 net income of \$3,027,036.07. Marilyn Kinyo presented and reviewed the cash report. No major changes. Lynn LeBouef reviewed the P&L Budget Performance we are \$179,648.57 below on income and \$56,271.04 below on expenses. Lynn LeBouef reported that our investment account was up for the month. A motion was made by Vicki Clark and was seconded by Ralph Foxworthy to accept the financials for September 2017 as presented. The motion was unanimously passed.
 - b. Legal Bills – An invoice was submitted by Reed, Claymon, Meeker & Hargett for September/October 2017 charges in the amount of \$1,216.66. A motion was made by Lori Wilson and was seconded by Bill Hogue to approve the Reed, Claymon invoice in the amount of \$1,216.66. The motion was unanimously passed.
 - c. The Q3 Investment report was included in the board packet for the Boards review. David Powell will be at the November Board meeting to present the Q3 information to the board.
7. An update on the TOMAGWA dental and medical clinics was handed out to the board for September 2017. The dental clinic budgeted to see 366 patients in the month of September and actually saw 379. The medical clinic budgeted to see 800 patients in the month of September and actually saw 1558. Both were up for this month. Medical was up for the hurricane Harvey relief treatment.
8. The Board reviewed the October 17th Funding Committee report.
Northwest Assistance Ministries (NAM)
 - a. They are requesting \$100,000 for the 2017/2018 funding period. This is up from \$75,000 from the previous year. These funds will cover:
 - i. Meals and additional revenue for other senior needs/supplies.
 - ii. Make sure they have adequate case management services for the Tomball service area;
 - iii. Add additional seniors onto the monthly grocery program;
 - iv. If funding permits, reinstate the breakfast program.Area Agency on Aging (AAA) had to freeze their funding amounts and they were unable to continue providing the additional funding. This has caused NAM to eliminate the breakfast program to Tomball and lay off two case managers. Attrition has allowed NAM to shrink the program back to an affordable size without having to take anyone off the program that was already receiving meals, although NAM did end up absorbing a \$12,000 shortfall because of the

lost funding. A motion was made by Ralph Foxworthy and was seconded Vicki Clark to provide NAM the \$100,000 for the 2017/2018 Meals funding. The motion was passed unanimously.

- b. Joyride Center, Inc. is requesting \$25,000 for the 2017/2018 funding period for tuition assistance for their Therapeutic Riding and Habilitation Programs. They currently serve 162 clients and the cost per client is \$825.00 per semester. The grant would help 60 clients (approximately 910 individual therapy sessions). A motion to approve the \$25,000 for the 2017/2018 funding for the tuition assistance for JoyRide Center, Inc. was made by Lori Wilson and seconded it by Steve Vaughan. The motion was passed unanimously.

9. Quarterly Funding Reports

- a. Montgomery County Youth services Q3 report. Bilingual counselor, Ivette Gonzalez, provided the following services during Q3

- 30 hours of Individual Counseling
- 88 hours of Family counseling
- 7 hours of Crisis Interventions
- 8 hours Family Skills Group (Decisions) Ms. Gonzalez assisted with the facilitation of two half-day Decisions classes for youth who are court ordered to attend with their parent to help them make better decisions. These youth are charged with a misdemeanor offense. The feedback from parents and youth on the class has been very positive at follow up.
- Ms. Gonzalez provided services to 18 new unduplicated clients in Magnolia during this period. She also provided service to 37 family members during family sessions. In addition, she continued providing services to 10 other clients from Q2 serving a total of 28 clients in Magnolia during Q3. During Q3, 10 Magnolia clients completed services.

A motion was made by Vicki Clark and was seconded by Tom Kikis to pay the Q3 invoice in the amount of \$13,760.38. The motion was carried unanimously.

- b. American Heart Association presented a report to let us know what trainings they are working on. All trainings were postponed due to Hurricane Harvey as the facilities and attendees all have been affected.

- c. TOMAGWA 2017/2018 Q1 Funding.

Salaries and Insurance

July 2017	\$32,089.23
August 2017	\$31,277.32
September 2017	\$29,002.01

\$93,444.30

Dental Patient Visits

July 2017	306
August 2017	349
September 2017	379

1,034

Per the contract THA reimburses \$45.00 per patient visit up to 1000 patients. So for 2017/2018 Q1 THA will pay TOMAGWA \$45,000.00 for patient fees.

Medical Patient Visits

July 2017

80 x \$125.00 = \$10,000.00

August 2017

80 x \$125.00 = \$10,000.00

September 2017

80 x \$125.00 = \$10,000.00

\$30,000.00

Total for Q1

\$168,444.30

10. Discussion of the Tomball City Council/THA Workshop proposed November 6, 2017 dates. The Board said that they would put the dates on their calendar.
11. Smith Pilot update. The board then went into Executive session at 5:34PM to discuss employee related matters. They came out of Executive Session at 6:05PM.

Adjournment:

There being no further business, the meeting was adjourned at approximately 6:13PM CST.



Tom Kikis, Secretary