

**Tomball Hospital Authority  
Board of Directors  
November 28, 2018**

**ent:**

**Vicki Clark, Chairman  
Jack Smith, VP  
Tom Kikis, Secretary  
Jim Ross, Treasurer  
Bill Hogue  
Danny Marburger  
Christina Nash  
Latrell Shannon  
Lori Wilson**

**Absent:**

**Steve Vaughan**

**Also Present:**

**Lynn LeBouef (CEO)  
Marilyn Kinyo (CAO)  
Kevin Reed (Reed, Claymon, Meeker & Hargett) (Telephonically)  
Robert Spurck (Reed, Claymon, Meeker & Hargett) (Telephonically)  
Vincent Norris  
Bruce Hillegeist (Tomball Chamber of Commerce)  
David Powell (Wells Fargo)  
Monte Tucker (Stroudwater)  
Rob Hauck (TOMAGWA)**

**Tomball Hospital Authority Executive Committee Meeting**

1. Call to Order
  - A. Vicki Clark, Chairman of the Board, called the meeting to order at 4:04P.M. CST on Wednesday, November 28, 2018. Jack Smith read the Foundation's Mission Statement.
2. Approval of minutes from the October 24, 2018 board meeting. A motion was made by Tom Kikis and seconded by Jack Smith to approve the board meeting minutes from the October 24, 2018. The motion was unanimously passed.
3. Community Input – Bruce Hillegeist spoke about the 2018 Tomball Parade Band Sponsorship and thanked the board for their continued support. Years ago, Bob Schaper came to him when he was not working at the Chamber, but the Chairman of the parade and he said what the parade was missing was high school bands. From that point forward the parade has had several high schools' bands participate on a yearly basis.
4. Community Report: The Community Report was presented to the Board for review. Lynn LeBouef reviewed it with the board and said that he is working on the 2019 project budget that will be ready for the boards review and approval in January.
5. Financials
  - A. An update on the October 31, 2018 financials was given by Vincent Norris. He reviewed the balance sheet - cash total \$158,915.54, investments were down for this month to \$94,831,378.95, with a total for the month of \$94,990,294.49 for October 2018. Total liabilities and equities for the month were \$95,061,501.28. Vincent went on to review the P&L statement. Total income of \$478,126.56 total expenses of \$192,056.02 and net ordinary income of \$286,070.54, net income of \$3,979,752.54. Marilyn Kinyo presented and reviewed the cash report for October 2018. The major expenses for the month were Tomball ISD, Stroudwater Associates, Montgomery County Youth Associates, NAM and TOMAGWA. Lynn went on to report on the P&L Budget performance was



\$22,073.44 under budget on income and \$37,846.98 under budget on expenses. A motion was made by Tom Kikis and seconded by Lori Wilson to not only approve the financials as presented, but to approve the same Investment Policy as the previous two years. The motion was unanimously passed.

- B. Legal Bills - The legal bill from Reed, Claymon, Meeker and Hargett for October - November was presented to the Board for payment. The invoice was for \$991.54 for legal services. The Board also received an invoice from Polsinelli PC which is handling the FEMA issue. A motion from Latrell Shannon and was seconded by Christina Nash to approve the invoices in the amount of \$2,062.64. The motion was unanimously passed.

6. TOMAGWA

- A. Monthly Dental and Medical Update - An update on the TOMAGWA dental and medical clinics were handed out to the board for October 2018. The dental report for October 2018 was presented to the board. They budgeted to see 366 patients and actually saw 596 patients. The medical clinic budgeted to see 800 patients in the month of October 2018 and actually saw 1370. There is no action that needs to be taken for this month.
- B. Stroudwater Update – Monte Tucker presented an update on the Performance Improvement Plan that was conducted for the last forty days at TOMAGWA. The board had several questions for Monte about the project as well as where we go from here. Stroudwater is to present a plan to the Board on where we go from here and at what cost. What the exact deliverables will be and in what time frame.

7. Funding Committee Report

- A. Klein ISD – See to Succeed Program – They are requesting \$13,000 to provide 250 students grade K -8<sup>th</sup> with professional eye exams and glasses if needed. That will cost \$50.07 per student or \$12,517.50 and \$482.50 in transportation fees. A motion was made by Jack Smith to approve this program and a second was made by Tom Kikis. After further discussion the motion carried unanimously.

- B. Tomball Pregnancy Center - They are requesting \$142,200.00 over two years. We explained to them we do not approve multi-year funding. They are requesting the following:

• Nurse Practitioner	Year 1	\$42,000.00	Year 2	\$42,000.00
• Technology/computer software		\$ 7,000.00		
• Sonographer	Year 1	\$25,000.00	Year 2	\$25,000.00
• Biohazard Waste Disposal Service		\$ 1,200.00		
		\$75,200.00		\$67,000.00

We explained to Tomball Pregnancy Center that we do not enter into multiyear funding agreements. After further discussion a motion was made by Lori Wilson and was seconded by Jim Ross to approve this funding. The motion was carried with a nine yays and zero nays and Vicki Clark abstained.

- 8. NW EMS Transportation Update – an update on the transportation project was submitted for the boards review. The project is not doing well.

9. The Nominating Committee

- A. Board Member Vacancy – The Nomination Committee met in November after the board meeting and reviewed all the candidates to fill Jerry Till’s position. The committee made the recommendation to the full board that David McClinton fill the position. A motion to approve David McClinton as our new board member was made by Latrell Shannon and was seconded by Christina Nash. The motion was passed unanimously.
- B. 2019 Committee Assignments - The board reviewed the recommended the 2019 committee assignments. After a little discussion a motion to approve was made by Danny Marburger and seconded by Jack Smith. The motion was carried unanimously.
- C. Executive Committee December Meeting - The board then went on to discuss giving the Executive Committee permission to approve any outstanding foundation business in the month of December

because there will be no full board meeting. A motion was made by Tom Kikis and was seconded by Danny Marburger. The motion was approved unanimously.

10. The board then entered into Executive Committee to discuss employee matters at 6:05PM and they came out at 6:18PM.

**Adjournment**

There being no further business, the meeting was adjourned at approximately 6:20PM CST.



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Tom Kikis, Secretary