

**Tomball Hospital Authority
Board of Directors
November 18, 2020**

Present Via Zoom Video:

**Vicki Clark, Chairman
Jim Ross, Treasurer
Tom Kikis, Secretary
Danny Marburger
David McClinton
Latrell Shannon**

Absent:

**Steve Vaughan
Jack Smith, VP
Bill Hogue
Christina Nash
Lori Wilson**

Also Present:

**Lynn LeBouef (CEO)
Marilyn Kinyo (CAO)
Kevin Reed (Reed, Claymon, Meeker & Hargett)
Karla Velasquez (Myrtle Cruz)
Russell Kent (Wells Fargo)
Melissa Greer (Wells Fargo)**

Tomball Hospital Authority Board Meeting

1. Call to Order
 - A. Vicki Clark, President of the Board, called the meeting to order at 4:09P.M. CST on Wednesday, November 18, 2020. Roll call checked due to this meeting being a zoom meeting. Lynn LeBouef read the Foundation's Mission Statement.
2. Approval of minutes from the October 28, 2020 board meeting. A motion was made by Vicki Clark and was seconded by Latrell Shannon to approve the board meeting minutes from the October 28, 2020. The motion was unanimously passed.
3. Community Input – No report this month.
4. Financial Report
 - A. Financial Summary

An update on the October 31, 2020 financials was given by Karla Velasquez. She reviewed the balance sheet - cash total \$1,022,953.52, investments were down this month to \$109,268,318.85, with a total for the month of \$112,081,163.23 for October 2020. Total liabilities and equities for the month were \$110,379,669.25. Karla went on to review the P&L statement. Total income of \$440,280.72, total expenses of \$178,559.11 and net ordinary income of \$261,681.61, net income of \$4,288,290.84. Marilyn Kinyo presented and reviewed the cash report for October 2020. The major expenses for the month were paid to TOMAGWA, Teen & Family Services, Philadelphia Insurance Co, Texas Mutual Insurance and Guardian Safe & Lock. Lynn went on to report on the P&L Budget performance was \$56,522.89 over budget on income and \$22,412.25 under budget on expenses. A motion was made by Tom Kikis and seconded by Latrell Shannon to approve the October 2020 financials as presented. The motion was unanimously passed.
 - B. Legal Bills – The legal bills from Reed, Claymon for October 2020 were reviewed by the Board. The invoices from Reed, Claymon was in the amount of \$891.50. A motion to approve the legal invoices for October/November 2020 in the amount of \$891.50 was made by David McClinton and was seconded by Latrell Shannon. The motion passed unanimously.
5. Wells Fargo Q3 Report was submitted to the Board for review. Russell Kent reviewed where our portfolio is at as of today. Account up approximately 13.2% YTD through 11/15/2020. The Federal Reserve has signaled that they will keep interest rates low for the near term. Economic growth is being forecast at approximately 2-

3%. Earnings are surprisingly strong considering Covid and the shutdown of the economy. Election – Market is getting comfortable with a Biden win and a forecasted Republican Senate. We should revisit allocation once the Senate is decided.

6. TOMAGWA - Monthly Dental update for October 2020 was presented to the board. They have reported that they budgeted to see 333 patients and saw 421 patients. No action required this month.
7. A discussion regarding the affiliation agreement with HCA Tomball was had. Lynn received a few calls from HCA this morning requesting that before the Board makes their final decision, they would like to make an additional presentation at the November meeting. The Board discussed that they have had no communication with the new CEO and no information on projects the foundation has already funded. Last month a representative from Corporate talked about things that the hospital is doing and requested continued support for the DSRIP program. The Board discussed that they would feel more comfortable funding a different project with HCA Tomball other than the DSRIP program. After a in depth discussion a motion was to terminate the affiliation agreement with HCA Tomball. A motion to terminate was made by David McClinton and was seconded by Jack Smith. The motion passed 9 yays and Lori Wilson abstained. The motion was approved.
8. November 2020 Funding Applications
 - A. PTSD Foundation of America, Inc./Camp Hope
 1. Funding for veterans from our service area suffering from post-traumatic service disorder as well as suicide. This will allow them to live at Camp Hope for a six-month residential program that includes intensive guidance and mentoring, behavior modifications, recovery, workforce preparation and professional counseling 24/7 support. They are requesting \$78,000 for this service. After reviewing the information and discussing the what they are doing for our vets that are in need of help a motion was made by the Funding Committee and was seconded by Tom Kikis. The motion carried unanimously.
 2. Salaries for a full time and part time nurse as well as a part time pharmacist. The Foundation granted them 6 months funding after COVID-19 caused them to lose their previous funding. They are requesting \$69,800 for 6 months. After reviewing the information and discussing the program a motion was made by the Funding Committee and was seconded by David McClinton. The motion carried unanimously.
 3. Northwest Assistance Ministries - They are requesting \$255,650 to feed 200 clients in the Tomball and Waller area. This includes the following:

i. Frozen Meals – 5 days a week x 48 weeks	\$168,000
ii. Ensure Suppléments - \$50 mon / 14 clients	\$ 8,400
iii. Médical Supplies	\$ 10,000
iv. Case Management – Salary & Fringe	\$ 43,750
v. Mileage & Cell Phone Stipend	\$ 3,000
vi. Program Director Oversight	\$ 16,250
vii. Grant Account	\$ 6,250

\$255,650
9. Quarterly Reports
 - A. Inspiring Possibilities monthly report for October was presented. After a brief discussion a motion was made by Vicki Clark and was seconded by Danny Marburger in the amount of \$4,818.00. The motion carried unanimously.
10. Discuss potentially building our own office in the coming years so that we have a physical asset. The Board members feel that this is something that we should look into and possibly around the hospital. They Board had a few helpful suggestions that they would like Marilyn and Lynn look into.

11. The Board discussed that there will be no December Board meeting. The Executive Committee will meet as usual. A motion the allow the Executive Committee to meet and make any decisions needed for the Board was made by Vicki Clark and was seconded by Tom Kikis. The motion carried unanimously.

Adjournment

There being no further business, the meeting was adjourned at approximately 4:58PM CST.

Tom Kikis
Tom Kikis, Secretary