

**Tomball Hospital Authority
Board of Directors
May 27, 2020**

Present:

**Vicki Clark, Chairman
Jack Smith, VP
Tom Kikis, Secretary
Jim Ross, Treasurer
Bill Hogue
Danny Marburger
David McClinton
Christina Nash
Latrell Shannon
Lori Wilson
Steve Vaughan**

Absent:

Also Present:

**Lynn LeBouef (CEO)
Marilyn Kinyo (CAO)
Kevin Reed (Reed, Claymon, Meeker & Hargett)
Karla Velasquez (Myrtle Cruz)**

Tomball Hospital Authority Board Meeting

1. Call to Order
 - A. Vicki Clark, President of the Board, called the meeting to order at 4:01P.M. CST on Wednesday, May 27, 2020. Roll call was taken due to this meeting taking place telephonically. Lynn LeBouef read the Foundation's Mission Statement.
2. Approval of minutes from the April 22, 2020 board meeting. A motion was made by Jack Smith and was seconded by Tom Kikis to approve the board meeting minutes from the April 22, 2020. The motion was unanimously passed.
3. Community Input – No report for this month.
4. Financial Report
 - A. Financial Summary

An update on the April 30, 2020 financials was given by Karla Velasquez. She reviewed the balance sheet - cash total \$276,238.36, investments are coming back up this month to \$98,650,134.01, with a total for the month of \$98,926,372.37 for April 2020. Total liabilities and equities for the month were \$99,011,789.40. Karla went on to review the P&L statement. Total income of \$1,919,468.52, total expenses of \$469,174.09 and net ordinary income of \$1,450,294.43, net income of \$-2,633,434.60. Marilyn Kinyo presented and reviewed the cash report for April 2020. The major expenses for the month were to the Chamber for rent and utilities, legal fees, Tomball Pregnancy Center salary payment Inspiring Possibilities monthly payment, NAM Meals on Wheels Q1 payment, Montgomery County Youth Services quarterly payment and TOMAGWA salary and supplies. Lynn also reported that we will be making a withdrawal from the investment account to replenish the operational account. He then went on to report on the P&L Budget performance was \$648,948.28 over budget on income and \$83,735.44 under budget on expenses. A motion was made by Tom Kikis and seconded by Jim Ross to approve the April 2020 financials as presented. The motion was unanimously passed.

- B. Legal Bills – The legal bills from Reed, Claymon for April 2020 were reviewed by the Board. The invoices from Reed, Claymon was in the amount of \$1,653.50. A motion to approve the legal invoices for April 2020 in the amount of \$1,653.50 was made by Vicki Clark and was seconded by Latrell Shannon. The motion passed unanimously.
- C. Annual Review of Investment Policy for both Wells Fargo and TRHF. Russell Kent addressed the board about a couple of changes on the Investment Policy with Wells Fargo. Allocations should be on page 1 of 3 in Exhibit A so they match the IPS. Kevin Reed suggested that this be sent back to the Finance Committee to review and tighten up the verbiage on protection of assets and interests. He feels that both TRHF's Investment Policy's and Wells Fargo's language should correspond to one another. This item will be tabled until the finance committee to have time to review and meet in person to make sure that they are comfortable with the language in both.

5. TOMAGWA

- A. Monthly Dental update for April 2020 was presented to the board. They have reported that they budgeted to see 333 patients and saw 232 patients. Due to the closing for COVID 19 they actual only saw 9 patients in the office. No action required this month.

6. May 2020 Funding Applications

- A. **For His Grace** - They are requesting \$15,000 for to provide physical, emotional and financial support for the patients and families on the bone marrow transplant unit at Texas Children's Hospital. This will help 6-10 patients in the unit for the 2020/2021. The committee discussed that our help will be needed now more than ever. Families will need more help financially to pay the medical bills for their sick children in our community. A motion to approve the request for \$15,000 was made by the Funding Committee and was seconded by Tom Kikis. The motion carried unanimously.

- B. **JoyRide Center** – They are requesting \$39,776 for the JRC Prep program. The breakdown is as follows:

- \$20,000 – Vocation program manager/instructor 2 days a week.
- \$ 9,576 – Lead mentor 3 days a week.
- \$3,000 – Learn, grow, eat, grow curriculum
- \$4,200 – Attainment curriculum/Pre-employment transition.
- \$3,000 – Summer experience

This is a wonderful program that offers a unique blend of pre-vocational training integrated into a worksite combined with targeted classroom instruction. The total as for the coming funding year is \$39,776.00. After discussing how the program has become so successful, they are asking for half of what they have requested in previous years a motion was made to approve the \$39,776.00 by the Funding Committee and was seconded by Danny Marburger to approve. The motion carried unanimously.

- C. **Be An Angel** – In March you approved funding for their summer respite camp. Unfortunately, because of Covid-19 they have had to cancel the camp. They would like to reallocate the \$30,000 and use the funds for (6) respite day camps for 50 students at each camp. (3) in the fall and (3) in the spring each having a fun theme. A motion to approve was made by the Funding Committee and seconded by David McClinton. Jim Ross abstained as he is the CFO for Tomball ISD. The motion carried 10 yeas /0 nays /1 abstain.
- D. **DSRIP IGT** will be due early in July in the amount of \$227,010.44. A motion to approve was made by the Funding Committee and seconded by Vicki Clark. Lori Wilson abstained as she works for the hospital. The motion carried 10 yeas /0 nays /1 abstain.
- E. **Camp Hope – PTSD Foundation** – They are requesting emergency help during the COVID-19 pandemic. They have lost their funding for their full-time nurse, part-time nurse and pharmacist. They are requesting funding in the amount of \$69,800.00 to cover the salaries for these three positions for the next six months. At that point they will reevaluate and see if they are able to find other funding. A

motion to approve the \$69,000 emergency funding was made by Vicki Clark and seconded by Tom Kikis. The motion carried unanimously.

7. Quarterly Reports

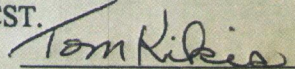
A. TEAM Q4 Dental Report – Because of COVID-19 and the dentist offices being closed they only had \$5,479.00 in dental visit expenses. A motion to approve was made by Vicki Clark and was seconded by Bill Hogue. The motion carried unanimously.

B. Camp Hope Q2 Report – They have (6) soldiers at camp hope for this quarter. They have amassed \$21,951.36 for Q2. A motion to approve was made by Vicki Clark and was seconded by David McClinton. The motion carried unanimously.

8. Employment evaluations for Lynn and Marilyn have been tabled for this month.

Adjournment

There being no further business, the meeting was adjourned at approximately 4:32PM CST.


Tom Kikis, Secretary