

**Tomball Hospital Authority
Board of Directors
May 23, 2018**

Present:

**Vicki Clark, Chairman - Telephonically
Jack Smith, VP
Tom Kikis, Secretary
Jerry Till, Treasurer
Bill Hogue
Danny Marburger
Latrell Shannon
Jim Ross
Lori Wilson**

Absent:

**Ralph Foxworthy
Steve Vaughan**

Also Present: Marilyn Kinyo (Chief Administrative Officer)

**Lynn LeBouef (CEO)
Vincent Norris, Myrtle Cruz
Robert Spurck (Reed, Claymon, Meeker & Hargett) (Telephonically)
Eric Evans (Tomball Hospital CEO)
Richard Ervin (Tomball Hospital CEO)
Ryan Henry (Tomball Hospital COO)
Baxter Morgan (HCA Legal Counsel)**

Tomball Hospital Authority Executive Committee Meeting

1. Call to Order
 - A. Vicki Clark, Chairman of the Board, called the meeting to order at 4:05P.M. CST on Wednesday, May 23, 2018. Lori Wilson read the Foundation's Mission Statement.
2. Approval of minutes from the April 25, 2018 board meeting. A motion was made by Jack Smith and seconded by Tom Kikis to approve the meeting minutes from the April 25, 2018. The motion was unanimously passed.
3. Community Input – No Community Report for April 2018.
4. Tomball Regional Medical Center DSRIP Project Presentation. Richard Ervin went on to let the board know what they are working to achieve with this program.
 - improving operational planning and protocol standardization;
 - reduced ED admit to decision times;
 - better documentation of vital patient information during transfers; and
 - enhanced ED surge planning and policies.How will TRMC's DSRIP projects benefit the community?
 - Access to emergency care, particularly for Medicaid, uninsured, and indigent residents.
 - Improved emergency care quality for all patients with emergent conditions.
 - Improved coordination of patient transitions and network collaboration.

- Alleviate resource strains allowing TRMC to address unmet health needs of underserved patients.

Further discussion between the board and the hospital regarding future payments for this project as well as milestones that need to be reached. They also discussed planned initiatives for 2018.

5. Financials

- A. An update on the April 2018 financials was given by Vincent Norris for April 30, 2018. He reviewed the balance sheet - cash total \$740,437.51, investments were down a little for this month to \$97,913,961.18, with a total for the month of \$98,654,395.69 for April 2018. Total liabilities and equities for the month were \$99,197,563.16. Vincent went on to review the P&L statement. Total income of \$1,408,668.07 total expenses of \$473,394.93 and net ordinary income of \$935,273.14 net income of \$4,615,504.38. Marilyn presented and reviewed the cash report for April 2018. The major expenses for the month were Kleinwell Healthy Living Program, JoyRide Center, Tomball ISD, TOMAGWA quarterly payment, Northwest Assistance Ministries and Montgomery County Youth Services. Lynn went on to report on the P&L Budget performance we were \$158,168.07 over budget on income and \$135,865.72 under budget on expenses. A motion was made by Tom Kikis and seconded by Lori Wilson to approve the financials as presented. The motion was unanimously passed.
- B. Audit quote from Weaver is \$21,000.00 for the 2017/2018 fiscal year. The finance committee reviewed the quote and have made a motion to approve the quote and contract Weaver for the audit. After further discussion a motion to approve was made by Tom Kikis and was seconded by Jack Smith. The motion carried unanimously.
- C. Legal Bills
 - A.) The legal bill from Reed, Claymon, Meeker and Hargett for April/May 2018 was presented to the Board for payment. The invoice was for \$1,047.00. A motion from Tom Kikis and was seconded by Jerry Till to approve this invoice. The motion was unanimously passed.
- D. 2019 Operational Budget was reviewed and Lynn reported the difference between the 2018 and the 2019. He reported that we were \$78,000 down from last year. A motion to approve the 2019 operational budget was made by Lori Wilson and was seconded by Tom Kikis. The motion carried unanimously.

- 6. An update on the TOMAGWA dental and medical clinics were handed out to the board for April 2018. The dental report for April 2018 was presented to the board. They budgeted to see 366 patients and actually saw 487 patients. Most of these patients were seen at an Elementary school mobile clinic. The medical clinic budgeted to see 800 patients in the month of April 2018 and actually saw 1054.

- A. Stroudwater – The interviews were held in our office as well as TOMAGWA’s office last month. The update that we have received is that everything is proceeding well.

7. Funding Committee Report


- A. Camp Blessing - are requesting at total of \$24,133.00 for the 2018 summer camp season. The funds will cover the following:
 - i. 12 Campers – Weekly fee of \$915.00 = \$10,980.00
 - ii. 5 Changing Tables - \$440.00 each = \$2200.00
 - iii. 1 Wall mounted Changing Table - \$953.00
 - iv. Support Head Clinic Nurse - \$10,000.00

After discussing the request, a motion was made by Jerry Till and was seconded by Tom Kikis to approve the \$24,133.00 funding for Camp Blessing. The motion carried unanimously.

- B. Senior Rides & More - They serve a total of 680 seniors, but the \$2,500 will only serve the 78 seniors in the northwest area. A motion was passed by Danny Marburger and was seconded by Jim Ross. The motion carried unanimously.
 - C. Lone Star College Foundation - This year's request supports the nursing, surgical technology, occupational therapy assistant and pharmacy management programs. They are requesting a total of \$329,224.78. After discussing the request and everything these funds will pay for a motion was made to approve by Danny Marburger and was seconded by Jack Smith. The motion carried unanimously.
 - D. HCA/TRMC DSRIP program – They will need \$135,245 to get the project up and off the ground. This payment will be requested in late June or early July. A motion was made to allow Lynn LeBouef to review and approve the matrix to avoid calling a special board meeting. If and when the IGT comes due Lynn will get authorization from the Exec Team to proceed. The motion was made by Tom Kikis and was seconded by Latrell Shannon. The motion carried with Lori Wilson abstaining.
8. Quarterly Reports
- A. American Heart Association Q4 Report – They trained 641 individuals in the amount of \$15,994.95. A motion was made by Jerry Till and was seconded by Tom Kikis to approve the Q4 payment. The motion carried unanimously.
9. Texas Sports Medicine Wellness Center – No report this month. Meeting was postponed.
10. Community Report – The May community report as presented by Marilyn and Lynn.

Adjournment

There being no further business, the meeting was adjourned at approximately 5:25PM CST.



Tom Kikis, Secretary