

**Tomball Hospital Authority
Board of Directors
May 22, 2019**

ent:

**Vicki Clark, Chairman
Jack Smith, VP
Tom Kikis, Secretary
Jim Ross, Treasurer
Bill Hogue
Danny Marburger
Christina Nash
Latrell Shannon
Steve Vaughan
Lori Wilson**

**Absent:
David McClinton**

Also Present:

**Lynn LeBouef (CEO)
Marilyn Kinyo (CAO)
Kevin Reed (Reed, Claymon, Meeker & Hargett) - Telephonically
Vincent Norris
Timika Simmons (TOMAGWA)
Kevin Rudolph (TOMAGWA)
John Lynch (TOMAGWA)**

Tomball Hospital Authority Board Meeting

1. Call to Order
 - A. Vicki Clark, Chairman of the Board, called the meeting to order at 4:03P.M. CST on Wednesday, May 22, 2019. Latrell Shannon read the Foundation's Mission Statement.
2. Approval of minutes from the April 24, 2019 board meeting. A motion was made by Tom Kikis and was seconded by Jack Smith to approve the board meeting minutes from the April 24th. The motion was unanimously passed.
3. Community Input – No formal report was given by any community members.
4. Community Report: The Community Report was presented to the Board for review from May 2019.
5. Financial Report
 - A. Financial Summary

An update on the April 30, 2019 financials was given by Vincent Norris. He reviewed the balance sheet - cash total \$366,358.44, investments were up for this month to \$101,376,191.82, with a total for the month of \$101,742,550.26 for April 2019. Total liabilities and equities for the month were \$101,830,722.05. Vincent went on to review the P&L statement. Total income of \$1,673,338.89 total expenses of \$476,170.61 and net ordinary income of \$1,197,168.28, net income of (loss) \$2,797,356.57. Marilyn Kinyo presented and reviewed the cash report for April 2019. The major expenses for the month were to Tomball Pines, TOMAGWA Emergency funding, The JoyRide Center, Tomball Pregnancy Center, TOMAGWA quarterly payment, NAM, Montgomery County Youth Services, Inspiring Possibilities and Be an Angel payment. Lynn went on to report on the P&L Budget performance was \$422,838.89 over budget on income and \$71,963.55 under budget on expenses. A motion was made by Vicki Clark and seconded by Tom Kikis to approve the April 2019 financials as presented. The motion was unanimously passed.
 1. A motion was made by Christina Nash and was seconded by Latrell Shannon to approve funding for the June DSRIP IGT in the estimated amount of \$135,000. The motion was passed with Lori Wilson abstaining.

2. A motion was made by Tom Kikis and was seconded by Vicki Clark to approve a transfer from the investment account to the operational account in June 2019. The motion was passed unanimously.
 3. CY2020 Operational Budget was reviewed by the full board and a motion was made by the finance committee and seconded by Vicki Clark to approved it as presented. The motion passed unanimously.
 4. The Board reviewed the 2019 Audit Engagement letter from Weaver and a motion to approve was made by the Finance Committee and was seconded by Tom Kikis. The motion was passed unanimously.
- B. Legal Bills – The legal bills from Reed, Claymon for April and May 2019 were reviewed by the Board. The invoice from Reed, Claymon was in the amount of \$1,323.50. A motion to approve the invoice as presented was made by Tom Kikis and was seconded by Latrell Shannon. The motion passed unanimously.

6. TOMAGWA

- A. Monthly Dental and Medical Update for April 2019- The dental report for April 2019 was presented to the board. They budgeted to see 366 patients and actually saw 480 patients. The medical clinic budgeted to see 800 patients in the month of April 2019 and actually saw 1261. No action needed this month.
- B. Timika Simmons presented the monthly report for April/May 2019. She reviewed where they are with expense and cost reductions as well as the increase in volume and productivity. Timika then went on to share with the Board the revenue growth opportunities that they are working on. She then also went on to discuss the 2019 Organizational and operational goals. The one thing that Timika did say is that they are going to have to cut back on some of the medical patients seen per day because the nurse practitioners are taking work home to get their reports and files up-to-date. She went on to report that they received a \$25,000 grant to support security upgrade and expansion. She went on to explain that they were working on a church challenge for the golf tournament.

Magnolia is still closed. The lease is through 2022. Stakeholders have given substantial funding to get the clinic opened and they feel they need to explore all options to try and reopen the clinic. They are looking to shift the medical director and salary to that location. They medical services have to be expanded and made more comprehensible for the clinic to flourish. Possibly looking to use some of the space to expand dental services to Magnolia or possibly find a doctor to sublet some of the space to help them.

In looking at the financials as presented, Vicki Clark wanted to know if the multiple bank accounts will be combined at any time and why did they have so many accounts. They are trying to find the history of these accounts and see why they were opened. Some may have had restrictions on the funds so that is why they were established this way.

The board also has noticed that the gift in kind numbers have dropped off. There has been no effect on the bottom line with this drop. All the changes have been offset. They haven't been able to get the reports from the institutions providing the services in a timely manner as well.

Kevin Rudolph TOMAGWA Board President, went on to say that Timika is doing a good job and the board feels like they can now focus on increasing revenue. The board feels that things are going so much better that now they are going back to meeting every other month and let the committees meet as needed in the off months. He went on to say how appreciative they are for our help in getting them back on track and on their feet.

The TRHF Board went on to ask if any more Board members have been added to TOMAGWA's board? The answer was no not in April or May, but they did have one board member step down to volunteer in the dental clinic so there is one space to fill. They also asked if TOMAGWA has

approached any AC companies for equipment and supplies for replacement of the current units that are in need of repair.

7. May 2019 Funding Applications

A. SETRAC - They are requesting \$280,000 for six different projects.

1. Purchase and maintain a billeting trailer for use in our service area - \$150,000
2. Bystander Medical Education - \$30,000
3. Community Wellness Education - \$40,000
4. Provide Mental Health Education - \$10,000
5. Four EMT to Paramedic Scholarships - \$25,000
6. Stop the Bleed Kits and Training - \$25,000

There are questions revolving this project and the board has asked that SETRAC come to a future board meeting to address them as a whole to answer some of their questions. This request has been tabled.

B. Senior Rides - \$2500 – These funds will be used to fund their special transportation program over the next 12 months. This will provide direct services to their seniors by allowing them to get to their medical appointments via Yellow Cab or Lyft when a volunteer is not available to assist. The motion to approve was made by the Funding Committee and was seconded by Tom Kikis. The motion was carried unanimously.

C. Concordia Lutheran - Total Ask - **\$66,191.00**

i. **Teen Mental Health Initiatives – Total \$50,890**

1. Student Presentations & Assemblies on Social and Emotional Development
2. Freshman Success Seminar - \$2700
3. Depression/Anxiety Speaker Presentation (school-wide) - \$2500
4. Social Media Speaker Presentation (school-wide) - \$2500
5. Shattered Lives Student Program - school-wide) - \$0
6. Bi-Annual Parent and Community Presentation/Workshops - \$1100
 - a. Fall Event – Suicide Awareness Speaker
 - b. Spring Event – Social Media Speaker
7. Student Club – Saders Joined for Hope – 8 different presentations - \$800
8. Teacher/Counselor Training Curriculum Development
 - a. Executive Functioning Skills - \$250
 - b. Suicide First Aid Training with safeTALK by LivingWorks - \$4200
 - c. Neptune Navigate - \$1250
9. CLHS Counselor Modules - \$590
10. Mental Health Counseling Staff Support - \$35,000

ii. **Campus Drug, Alcohol & Vaping Prevention Programs - \$15,301**

1. Random Student Drug Testing – Including Nicotine testing (Vaping) - \$4240
2. InterQuest Narcotics Detection Canine Campus Visit - \$1160
3. Portable Alcohol Breathalyzers for campus and off campus school functions - \$406
4. FlySense Real-Time Vaping & Elevated Sound Detection Device - \$9495

The committee discussed the continued support of Concordia Lutheran. They feel that the random drug testing kits and the Canine campus visits should come from Concordia operational budget as well as the salary for the additional Mental Health Counselor. A motion to approve \$25,791.00 was made by the Funding Committee and was seconded by Lori Wilson. The motion passed unanimously.

8. The new BoardSource membership and training was discussed. Marilyn and Lynn have completed the training and certificates were presented. Lynn also completed the Public Funds Investment Act training as well.

Adjournment

There being no further business, the meeting was adjourned at approximately 5:38PM CST.


Tom Kikis, Secretary