

**Tomball Hospital Authority
Board of Directors
March 27, 2019**

Present:

**Vicki Clark, Chairman
Jack Smith, VP
Tom Kikis, Secretary
Jim Ross, Treasurer
Danny Marburger
David McClinton (Telephonically)
Christina Nash
Latrell Shannon
Lori Wilson**

Absent:

**Bill Hogue
Steve Vaughan**

Also Present:

**Lynn LeBouef (CEO)
Marilyn Kinyo (CAO)
Kevin Reed (Reed, Claymon, Meeker & Hargett)
Vincent Norris
Bruce Hillegeist (Tomball Chamber of Commerce)
Timika Simmons (TOMAGWA)
Kevin Rudolph (TOMAGWA)
Richard Ervin (TOMAGWA)
Tom Gloyer (TOMAGWA)
John Lynch (TOMAGWA)**

Tomball Hospital Authority Board Meeting

1. Call to Order
 - A. Vicki Clark, Chairman of the Board, called the meeting to order at 4:00P.M. CST on Wednesday, March 27, 2019. Christina Nash read the Foundation's Mission Statement.
2. Approval of minutes from the February 27, 2019 board meeting. A motion was made by Tom Kikis and was seconded by Danny Marburger to approve the board meeting minutes from the February 27th. The motion was unanimously passed.
3. Community Input – Bruce Hillegeist addressed the board to thank them for the Health and Wellness luncheon funding. He assured the board that the funds would be spent wisely and will promote the foundation in the community.
4. Community Report: The Community Report was presented to the Board for review from March 2019.
5. The Board then went into Executive Session at 4:04PM and exited Executive Session at 4:51PM.
6. Financial Report
 - A. Financial Summary

An update on the February 28, 2019 financials was given by Vincent Norris. He reviewed the balance sheet - cash total \$276,466., investments were up for this month to \$98,373,935.68, with a total for the month of \$98,670,401.97 for February 2019. Total liabilities and equities for the month were \$98,760,285.76. Vincent went on to review the P&L statement. Total income of \$1,358,024.26 total expenses of \$362,148.10 and net ordinary income of \$995,876.16, net income of (loss) \$1,272,971.22. Marilyn Kinyo presented and reviewed the cash report for February 2019. The major expenses for the month were to Stroudwater, TOMAGWA Grant Writer salary and Reed Claymon payment. Lynn went on to report on the P&L Budget performance was \$357,624.26 over budget on income and \$88,719.56 under budget on expenses. A motion was made by Lori Wilson and seconded by Latrell Shannon to approve the February 2019 financials as presented as well as to

approve a withdrawal in the amount of \$933,354.00 from the investment account and deposit it in the operational account. The motion was unanimously passed.

- B. Legal Bills – The legal bills from Reed, Claymon for February and March 2019 were reviewed by the Board. The invoice from Reed, Claymon was in the amount of \$6,320.50. A motion to approve the invoice as presented was made by Tom Kikis and was seconded by Christina Nash. The motion passed unanimously.

7. TOMAGWA

- A. Monthly Dental and Medical Update for February 2019- The dental report for February 2019 was presented to the board. They budgeted to see 366 patients and actually saw 733 patients. The medical clinic budgeted to see 800 patients in the month of February 2019 and actually saw 1035. No quarterly payment until next month.

8. Quarterly Payments

- A. Meals on Wheels Montgomery County – The 4th quarter report from Montgomery County Meals on Wheels was presented to the Board. The total meals served 3,456 with a total of 178 seniors served. The total reimbursement is \$20,736.00. A motion to pay the Q4 payment in the amount of \$20,736 was made by Vicki Clark and was seconded by Tom Kikis. The motion carried unanimously.

9. Funding Committee Report

- A. The Pines Apartment Transportation Van request. The funding committee spoke with Cathy Batson from the Pines about the questions the committee had regarding their Transit Van request. The funding committee recommended to the full board that approve funding for the certified pre-owned 12 passenger van with a warranty. A motion was made to fund up to \$30,000 for a certified pre-owned van with warranty by the Funding Committee and was seconded by Danny Marburger. The motion passed unanimously
- B. TEAM - They are requesting \$50,000 to provide emergency dental care to low-income seniors and adults. This is the same request as last year. A motion was made by the Funding Committee and was seconded by Christina Nash. The motion was passed unanimously.
- C. Meals on Wheels Montgomery County - requesting \$100,000 to serve meals and supplements to disabled homebound seniors in the Magnolia zip codes. A motion was made by the Funding Committee and was seconded by Tom Kikis to approve the 2019 funding. The motion carried unanimously.

- 10. TOMAGWA – Timika Simmons addressed the board about what is going on at TOMAGWA. She introduces the members of the team that came with her. John Lynch who is now doing their bookkeeping, Tom Gloyer, Richard Ervin and Kevin Rudolph (Board Members). John addressed the board and said that he understands the gravity of this meeting and after reviewing TOMAGWA's financials he realizes that it will not exist without TRHF's or a similar organizations assistance. He said that in reviewing the financials that they need to get annual donors (5yr pledges) back on track. This has not been done in a very long time. He went on to report TOMAGWA's financial position in great detail and their projected amount that they will need to move forward. Numerous bills have not been paid in some time. Staffing can not immediately be reduced and replaced with qualified volunteers. It will take time.

Kevin Reed asked what their projection for 2020 is? Timika reviewed briefly their plan to move forward. Basically, it relies on planned giving and some donations have already started to come in. John continued to review the bleak financials. Richard said that in the 2 meetings that he has been on the board that he has seen full disclosure and no evidence of impropriety. But he said that in the past he could see several opportunities. They have set up controls to make sure that there are checks and balances.

They are looking for additional funding and grants to pay for all their operational costs. The question of how will we know if their new plan is viable and if additional funding has come in? Timika will report to the board monthly, but she feels that she will know in 6 months for sure. Their donors have been calling in to make donations. They have also reached out to churches and women's groups and feels that they should be able to donate \$1000 each.

They are still in search of a Development Director to cultivate large donations. Christina asked if they feel it is better to be faith based or taking federal assistance? If they accepted Medicaid, they would have to change their entire model and according to the Stroudwater report the work will not be worth the return, but are open and will dig a little deeper.

The board went on to discuss the 33% reduction in labor and said that is good, but more is needed and questioned what other cost saving measures they are looking at? Timika said that this was just phase 1 and there is more reductions to come. For one example the payroll software is astronomical and are looking for ways to reduce this cost as well.

The discussion by the board continued after TOMAGWA board and staff members left. They discussed TRHF's plan moving forward with their support. They feel more confident now that Richard Ervin has joined the board. A motion was made by Lori Wilson and was seconded by Vicki Clark to provide TOMAGWA \$220,000 in emergency funding, provide the previously approved quarterly funding after the April board meeting and quarterly report approval as well as one additional quarterly funding after the July Board meeting and report approval. Kevin Reed will create a letter outlining the Boards emergency funding criteria. The motion was passed unanimously.

11. Discussion of the CEO and CAO employment evaluations was postponed until the April 2019 meeting.

Adjournment

There being no further business, the meeting was adjourned at approximately 6:50PM CST.


Tom Kikis, Secretary