

**Tomball Hospital Authority  
Board of Directors  
June 24, 2020**

**Present:**

**Vicki Clark, Chairman  
Danny Marburger  
Lori Wilson  
Steve Vaughan**

**Telephonically:**

**Jack Smith, VP  
Tom Kikis, Secretary  
Jim Ross, Treasurer  
Bill Hogue  
Christina Nash  
Latrell Shannon  
Kevin Reed (Reed, Claymon, Meeker & Hargett)**

**Absent:**

**David McClinton**

**Also Present:**

**Lynn LeBouef (CEO)  
Marilyn Kinyo (CAO)**

**Karla Velasquez (Myrtle Cruz)**

**Tomball Hospital Authority Board Meeting**

1. Call to Order
  - A. Vicki Clark, President of the Board, called the meeting to order at 4:01P.M. CST on Wednesday, June 24, 2020. Roll call was taken due to this meeting being a hybrid meeting. Lynn LeBouef read the Foundation's Mission Statement.
2. Approval of minutes from the May 27, 2020 board meeting. A motion was made by Vicki Clark and was seconded by Lori Wilson to approve the board meeting minutes from the May 27, 2020. The motion was unanimously passed.
3. Community Input – No report for this month.
4. Financial Report
  - A. Financial Summary

An update on the May 31, 2020 financials was given by Karla Velasquez. She reviewed the balance sheet - cash total \$191,810.64, investments are coming back up this month to \$103,555,736.88, with a total for the month of \$103,747,547.52 for May 2020. Total liabilities and equities for the month were \$103,824,541.12. Karla went on to review the P&L statement. Total income of \$2,005,199.22, total expenses of \$499,911.51 and net ordinary income of \$975,834.80, net income of \$-2,181,122.51. Marilyn Kinyo presented and reviewed the cash report for May 2020. The major expenses for the month were to Creative Risk Funding, JoyRide Center, Senior Rides & More, Trevino Consulting and Swim Safe Forever. Lynn went on to report on the P&L Budget performance was \$629,649.22 over budget on income and \$93,942.39 under budget on expenses. A motion was made by Jim Ross and seconded by Jack Smith to approve the May 2020 financials as presented. The motion was unanimously passed.
  - B. Legal Bills – The legal bills from Reed, Claymon for May 2020 were reviewed by the Board. The invoices from Reed, Claymon was in the amount of \$1,534.00. A motion to approve the legal invoices for May 2020 in the amount of \$1,534.00 was made by Danny Marburger and was seconded by Latrell Shannon. The motion passed unanimously.
  - C. The 2020/2021 Operational Budget was reviewed by the Board. Lynn let the Board know that the total income and benefits are down. A motion to approve was made by Tom Kikis and was seconded by Jack Smith. The motion carried unanimously.

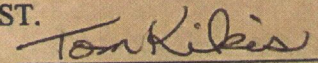
- D. Annual Review of Investment Policy for both Wells Fargo and TRHF. Lynn reviewed that this is something that is still ongoing because we have not been able to meet in person due to COVID-19. We have most of the Conflict of Interest forms signed and returned to us, but still have three that remain out. The Investment Policy has been reviewed by the Boars and a motion to approve was made by Steve Vaughan and was seconded by Vicki Clark. The motion carried unanimously.
- 5. Weaver 2019/2020 Engagement Letter. The Board reviewed the engagement letter and Lynn brought to their attention that it is the same as last year at \$24,000. A motion to approved was made by Danny Marburger and was seconded by Tom Kikis. The motion carried unanimously.
- 6. TOMAGWA
  - A. Monthly Dental update for May 2020 was presented to the board. They have reported that they budgeted to see 333 patients and saw 372 patients. No action required this month.
- 7. June 2020 Funding Applications
  - A. Boys and Girls Country - \$20,000 to provide medically necessary services for more than 100 children that call BGC their home. This includes prescriptions, doctor visits, durable medical equipment and emergency care. The Committee all agrees that this is a great organization. A motion to approve was made by the Funding Committee and was seconded by Lori Wilson. The motion carried unanimously.
  - B. Concordia Lutheran High School – They are requesting \$49,882 to support adolescent mental health program and safety initiatives that will not only serve their school, but the community as well. The Committee reviewed the request and asked for Concordia to prioritize their 2020/2021 requests as the amount has doubled from last year. They came back and cut their request to \$32,242.00. The Board discussed this request and feel that the Funding Committee should review this again and bring it back in July. The request has been tabled until the Funding Committee has had an opportunity to review and make a recommendation.
  - C. Lone Star College - TRHF granted an extension in 2019 to spend the remaining balance with the option to invoice an additional \$13,500 for the second part of the program if needed. Due to the COVID-19 pandemic, LSC-Tomball has temporarily closed the campus and cannot administer the meningitis vaccines. The program has a current balance of \$2,649.32 after assisting 88 students to date. Lone Star College Foundation humbly requests an extension for the “Ask About Meningitis” grant awarded to LSC-Tomball. We ask to extend the grant deadline until the end of the 2020-2021 academic year in order to exhaust all funding. The committee has no problem extending the grant through the Fall of 2020. A motion to approve was made by the Funding Committee and was seconded by Steve Vaughan. The motion carried unanimously.
  - D. TOMAGWA - for the COVID-19 testing. They are requesting \$11,200 for 20 people to be tested Monday – Thursday at the rate of \$35.00 per test. After discussing this request the committee would like us to check with the County Commissioners office to see what their plans are for future testing. After hearing back from Commissioner Cagle’s office, they said they would prefer all testing run through them so that the appropriate data can be captured. Prior to the board meeting Commissioner Cagle sent Vicki a letter commending us on our efforts in the community and letting us know that at this time they are not requesting any funding to help with COVID-19 testing. After a lengthy discussion the board felt there are plenty of testing sites all over for their patients to be tested at. A motion made to deny this request was made by Jim Ross and was seconded by Vicki Clark. The motion passes unanimously.
  - E. DSRIP – Lynn has had several conversations with Richard Ervin about the big increase in the request. The request went from \$227,000.00 to \$520,518.48. Richard said that we are not required to do anything at all, but encouraged us to fund the \$227,000. He said the increase is due to COVID-19. A motion was made by Steve Vaughan and seconded by Tom Kikis to recent a previous motion to fund the DSRIP program in the amount of \$227,000 and deny any funding for the DSRIP program at this time. The motion carried nine years and no nays with Lori Wilson abstaining.

8. Quarterly Reports

- A. Meals on Wheels Montgomery County Q1 Report – They served 3,337 meals to 166 seniors march through May 2020. The cost is \$20,022. A motion to pay the Q1 invoice in the amount of \$20,022 was made by Tom Kikis and was seconded by Latrell Shannon. The motion carried unanimously.
  - B. Inspiring Possibilities May 2020 invoice – Inspiring Possibilities opened back up for the second half of May. They reported that only 2 student's families didn't want to come back at this time. The total cost for May is \$3,530.00. A motion to approve was made by Vicki Clark and was seconded by Bill Hogue. The motion carried unanimously.
  - C. TOMAGWA – The dental practice was able to reopen in May and an invoice for the dental salaries was submitted in the amount of \$29,686.65 as well as the invoice in the amount of \$5,000 for the consulting firm that is doing their grant writing at this time. Also, a payment in the amount of \$15,000 for dental supplies is due for May. A motion was made by Steve Vaughan and was seconded by Christina Nash to pay the total amount of \$49,686.65. The motion passed unanimously.
9. Tele-Conference Discussion – Lynn has reviewed several products for us to look at for us to use if the social distancing keeps us from meeting in person. He will set up demos in the next couple of weeks to test it out with all the board members to decide on a product. Christina said that she has had issues with WebEx and Kevin still recommends using Zoom.

**Adjournment**

There being no further business, the meeting was adjourned at approximately 5:10PM CST.



Tom Kikis, Secretary