

**Tomball Hospital Authority  
Board of Directors  
July 25, 2018**

**Present:**

**Vicki Clark, Chairman - Telephonically  
Jack Smith, VP  
Jerry Till, Treasurer  
Bill Hogue  
Danny Marburger  
Christina Nash  
Latrell Shannon  
Steve Vaughan  
Lori Wilson**

**Absent:**

**Tom Kikis, Secretary  
Jim Ross  
Vincent Norris (Myrtle Cruz)**

**Also Present: Marilyn Kinyo (Chief Administrative Officer)**

**Lynn LeBouef (CEO)  
Robert Spurck (Reed, Claymon, Meeker & Hargett) (Telephonically)  
Ryan Sprinkle (Stroudwater)  
Monte Tucker (Stroudwater)  
Lindsay Corcoran (Stroudwater)  
Bruce Hillegeist (Tomball Chamber of Commerce)  
Kelly Violette (Tomball Economic Development Corporation)**

**Tomball Hospital Authority Executive Committee Meeting**

1. Call to Order
  - A. Vicki Clark, Chairman of the Board, called the meeting to order at 4:09P.M. CST on Wednesday, July 25, 2018. Steven Vaughan read the Foundation's Mission Statement.
2. Oath of Office – The oath of office was given to Christina Nash our newest Board Member who is replacing Ralph Foxworthy.
3. Approval of minutes from the June 27, 2018 board meeting. A motion was made by Latrell Shannon and seconded by Lori Wilson to approve the meeting minutes from the June 27, 2018. The motion was unanimously passed.
4. Community Input – Steve Vaughan mentioned that he had been approached by Eric Evans from TRMC asking if he would be interested in being a member of the hospitals advisory board. They would be a conduit to the community about hospital business. Vicki Clark TRHF said that she spoke to their legal council and Robert Spurck confirmed that it would be a conflict of interest to sit on both boards.
5. Tomball Economic Development Corporation request for TRHF office space expansion. Bruce Hillegeist from the Chamber of Commerce spoke first and explained about the relocation of 203 square feet of space to the TEDC who is a current tenant of the Chamber that had outgrown their space. Kelly Violette spoke to the board and explained how the Chamber has expanded and now the TEDC staff needs to add an additional employee. There is an open office in the Chamber, but it is used for monthly meeting by different organizations in the community as well as to store supplies for different chamber events. The board asked different logistic questions like why can't the folks using the extra office for meetings meet upstairs in the conference room. Then the foundation was asked if the files being stored in the extra offices could be scanned and indexed to free up space. Lynn and Robert let the board know that there was less than

a year left to have to keep these files so it would be silly to spend the money when they could be destroyed at the beginning of 2019. The Foundation also asked Bruce and Kelly what the cost savings would be to the foundation to give up this space. Their answer was \$253.75 would be taken of the foundation's monthly rent payment.

The Board asked Lynn and Marilyn if this would impact them in any way. Lynn let them know that the walls would need to be sound proofed for confidentiality reasons and also the thermostat and the fire alarm would have to be relocated so that we could still access it. Kelly said that she was just reaching out to the board at this time to see if it is a viable option. She will now go to her board with costs and a few options and see how they recommend that she proceed. She possibly will be back in September with a formal request.

6. The Wells Fargo Q2 report has been postponed until August because David Powell has had a death in his family. He apologized for the delay. Lynn reviewed the benchmarks and the annualized returns with the Board Members. A motion was made by Jerry Till and was seconded by Christina Nash to approve the report as presented. The motion carried unanimously.
7. Financials
  - A. An update on the June 30, 2018 financials was given by Lynn LeBouef. He reviewed the balance sheet - cash total \$278,899.17, investments were up a little for this month to \$99,063,432.49, with a total for the month of \$99,342,331.66 for June 2018. Total liabilities and equities for the month were \$99,433,222.92. Lynn went on to review the P&L statement. Total income of \$1,713,626.56 total expenses of \$555,969.18 and net ordinary income of \$1,157,657.38, net income of 5,438,715.92. Marilyn presented and reviewed the cash report for June 2018. The major expenses for the month were the Creative Risk Quarterly Fee, Lone Star College, Sire, Montgomery County Melas on Wheels, Team and Reed Claymon. Lynn went on to report on the P&L Budget performance we were \$213,026.56 over budget on income and \$375,476.75 under budget on expenses. A motion was made by Lori Wilson and seconded by Jack Smith to approve the financials as presented. The motion was unanimously passed.
  - B. Legal Bills - The legal bill from Reed, Claymon, Meeker and Hargett for June – July 2018 was presented to the Board for payment. The invoice was for \$4,791.00. A motion from Steve Vaughan and was seconded by Jerry Till to approve this invoice. The motion was unanimously passed.
8. An update on the TOMAGWA dental and medical clinics were handed out to the board for June 2018. The dental report for June 2018 was presented to the board. They budgeted to see 366 patients and actually saw 336 patients. The medical clinic budgeted to see 800 patients in the month of June 2018 and actually saw 1052. There is no action that needs to be taken for this month.
9. Quarterly Reports
  - A. Northwest Assistance Ministries Q2 Report – They served over 147 clients were served. 7,054 nutritious hot meals were delivered, 3,590 frozen meals, 3154 breakfasts and 59- shelf stable hurricane meals were delivered. Also, 1,848 nutritional supplements and medical supplies were provided in the second quarter. A motion to approve the \$25,000 payment to NAM was made by Steve Vaughan and was seconded by Jerry Till. The motion was unanimously passed.
  - B. Montgomery County Youth Services Q2 report. Bilingual Family Support Specialist, Ivette Gonzalez, provided the following services during 2018 Q2: 223 Hours of Direct Services in Magnolia Office - Ivette Gonzalez provided services to 30 new unduplicated clients in Magnolia during this period. Ivette Gonzalez served 50 clients and their families, serving a total of 104 persons. Ivette Gonzalez served clients through family sessions (107 hours), youth individual sessions (58 hours), initial intake sessions (56 hours), and crisis interventions (2 hours). 4 hours Family Skills Group (Decisions) - Ms. Gonzalez assisted with the facilitation of a half day Decisions class for youth who are court ordered to attend with their parent to help them make better decisions. These youth are charged with a misdemeanor offense. The feedback from parents and

youth on the class has been very positive at follow up. 4 Hours Family Skills Group Active Parents – Ms. Gonzalez assisted with the facilitation of the half-day Mini Camp for families to learn ways to build their relationships, to spend time together, and to enjoy being part of their family. Families practiced the skills they learned in order to apply them at home at the start of summer break. A motion to approve the Q2 report in the amount of \$13,950.31 was made by Christina Nash and was seconded by Jack Smith. The motion was carried unanimously.

C. TOMAGWA Healthcare Ministries Q4 Report –

Salaries and Insurance

April 2018	\$21,478.75
May 2018	\$23,480.35
June 2018	\$21,803.31

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\$66,762.41

Dental Patient Visits

April 2018	487
May 2018	371
June 2018	336

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1,194

Per the contract THA reimburses \$45.00 per patient visit up to 1000 patients. The 2017/2018 Q4 payment to TOMAGWA is \$45,000.00 for patient fees.

Medical Patient Visits

April 2018	80 x \$125.00 =	\$10,000.00
May 2018	80 x \$125.00 =	\$10,000.00
June 2018	80 x \$125.00 =	\$10,000.00

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\$30,000.00

Total for Q4 \$141,762.41

Marilyn Kinyo reminded the Board that the second emergency payment in the amount of \$40,500.00 was also due at this time. This brought the total payment due to \$182,262.41. A motion to approve the Q4 payment was made by Lori Wilson and was seconded by Steve Vaughan. The motion was carried unanimously.

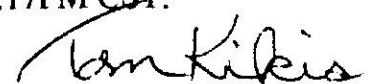
D. The JoyRide Center Q1 – JPC Prep and JoyRide Tuition assistance report was given to the board. No action needed.

10. The Board went into Executive Session at 4:49PM to hear and discuss final TOMAGWA report presentation from Stroudwater/Reed Claymon. They came out of executive session at 6:12PM. A motion was made by Jack Smith and seconded by Jerry Till that after legal council reviews the next step letter to TOMAGWA, Stroudwater will move forward and meet with Rob Hauck and then the full TOMAGWA Board. The motion was carried unanimously.

11. Community Report – The July community report as presented by Marilyn and Lynn.

Adjournment

There being no further business, the meeting was adjourned at approximately 6:17PM CST.



Tom Kikis, Secretary