

**Tomball Hospital Authority
Board of Directors
July 24, 2019**

Present:

**Vicki Clark, Chairman
Jack Smith, VP
Tom Kikis, Secretary
Jim Ross, Treasurer
Danny Marburger
David McClinton
Christina Nash (Telephonically)
Latrell Shannon
Steve Vaughan**

Absent:

**Bill Hogue
Lori Wilson
Vincent Norris (Myrtle Cruz)**

Also Present:

**Lynn LeBouef (CEO)
Marilyn Kinyo (CAO)
Robert Spurck (Reed, Claymon, Meeker & Hargett) - Telephonically
Bruce Hillegeist (Tomball Chamber of Commerce)
Timika Simmons (TOMAGWA)
Kevin Rudolph (TOMAGWA)
Russell Kent (Wells Fargo)
Melissa Greer (Wells Fargo)
Angela Caraway (Wells Fargo)
Darrell Pile (SETRAC)**

Tomball Hospital Authority Board Meeting

1. Call to Order
 - A. Vicki Clark, Chairman of the Board, called the meeting to order at 4:01P.M. CST on Wednesday, July 24, 2019. Steve Vaughan read the Foundation's Mission Statement.
2. Approval of minutes from the June 26, 2019 board meeting. A motion was made by Jack Smith and was seconded by Tom Kikis to approve the board meeting minutes from the June 26, 2019. The motion was unanimously passed.
3. Community Input – Darrell Pile from SouthEast Texas Regional Advisory Council (SETRAC). They are looking for a total \$230,000. They are looking for \$80,000 for educational projects: By-stander Medical Education, Community Wellness Education and Mental Health Education. They would also like to purchase a Billeting Trailer in the amount of \$150,000. He said that he will get more traction than we have with the hospital health and wellness by using the media and calling large corporations as well as doing email blasts. They will tailor all correspondence to our community. The board asked if they have purchased a Billeting Trailer before and Darrell said yes. They have had one in service for around 10 years and it has been used all over.
4. Community Report: The Community Report was presented to the Board for review from July 2019.
5. Wells Fargo Q4 Investment review was presented by Russell Kent - Performance Year to date through 6/30/19 was 14.16%, with Fixed Income return of 9.17%, Equities 19.46% and Real assets 11.13%. Since inception (5/1/16 – 6/30/19) performance has been 8.23% per year. Gross Domestic Product (Economic growth) came in last quarter at 3.1%. Next release is Friday July 25th. We are in the middle of 2nd quarter earnings season with 85% of companies reporting better than estimated earnings and 70% of companies reporting better than estimated revenue growth. Consumer continues to be strong. Latest read on confidence came in at 121.5. Hourly wages were up 3.1%. This is the first increase in 10 years. I mentioned the consumer makes up 70% of the economy, so these numbers are positive. Inflation continues

to be tame with Consumer Price Index (CPI) at 1.6%. ISM (Manufacturing) came in at 55.1. Anything above 50 is considered healthy for the economy. Headwinds continue to be trade tensions and tariffs as well as perceived global slow down. We are making no changes to the portfolio at this time. A motion to approve the year end investment report from Wells Fargo was made by Tom Kikis and was seconded by David McClinton. The motion was carried unanimously.

5. TOMAGWA

- A. Monthly Dental and Medical update for June 2019- The dental report for June 2019 was presented to the board. They budgeted to see 333 patients and actually saw 420 patients. The medical clinic budgeted to see 800 patients in the month of June 2019 and actually saw 1126. The quarterly report will be presented and approved later in this meeting.
- B. Timika Simmons reviewed the monthly dashboard. She reviewed the reduction in salaries as well as the number of patients being seen at the clinic and at what rate. Vicki Clark brought up that she still feels like there is something that the board is not being told about TOMAGWA and where they stand as of today. Where the ministry was before the funding sources dropped and the staff doubled. Timika said that the clinic was mismanaged and the funding relationships were ruined by prior staff. They are working to try and rebuild those relationships as well as foster new ones daily. Christina Nash asked for a plan for their future instead of looking in the rearview mirror. Jim Ross ask what if any assurances that they can give to the board that the money will be used properly this time when we have bailed this organization out of hardships three times already. They can only be as transparent as possible and give the board their word that this new management is working on it.

7. Financial Report

A. Financial Summary

An update on the June 30, 2019 financials was given by Lynn LeBouef. He reviewed the balance sheet - cash total \$218,408.41, investments were up for this month to \$101,810,862.07, with a total for the month of \$102,029,270.48 for June 2019. Total liabilities and equities for the month were \$102,122,064.48. Lynn went on to review the P&L statement. Total income of \$2,123,299.51 total expenses of \$555,516.21 and net ordinary income of \$1,567,783.30, net income of (loss) \$3,090,458.31. Marilyn Kinyo presented and reviewed the cash report for June 2019. The major expenses for the month were to TOMAGWA grant writer salary, Locke Lord LLP and Reed Claymon legal fees, Creative Risk quarterly services fee and Concordia Lutheran 2019 funding payment. Lynn went on to report on the P&L Budget performance was \$622,699.51 over budget on income and \$89,369.45 under budget on expenses. A motion was made by Tom Kikis and seconded by Vicki Clark to approve the June 2019 financials as presented. The motion was unanimously passed.

- B. Lynn LeBouef reviewed the spending policy and the spend rate calculations for FY 2019/2020 with the board.
- C. Legal Bills – The legal bills from Reed, Claymon June 2019 were reviewed by the Board. The invoice from Reed, Claymon was in the amount of \$2,552.00. A motion to approve the legal invoice for July in the amount of \$2,552.00 was made by Tom Kikis and was seconded by Latrell Shannon. The motion passed unanimously.

8. Quarterly Reports

- A. Swim Safety Q2 Report - \$2025.00 for swim lessons. A motion to approve was made by Vicki Clark and was seconded by Latrell Shannon. The motion carried unanimously.
- B. TEAM Dental program Q1 Report- \$23,500. A motion was made by Vicki Clark and was seconded by David McClinton. The motion carried unanimously.
- C. Inspiring Possibilities Q3 Report - \$12,274.00 for scholarships and uniforms, \$4,127.75 in training came to a total of \$16,401.75. A motion to approve was made by Tom Kikis and was seconded by Steve Vaughan. The motion carried unanimously.
- D. NAM Q2 Report- \$27,500 for breakfasts, frozen and hot meals as well as supplements and supplies. A motion was made by Jack Smith and seconded by Tom Kikis. The motion carried unanimously.
- E. Montgomery County Youth Services Q2 Report \$12,500 – 184 hours of direct counseling services to 19 new unduplicated clients as well as 37 youth and their family members. A motion was made by Tom Kikis and was seconded by David McClinton. The motion carried unanimously.

F. TOMAGWA \$168,769.53 –

Salaries and Insurance

April 2019	\$32,545.37
May 2019	\$29,788.42
June 2019	<u>\$31,435.74</u>
	\$93,769.53

Dental Patient Visits

April 2019	480
May 2019	322
June 2019	<u>420</u>
	1222

Per the contract THA reimburses \$45.00 per patient visit up to 1000 patients. The July 2019 payment to TOMAGWA is \$45,000.00 for patient fees.

Medical Patient Visits

April 2019	80 x \$125.00 =	\$10,000.00
May 2019	80 x \$125.00 =	\$10,000.00
June 2019	80 x \$125.00 =	<u>\$10,000.00</u>
		\$30,000.00

A motion was made by David McClinton and seconded by Tom Kikis to approve the \$168,769.53. The motion carried unanimously.

9. July 2019 Funding Applications

A. Klein ISD 2019/2020 Funding - \$48,602.90

- i. Financial support for See to Succeed in January 2020. This program will provide 250 students in grade KG-12th with a professional eye exam and glasses if needed. 250 students x \$50 per student \$12,500, transportation costs \$500, total cost \$13,000.
- ii. Replace outdated and broken vision screening devices at the secondary campuses. 13 Optec vision screener devices at a cost \$24,024. Through a trade in program we can then return our broken devices and obtain two more devices for free.
- iii. Replace four aging KISD Audiometers \$3036
- iv. Add to KISD Stop the Bleed Kits to meet HB 496 rules: Chest seals, Chest Seal Trainers, Thermal blankets and Compression bandages \$2,542.90
- v. Provide school clinics with equipment to replace old, damaged and outdated equipment. \$6000

A motion to approve the funding in the amount of \$48,602.90 was made by the Funding Committee and was seconded by Tom Kikis. The motion carried unanimously.

B. For his Grace Foundation - \$9,000.00

They provide physical, emotional and financial support for the patients and their families on the Bone Marrow Transplant Unit (BMTU) of Texas Children's Hospital. The \$9,000 from TRHF will give support services to a minimum of (6) patients and their families. A motion to approve was made by the Funding Committee and was seconded by David McClinton. The motion approved unanimously.

C. TEAM - \$50,000

This program will provide emergency financial assistance for emergency medical care for low income children and adults as it is needed for vision needs, doctors' bills for adult and pediatric care, counseling/mental health, prescriptions, hearing needs and diabetic treatment/management. This program will allow qualified applicants financial assistance up to the amount of \$1,500 per year. A motion to approve was made by the Funding Committee and was seconded by Steve Vaughan. The motion carried unanimously.

D. SouthEast Texas Regional Advisory Council (SETRAC) – They are requesting \$280,000 for six different projects.

- i. Purchase and maintain a billeting trailer for use in our service area - \$150,000

- ii. Bystander Medical Education - \$30,000
- iii. Community Wellness Education - \$40,000
- iv. Provide Mental Health Education - \$10,000
- v. Four EMT to Paramedic Scholarships - \$25,000
- vi. Stop the Bleed Kits and Training - \$25,000

Darrell Pile asked to table the request at this time and go back and hone the request to better fit our community.

E. TOMAGWA

- i. Medical salary and supply reserve - \$330,000
- ii. Dental salary and supply reserve - \$162,023
- iii. Grantor Writer salary, taxes and benefits - \$70,000
- iv. Dental Clinic Funding renewal with additional dentist - \$648,090

The Board discussed this request at length. A motion was made by the Funding Committee and was seconded by David McClinton to approve funding the dental program at its current rate of \$593,644 for the next year as well as tabling the request for the grant writer's salary/benefits until further information regarding the grants have been submitted. The Board has agreed to pay the grant writers salary until the end of August when the report is presented to the full Board. The Medical and Dental salary and supply reserve was denied. The motion carried unanimously.

Adjournment

There being no further business, the meeting was adjourned at approximately 6:10PM CST.


Tom Kikis, Secretary