

**Tomball Hospital Authority
Board of Directors
January 27, 2021**

Present Via Zoom Video:

**Vicki Clark, Chairman
Jack Smith, VP
Jim Ross, Treasurer
Bill Hogue
Danny Marburger
David McClinton
Latrell Shannon
Christina Nash
Lori Wilson**

Absent:

**Steve Vaughan
Tom Kikis, Secretary**

Also Present:

**Lynn LeBouef (CEO)
Marilyn Kinyo (CAO)
Robert Spurck (Reed, Claymon, Meeker & Hargett)
Karla Velasquez (Myrtle Cruz)
Russell Kent (Wells Fargo)
Melissa Greer (Wells Fargo)
Beth Jones (City of Tomball)
David Esquivel (City of Tomball)**

Tomball Hospital Authority Board Meeting

1. Call to Order
 - A. Vicki Clark, President of the Board, called the meeting to order at 4:05P.M. CST on Wednesday, January 27, 2021. Lynn LeBouef read the Foundation's Mission Statement.
2. Approval of minutes from the November 18, 2020 board meeting and December 16, 2020 Exec Team meeting. A motion was made by Vicki Clark and was seconded by Lori Wilson to approve the board meeting minutes from the November 18, 2020 board meeting and December 16, 2020 Exec Team meeting. The motion was unanimously passed.
3. Community Input – No report this month.
4. Financial Report
 - A. Financial Summary

An update on the December 31, 2020 financials was given by Karla Velasquez. She reviewed the balance sheet - cash total \$675,325.47, investments were up last month to \$122,357,688.89, with a total for the month of \$123,033,014.36 for December 2020. Total liabilities and equities for the month were \$128,128,302.84. Karla went on to review the P&L statement. Total income of \$1,017,927.97, total expenses of \$253,853.44 and net ordinary income of \$764,074.53, net income of \$17,042,738.22. Marilyn Kinyo presented and reviewed the cash report for December 2020. The major expenses for the month were paid to TOMAGWA, Meals on Wheels, Inspiring Possibilities, PTSD Foundation and Tomball Pregnancy Center. Lynn LeBouef went on to report on the P&L Budget performance was \$369,120.43 over budget on income and \$37,423.60 under budget on expenses. A motion was made by Jim Ross and seconded by Jack Smith to approve the December 2020 financials as presented. The motion was unanimously passed.
 - B. Legal Bills – The legal bills from Reed, Claymon for November 2020 – January 2021 were reviewed by the Board. The invoices from Reed, Claymon was in the amount of \$2,643.00. A motion to approve

the legal invoices for November 2020/January 2021 in the amount of \$2,643.00 was made by Vicki Clark and was seconded by Danny Marburger. The motion passed unanimously.

5. Wells Fargo Q4 Report was submitted to the Board for review. Russell Kent reviewed where our portfolio is at as of today. Year ending 2020- up 18.58%. Since inception – up 10.83%. Recently trimmed Large Cap Holdings and bought High Yield to stay within the guidelines of the Investment Policy Statement. Future guidance: Earnings remain strong. GDP guidance is moving higher and Wells feels like we may see the economy grow at 4.7%. No proposed changes at this time. A motion was made by David McClinton and was seconded by Vicki Clark to approve the Q4 Investment Account report. The motion carried unanimously.
6. Nominating Committee 2021 assignment recommendations. The committee discussed the current committee appointees and decided that everyone is in a good position right now. A motion was made to keep the Committee appointees as they are for FY2021 by Latrell Shannon and was seconded by Vicki Clark. The motion carried unanimously.
7. TOMAGWA
 - A. Monthly Dental update for December 2020 was presented to the board. They have reported that they budgeted to see 333 patients and saw 395 patients. No action required this month.
 - B. TOMAGWA requested the bridge funds in the amount of \$127,500 to assist in their application for FQHC certification. The Executive Team reviewed this request in December and approved this and the full board will now ratify the request. A motion to approve was made by the Executive Committee and was seconded by David McClinton. The motion carried unanimously.
8. Monthly and Quarterly Reports
 - A. Inspiring Possibilities monthly report for December was presented. After a brief discussion a motion was made by David McClinton and was seconded by Vicki Clark in the amount of \$4,843.00. The motion carried unanimously.
 - B. Swim Safe Forever quarterly was presented to the Board. This quarters payment is in the amount of \$2199.38. A motion to approve was made by Lori Wilson and was seconded by Danny Marburger. The motion carried unanimously.
 - C. NAM Q4 report their numbers are up due to COVID-19. They are serving more than the 200 patients that is the previous funding agreement. Their food totals were over the contracted \$45,000. The Executive Committee made a motion to pay the full food invoice in the amount of \$47,392.32 as well as the last invoice for the truck driver in the amount of \$3,250.00. This was seconded by David McClinton. The motion carried unanimously.
 - D. TEAM dental report was presented to the board in the amount of \$4,629.00 and their medical invoice in the amount of \$969.29. A motion to approve was made by Danny Marburger and was seconded by Bill Hogue. The motion carried unanimously.
 - E. Montgomery County Youth Services Q4 report was presented to the Board. They served a total of 72 youth and 28 family members for a total of 219 hours of counseling services. A motion to approve the \$7,500 invoice was made by Vicki Clark and was seconded by Latrell Shannon. The motion carried unanimously.
9. January 2021 Funding Applications
 - A. Moving Waters – They are requesting \$24,000 to purchase Ford150 truck to haul their mobile shower unit to be used at locations within our service territory in partnership with TOMAGWA. They believe that the homeless will have an opportunity to build or restore their personal dignity is provided access to cleaning showers on a regular basis. By also supplying their target population with access to hygiene tools they believe those who take advantage of what we will provide can go more confidently into their day, feeling better about themselves when job hunting or even while at a table sharing a meal with others. A motion to approve the \$24,000 for the F150 truck was made by Bill Hogue and was seconded by Danny Marburger. The motion carried unanimously.
 - B. Montgomery County Youth Services – They are requesting \$60,203.88 for their Yes to Youth program. These funds will be used for the bilingual behavioral health counselor's salary. They provide free services to youth served at the Magnolia office. It was brought to the Board's attention that this is a County project and they have the ability to raise funds for this program. After some discussion a motion was made to approve the same funding as in 2020 which was \$30,000.00 to support the Yes to

Youth Program. The motion was made by the Funding Committee and was seconded by Vicki Clark. The motion carried unanimously.

- C. Magnolia Pharmacy – When the pandemic hit, they engaged with Texas Department of State Health Services back in October to be a site for Covid-19 vaccinations. On December 28th they were among one of the first retail pharmacies in the state to receive a shipment of 500 vaccines. They booked all 500 in 8 hours on their appointment portal. They started out by doing 50 shots per day. The state has now reached out to them to do 200 shots per day, but to do that they will need help. They are requesting \$132,000.00 in salaries for a Clinic Administrator, (2) Registered Nurses and (2) Pharmacy Tech as well as \$6,350.00 in equipment and supplies for a total ask of \$138,350.00 for six months. The Board discussed the value of this program to our community and agree the more people we can help vaccinate the better. A motion to approve was made by the Funding Committee and was seconded by Danny Marburger. The motion carried unanimously.
- D. City of Tomball – Jerry Mathison Park – The park is in need of updates and renovations. They are requesting \$490,000 to replace all the play equipment as well as the addition of new pickleball courts. After discussion with the Board, it is their recommendation that the funds previously earmarked for Broussard Park in the amount of \$235,000 be used for the Jerry Mathison Park renovations. They would like to also approve the additional \$255,000 that was requested for the play equipment and pickleball courts. A motion to approve these funds was made by the Funding Committee and seconded by David McClinton. The motion carried unanimously.
10. Discuss potentially building our own office in the coming years so that we have a physical asset. The Board members feel that this is something that we should look into and perhaps building an office big enough to rent some space to organization in our community. The Executive Committee will be taking the lead on this project to look for an Engineering and Architectural firm for us to work with on this process. A motion was made to move forward with a building an office and community center was made by Lori Wilson and seconded by David McClinton. The motion carried unanimously.
11. Employee matters were tabled until the February 2021 Board Meeting.

Adjournment

There being no further business, the meeting was adjourned at approximately 5:06PM CST.


Tom Kikis, Secretary