

**Tomball Hospital Authority
Board of Directors
January 22, 2020**

Present:

**Vicki Clark, Chairman
Jack Smith, VP
Tom Kikis, Secretary
Jim Ross, Treasurer
Bill Hogue
Danny Marburger
David McClinton
Christina Nash
Latrell Shannon
Lori Wilson
Steve Vaughan**

Absent:

Also Present:

**Lynn LeBouef (CEO)
Marilyn Kinyo (CAO)
Robert Spurck (Reed, Claymon, Meeker & Hargett) – Telephonically
Karla Velasquez (Myrtle Cruz)
Russell Kent (Wells Fargo)**

Tomball Hospital Authority Board Meeting

1. Call to Order
 - A. Vicki Clark, Chairman of the Board, called the meeting to order at 3:59P.M. CST on Wednesday, January 22, 2020. Latrell Shannon read the Foundation's Mission Statement.
2. Approval of minutes from the November 20, 2019 board meeting and December 17th Executive Committee call minutes. A motion was made by Tom Kikis and was seconded by Jack Smith to approve the board meeting minutes from the November 20, 2019 and Executive Team call from December 17th. The motion was unanimously passed.
3. Community Input – No report for this month.
4. Financial Report
 - A. Financial Summary

An update on the December 31, 2019 financials was given by Karla Velasquez. She reviewed the balance sheet - cash total \$32,826.94, investments were up a little for this month to \$105,962,223.12, with a total for the month of \$105,995,050.06 for December 2019. Total liabilities and equities for the month were \$106,099,160.81. Karla went on to review the P&L statement. Total income of \$1,437,050.75 total expenses of \$285,680.96 and net ordinary income of \$1,151,369.79, net income of \$4,450,400.31. Marilyn Kinyo presented and reviewed the cash report for November 2019. The major expenses for the month were to TOMAGWA dental salaries, Tomball Chamber Parade expense, Teen & Family Services, NAM delivery truck, Creative Risk quarter payment. Lynn went on to report on the P&L Budget performance was \$686,750.75 over budget on income and \$57,207.74 under budget on expenses. A motion was made by Christina Nash and seconded by David McClinton to approve the December 2019 financials as presented. The motion was unanimously passed.
 - B. FEMA – Lynn reported to the board that our FEMA project has been paid and has been officially closed.

- C. A motion was made by Steve Vaughan and seconded by Tom Kikis to ratify the transfer that was made a week ago from our investment account to the operational account. The transfer was in the amount of \$958,048.09. The motion was passed unanimously.
 - D. Legal Bills – The legal bills from Reed, Claymon and Polsinelli for November & December 2019 were reviewed by the Board. The invoices from Reed, Claymon was in the amount of \$1,007.00 and the invoice for Polsinelli was for \$332.50. A motion to approve the legal invoices for November and December 2019 in the amount of \$1,339.50 was made by Vicki Clark and was seconded by Christina Nash. The motion passed unanimously.
 - E. Project Budget for 2020 – Lynn reviewed the project budget with the Board. A motion to approve the budget as presented was made by Tom Kikis and was seconded by Vicki Clark. The motion was passed unanimously.
5. Wells Fargo Quarterly Report by Russell Kent - Performance YTD – 21.10% - Performance since inception – 8.81%. Continue to believe current allocation is appropriate – 60% Equities, 40% Fixed Income. Consumer continues to display strength. Unemployment continues to stay low. Inflation continues to appear below Fed target. Phase 1 of trade deal with China has been signed. One logistical matter is we need to update Well's Investment Policy Statement (IPS). A motion to approve the Wells Fargo quarterly report as presented was made by Vicki Clark and was seconded by Christina Nash. The motion passed unanimously.
6. TOMAGWA
- A. Monthly Dental update for December 2019 was presented to the board. They budgeted to see 333 patients and actually saw 397 patients. No action required this month.
7. Quarterly Reports
- A. Meals on Wheels Montgomery County Q3 – 2,895 meals were served to 144 seniors and 63 unduplicated seniors. The cost for Q3 comes to \$17,370.
 - B. TEAM Q3 – The total cost for dental services for Q3 is \$12,773.00.
 - C. TOMAGWA Q2 Dental Supply costs - \$45,000.00. They saw a total of 1309 patients for the quarter.
 - D. Montgomery County Youth Services Q4 Report – They had 237 hours of direct services in the Magnolia office. 13 new unduplicated clients, 82 youth and family members, serving a total of 123 unique individuals. The payment due in the amount of \$12,500.00.
 - E. NAM Q4 Payment – They served over 150 clients 4,252 nutritious hot meals, 1,230 frozen meals, 2,280 breakfast delivered as well as medical supplies. The payment for this quarter was in the amount of \$27,500.
 - F. Swim Safe Forever Q4 – Payment for 9 youth swim lessons and instructor fee for Q4. The amount for this quarter is \$1932.56.
- A motion was made by Vicki Clark and was seconded by David McClinton to pay all the quarterly payments in the amount of \$117,075.56. The motion was passed unanimously.
8. January 2020 Funding Applications
- A. The Health & Wellness Alliance of Tomball – They are requesting funds for two luncheons and Chamber Cup. The total request is for \$3000.00. The dates of the events and topics are as follows:
 - February 25, 2020 – Health from Head to Toe
 - June 30, 2020 – Trendy Troubles (CBD Oil/Vaping)
 - September 10, 2020 – Chamber Cup ChallengeAfter some discussion the funding committee as well as the board agreed to pay for both luncheons, but denied the request for the Chamber Cup. They do not feel that the Chamber cup fits our mission. A motion to pay \$2000 for the two luncheons was made by Vicki Clark and was seconded by Lori Wilson. The motion carried unanimously.
 - B. Opticom Emergency Traffic Management System – This is being requested by Northwest EMS, Tomball Fire, Rosehill EMS and Rosehill Fire Department. The EViews System is no longer in operation or in business for that matter. The Opticom system has proven to be the next best solution. Similar to the original EViews project, local installation of the Opticom system would be an extension

of the technology currently being installed across northwest Harris County. The system would allow EMS agencies such as Northwest EMS, Cypress Creek EMS and, if desired, Rosehill Fire and EMS units, the ability to, safely and efficiently, move through congested intersections on their way to the HCA-Tomball Regional Hospital. Additionally, the technology would be installed into Tomball Police and Fire apparatus to take full advantage of its capabilities. *The most significant difference between the two programs is the Opticom system is a lease of the equipment with an annual charge for its use.* With a lease of the equipment, there is no charge for maintenance, upkeep or repair/replacement of damaged equipment. The annual cost for this is \$126,595.20. After some discussion a motion to deny this request was made by Jim Ross and was seconded by Lori Wilson. The motion carried unanimously.

- C. Tomball Pregnancy Center – They are requesting funding for a Nurse Practitioner, Sonographer and a Registered Nurse to expand their women’s health services and early pregnancy care for women at risk. They are requesting \$145,000 for salaries broken up as follows:

- Nurse Practitioner - \$65,000
- Sonographer - \$30,000
- Registered Nurse - \$50,000

Vicki pointed out that they are in the final stages with the state to get these charges covered. They hope that this will be the last year that they will have to request these funds. If the funding comes in early, they will notify us that these funds are no longer needed. A motion to approve was made by the funding committee and was seconded by Tom Kikis. The motion was approved 10 ways with Vicki Clark abstaining.

- D. Pregnancy Assistance Center North - They are requesting \$25,000 to provide well-woman exams, STD treatments and testing for Chlamydia, Gonorrhea, HIV, and HPV at no cost. The Board discussed this request and a motion to approve was made by the Funding Committee and was seconded by Tom Kikis. The motion carried unanimously.

- E. Montgomery County Youth Services – They are requesting \$62,723 to fund salary and benefits for a bilingual behavioral health counselor to provide free services to youth served at its Magnolia office. This office serves youth who live in Tomball and Waller as well. Counseling includes individual, family and group counseling for youth ages 7-17. The youth and family members will be seen weekly for behavioral health counseling to equip the young people with coping skills for depression, anxiety, relationship problems, grief/loss, school difficulties, etc. Parents will learn effective parenting skills to strengthen the family, help the youth stay in school and prevent and manage youth self-harm behaviors. There was a great deal of discussion revolving this request. Their financials are strong and when we originally began funding them the county had cut their funding. The committee agreed to continue funding them, but again at a reduced rate. A motion was made by the Funding Committee and was seconded by Vicki Clark to approve \$30,000 in funding to MCYS for the Fiscal Year 2020. The motion was carried unanimously.

- F. Lone Star College Foundation – Tomball Nursing Retention Specialist remaining funds. In 2019 we granted Lone Star College \$73,282.00. Unfortunately, this individual left the position and they were not able to fill the position in 2019. They are asking for approval to hire a new nursing retention specialist and use the remaining \$56,443.24 to pay this individual. The committee has no problem with extending the funding for 2020 for the Nursing Retention Specialist. A motion was made by the Funding Committee and was seconded by David McClinton. The motion carried unanimously.

Adjournment

Being no further business, the meeting was adjourned at approximately 4:55PM CST.


Tom Kikis, Secretary