

**Tomball Hospital Authority
Board of Directors
February 27, 2019**

ent:

**Vicki Clark, Chairman
Jack Smith, VP
Tom Kikis, Secretary
Jim Ross, Treasurer
Danny Marburger
David McClinton
Christina Nash
Lori Wilson
Steve Vaughan**

Absent:

**Bill Hogue
Latrell Shannon**

Also Present:

**Lynn LeBouef (CEO)
Marilyn Kinyo (CAO)
Kevin Reed (Reed, Claymon, Meeker & Hargett) (Telephonically)
Vincent Norris
Monte Tucker (Stroudwater)
Timika Simmons (TOMAGWA)
Ginni Whitten (TOMAGWA)
Lori Jones (TOMAGWA)
Kevin Rudolph (TOMAGWA)
Terri Norris (The JoyRide Center)
Debbie Blackmon (The JoyRide Center)
Cindy Yelverton (The JoyRide Center)**

Tomball Hospital Authority Board Meeting

1. Call to Order
 - A. Vicki Clark, Chairman of the Board, called the meeting to order at 4:08P.M. CST on Wednesday, February 27, 2019. David McClinton read the Foundation's Mission Statement.
2. Approval of minutes from the January 23, 2019 board meeting the February 6th special board meeting minutes. A motion was made by Danny Marburger and was seconded by Tom Kikis to approve the board meeting minutes from the January 23rd. The motion was unanimously passed. A motion was made by Tom Kikis and was seconded by Danny Marburger to approve minutes from the February 6th Special called meeting. The motion was unanimously passed.
3. Community Input – No report for February 2019
4. Community Report: The Community Report was presented to the Board for review from February 2019.
5. The JoyRide Center (JRC Prep) - is a functional Day Habilitation program where adults with disabilities can find joy and purpose in their lives. At JRC Prep, we believe that every individual has a unique gift to offer, and that productivity and connections to others are the building blocks of a joyful life. JRC Prep works to develop a broad range of skills and friendships that help our clients become more active, engaged members of their communities and families.

JRC Prep offers a complete learning program that integrates functional academics, life-skills, and pre-vocational skills into a work-based learning system. Our clients are involved in every facet of JoyRide Center, as they learn the skills required to manage a non-profit therapeutic horsemanship program. In addition, our clients are involved in developing and creating products that are offered as gifts for donations.

Individual goals and objectives are embedded into each activity, and carefully monitored. Our primary goal is to empower each client to live a dignified and productive life. In order to achieve this, we maintain a low student-teacher ratio. Each class has one certified special education teacher, two staff mentors, and 1-2 trained volunteers working with no more than 7 clients. Without the funds from TRHF this program would not be possible. At JoyRide we see miracles every day. Our mission is to find ways to bring joy and better these individuals' lives. There have been 68% of growths in the programs. These students can not get this education at any other day programs in the area.

6. TOMAGWA – Timika Simmons addressed the board about what is going on at TOMAGWA. The TOMAGWA Board met and made the decision to replace the Executive Director. Timika Simmons will be the interim Executive Director. Items that TOMAGWA will be working on in the next 90 days are:
 1. The Replacement of the Executive Director
 2. Streamlining operational processes and staff roles
 3. Employed in-house Finance Manager and secured a pro-bono forensic accountant for internal audit and resetting of financial records and internal controls
 4. Launching aggressive fund stability model
 5. Finalizing Strategic Plan
 6. Reducing the Magnolia Clinic service hours to half days, NP's opting to work on a volunteer basis.
 7. New patient contribution schedule effective March 1st.
 8. Increase patient volume.

They have received a rent break from the magnolia office for the next six months. The new patient fees will be brought to industry standards. She went on to tell the board that they will not be able to bring TOMAGWA back from this issue without the Foundations support. The board asked how they got to this bad of a place. Timika went on to say that all the long term donors fell off and the development staff did not do what needed to be done. She said that even when they get back on their feet, she feels that their relationship with us will need to be a tactical one. In saying that she said they will need the foundations help for the next several years and then hopefully just for special projects. The Foundation let Timika and team know that they would like the 2018 financials and a true picture of where TOMAGWA is at prior to the March meeting. They want the good, the bad and the ugly. No matter what that may be. They then went on to explain that there is just so much that one organization can do for them. We have many other organizations that depend on us as well. They need to be self-sufficient and that is what this foundation has been pushing them to be for several years.

7. Financial Report

A. Financial Summary

An update on the January 31, 2019 financials was given by Vincent Norris. He reviewed the balance sheet - cash total \$330,449.85, investments were up for this month to \$96,191,962.49, with a total for the month of \$96,522,412.34 for January 2019. Total liabilities and equities for the month were \$96,620,652.13. Lynn went on to review the P&L statement. Total income of \$1,285,931.89 total expenses of \$320,268.55 and net ordinary income of \$965,663.33, net income of (loss) \$2,417,732.76. Marilyn Kinyo presented and reviewed the cash report for January 2019. The major expenses for the month were Meals on Wheels Montgomery County, TOMAGWA Q2, Montgomery County Youth Services, Inspiring Possibilities Q1 and NAM Q4 payments. Lynn went on to report on the P&L Budget performance was \$410,581.88 over budget on income and \$76,221.70 under budget on expenses. A motion was made by Steve Vaughan and seconded by Tom Kikis to approve the January 2019 financials as presented. The motion was unanimously passed.

- B. Legal Bills – The legal bills from Reed, Claymon for December 2018 and January 2019 were reviewed by the Board as well as a new invoice from Polsinelli for FEMA issues. The invoice from Reed, Claymon was in the amount of \$3,120.50 and Polsinelli in the amount of \$178.50 A motion

to approve the invoices as presented were made by Lori Wilson and was seconded by Steve Vaughan. The motion passed unanimously.

8. TOMAGWA

- A. Monthly Dental and Medical Update for January 2019- The dental report for January 2019 was presented to the board. They budgeted to see 366 patients and actually saw 481 patients. The medical clinic budgeted to see 800 patients in the month of January 2019 and actually saw 1003.

9. Funding Committee Report

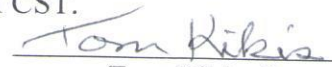
- A. The Pines Apartment Transportation Van request. This has been tabled until the funding committee can get more questions answered.
- B. The JoyRide Center –They are requesting \$80,000 for the JRC Prep Day Habilitation Program. The board discussed what a great program this is for these young individuals and the community. A motion was made by the funding committee and seconded by Tom Kikis. The motion was carried unanimously.
- C. The Tomball Chamber of Commerce Health & Wellness Alliance - \$1000 per luncheon
1. June 25, 2019 – Stress and Our Health
 2. September 24, 2019 – Healthy Aging

A motion was made by the Funding Committee and was seconded by Lori Wilson. After a brief discussion the motion carried unanimously.

- D. The Rose - Breast Cancer Screening for 2019 for up to 200 uninsured and underinsured women in our service area is requesting \$25,000 which is up from previous year. A motion was made by the Funding Committee and was seconded by Jack Smith. The motion was carried unanimously.
- E. Swim Safe Program - They are requesting \$12,200 for swim safety education and scholarship for survival swimming lessons. Lessons are \$20/day, 5 days a week for up to 6 weeks (\$600). Some children will end sooner, some may only need 4 weeks to learn the process. Making their cost only \$400, that we will decrease to only \$200. This will allow 20+ scholarships. After further discussion a motion was made by the Funding Committee and was seconded by Tom Kikis. The motion carried unanimously.
10. The discussion of hiring an ERISA and Government plan attorney/consultant was brought before the board by Kevin and Robert. This firm would handle complex Ex-Employee matters in regards to pensions and social security and finding the information that these employees may need. A motion to hire an ERISA attorney was made by Jim Ross and was seconded by David McClinton. The motion was passed unanimously.
11. Discussion of the CEO and CAO employment evaluations was postponed until the March 2019 meeting.

Adjournment

There being no further business, the meeting was adjourned at approximately 6:09PM CST.


Tom Kikis, Secretary