

**Tomball Hospital Authority  
Executive Committee Call  
December 18, 2018**

**Present:**

**Vicki Clark, Chairman  
Jack Smith, VP  
Tom Kikis, Secretary  
Jim Ross, Treasurer**

**Absent:**

**Also Present:**

**Lynn LeBouef (CEO)  
Marilyn Kinyo (CAO)  
Kevin Reed (Reed, Claymon, Meeker & Hargett) (Telephonically)**

**Tomball Hospital Authority Executive Committee Meeting**

1. Call to Order
  - A. Vicki Clark, Chairman of the Board, called the meeting to order at 11:06 A.M. CST on Tuesday, December 18, 2018. Lynn LeBouef read the mission statement.
2. Approval of minutes from the November 28, 2018 board meeting. A motion was made by Tom Kikis and seconded by Vicki Clark to approve the board meeting minutes from the November 28, 2018. The motion was unanimously passed.
3. Community Input – No report this month.
4. Community Report: The Community Report will be presented in January 2019 to the full board.
5. Financials
  - A. An update on the November 30, 2018 financials was given by Lynn LeBouef. He reviewed the balance sheet - cash total \$903,260.24, investments were up a little for this month to \$95,023,491.31, with a total for the month of \$95,926,751.55 for November 2018. Total liabilities and equities for the month were \$96,026,703.34. Lynn went on to review the P&L statement. Total income of \$543,685.70 total expenses of \$237,156.81 and net ordinary income of \$306,528.89, net income of \$3,012,944.87. Marilyn Kinyo presented and reviewed the cash report for November 2018. The major expenses for the month were Klein ISD AED & Audiometer, Philadelphia Life Insurance, The Rose, TOMAGWA Grant Writer, Stroudwater and Lone Star College. Lynn went on to report on the P&L Budget performance was \$81,564.30 under budget on income and \$42,617.30 under budget on expenses. A motion was made by Jack Smith and seconded by Vicki Clark to not only approve the financials as presented. The motion was unanimously passed.
  - B. Legal Bills - The legal bill from Reed, Claymon, Meeker and Hargett for November – December was presented to the Board for payment. The invoice was for \$2959.00 for legal services. A motion to approve was made by Tom Kikis and was seconded by Jack Smith to approve the invoice in the amount of \$2,959.00. The motion was unanimously passed.
6. TOMAGWA
  - A. Monthly Dental and Medical Update - An update on the TOMAGWA dental and medical clinics were handed out to the board for November 2018. The dental budgeted to see 366 patients and actually saw 364 patients. The medical clinic budgeted to see 800 patients in the month of November 2018 and actually saw 1069. There is no action that needs to be taken for this month.
  - B. Stroudwater Update – An addendum to the original contract has been sent in. There are no deliverables at \$9050.00 per month. The contract has no beginning date or ending date. We have not asked for a report on what has been completed from the original contract and what has still to be completed to be completed and to us to be presented at the January Board meeting before the board will consider the addendum to the contract.

7. Quarterly Report

- A. Meals on Wheels Montgomery County Q3 Report – During Q3 (September 2018 – November 2018) Meals on Wheels Montgomery County provided 3,084 meals to 55 unduplicated clients in the amount of \$18,504.00. A motion to approve the Q3 report in the amount of \$18,504.00 was made by Tom Kikis and was seconded by Vicki Clark. The motion was passed unanimously.

**Adjournment**

There being no further business, the meeting was adjourned at approximately 11:33AM CST.

  
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Tom Kikis, Secretary