

**Tomball Hospital Authority**  
**Executive Committee Meeting**  
**December 14, 2021**

**Present:**

**Vicki Clark, Chairman**  
**Jack Smith, VP**  
**Tom Kikis, Secretary**  
**Jim Ross, Treasurer**

**Absent:**

**Also Present:**

**Lynn LeBouef (CEO)**  
**Marilyn Kinyo (CAO)**  
**Kevin Reed (Reed, Claymon, Meeker & Hargett)**

**Tomball Hospital Authority Board Meeting**

1. Call to Order
  - A. Vicki Clark, President of the Board, called the meeting to order at 11:03AM. CST on Tuesday, December 14, 2021. Vicki Clark read the Foundation's Mission Statement.
2. Approval of minutes from the November 17, 2021 board meeting. A motion was made by Jack Smith and was seconded by Jim Ross to approve the board meeting minutes from the November 17, 2021. The motion was unanimously passed.
3. Community Input – No report for this month.
4. Financial Report
  - A. Financial Summary  
An update on the November, 2021 financials was given by Lynn LeBouef. He reviewed the balance sheet - cash total \$974,235.18, investments were down for this month to \$131,196,773.52, with a total for the month of \$132,171,008.70 for November, 2021. Total liabilities and equities for the month were \$133,489,604.73. Lynn went on to review the P&L statement. Total income of \$560,973.16 total expenses of \$253,692.78 and net ordinary income of \$307,280.38, net income of \$1,355,774.25. Marilyn Kinyo presented and reviewed the cash report for November 2021. The major expenses for the month were to TOMAGWA, Inspiration Ranch, PTSD Foundation, Inspiring Possibilities and Concordia Lutheran. Lynn went on to report on the P&L Budget performance was \$64,276.84 over budget on income and \$18,311.08 under budget on expenses. A motion was made by Jim Ross and seconded by Vicki Clark to approve the November, 2021 financials as presented. The motion was unanimously passed.
  - B. Legal Bills – The legal bills from Reed, Claymon for November/December 2021 were not available at the time of the meeting. A motion to approve the legal invoices for November/December 2021 when it arrives was made by Jack Smith and was seconded by Vicki Clark to pay. The motion passed unanimously.
5. TOMAGWA
  - A. Monthly Dental update for November 2021 was not available at the time of the Executive Committee meeting.
6. Monthly and Quarterly Reports for November, 2021
  - A. Inspiring Possibilities presented a report and invoice in the amount of \$6,060.00 for services rendered during the month of November, 2021. A motion to approve the \$6,060 payment to Inspiring Possibilities was made by Vicki Clark and seconded by Jim Ross. The motion passed unanimously.
  - B. PTSD Foundation/CAMP Hope: A report and invoice in the amount of \$34,899.00 was presented by the PTSD Foundation/Camp Hope for services rendered the previous quarter. A motion was made by

Tom Kikis and seconded by Christina Nash to approve payment of the \$34,899.00 invoice for August, September and October, 2021 services rendered. The motion carried unanimously.

- C. TOMAGWA: TOMAGWA submitted their management report for November 30<sup>th</sup> as well as an update on the FQHC process.
  - D. Psychiatry of Texas/Am Nisa Hope Center – They submitted an invoice for a great deal more than their funding agreement stated. We have contracted with them to pay \$36,608.24 per quarter for inpatient and outpatient services and they submitted invoices in the amount of \$97,709.99. After a discussion the executive committee made the motion to pay the previously approved amount from the funding agreement. A motion to pay \$36,608.24 was made by Jim Ross and was seconded by Jack Smith. The motion passed unanimously.
  - E. Meals on Wheels of Montgomery County Q3 report – They serves a total of 4,223 meals from September – November 2021 to 219 seniors. A motion to pay the \$25,338 was made by Vicki Clark and was seconded by Jim Ross. The motion passed unanimously.
7. December Funding Applications:

A. Northwest Assistance Ministries (NAM Meals on Wheels). They are requesting \$323,993.00 for the 2022 funding year.

Breakdown is as follows:

- Frozen meals delivered –5 days/wk x 48 weeks x \$3.80 per meal \$228,000
- Fresh Produce Box – delivered once per quarter - \$25/box \$ 25,000
- Case Assessor – dedicated, direct contact for client services \$ 48,993
- Prescribed Ensure supplement - \$50 month for 20 seniors \$ 12,000
- Medical supplies \$ 10,000

Total: \$323,993

After a brief discussion about what a wonderful program this is and how many people, we are helping in our community a motion to approve all costs less the Case Assessor salary. The motion to approve the \$275,000 was made by the Funding Committee and was seconded by Jack Smith. The motion carried unanimously.

B. Tomball Health and Wellness requesting \$3,000 to cover three luncheons next year in the amount of \$1000 each. The luncheons are scheduled for the following dates.


- February 22, 2022 – Coping with several Medical Conditions
- June 28, 2022 – Dementia
- September 27, 2022 – Medical Imaging Explained

A motion to approve was made by the Funding Committee and was seconded by Jack Smith. The motion carried unanimously.

On a housekeeping note, the office will be closed for the holidays from December 24<sup>th</sup> – January 2<sup>nd</sup>.

### Adjournment

There being no further business, the meeting was adjourned at approximately 11:36AM CST.



Tom Kikis, Secretary