

**Tomball Hospital Authority  
Executive Committee Meeting  
December 13, 2017**

**Present:**      **Jack Smith, Chairman**  
                  **Vicki Clark, VP**  
                  **Jerry Till, Treasurer**  
                  **Tom Kikis, Secretary**

**Absent:**

**Also Present:** **Marilyn Kinyo (Chief Administrative Officer)**  
                  **Lynn LeBouef (CEO)**  
                  **Kevin Reed (Reed, Claymon, Meeker & Hargett) - Telephonically**

**Tomball Hospital Authority Executive Committee Meeting**

1. Call to Order
  - A. Jack Smith, Chairman of the Board, called the meeting to order at 4:02P.M. CST on Wednesday, December 13, 2017.
2. Approval of minutes from the November 15, 2017 board meeting. A motion was made by Vicki Clark and seconded by Tom Kikis to approve the meeting minutes from the November 15, 2017. The motion was unanimously passed.
3. Community Input – None for this month.
4. Financials
  - A. An update on the financials was given by Lynn LeBouef for November 15, 2017. He reviewed the balance sheet - cash total \$82,462.65, investments were up to \$99,236,210.31, with a total for the month of \$99,318,672.96 for November 2017. Total liabilities and equities for the month were \$99,422,422.04. Lynn went on to review the P&L statement. Total income of \$498,486.36 total expenses of \$242,661.15 and net ordinary income of \$255,825.21 net income of \$5,288,420.28. Marilyn presented and reviewed the cash report. The major expenses for the month were the yearly insurance premium \$36,703.00 as well as a payment to JoyRide \$25,000. Lynn went on to report on the P&L Budget performance we were \$125,050.00 under budget income and \$58,410.94 under on expenses. A motion was made by Jerry Till and seconded by Vicki Clark to approve the financials as presented. The motion was unanimously passed.
  - B. Legal Bills – The legal bill from Reed, Claymon, Meeker and Hargett for November 2017 was presented to the Exec Team for payment. The invoice was for \$4,387.00. A motion from Tom Kikis and was seconded by Jack Smith to approve this invoice. The motion was unanimously passed.
5. An update on the TOMAGWA dental and medical clinics was handed out to the board for November 2017. The dental clinic budgeted to see 366 patients in the month of November and actually saw 614. The medical clinic budgeted to see 800 patients in the month of November and actually saw 1227. They were both up for the month.
6. Funding Committee Updates
  - A. Montgomery County Youth Services Bi-lingual counselor. They are requesting \$60,751 to fund the salary and benefits for the bilingual mental health counselor to provide services to youth served at the Magnolia office. The office serves youth from Tomball and Waller. Counseling will include individual, family, and group counseling for youth ages 7-17. The youth and family will

be seen weekly for mental health counseling sessions to assist the young people to cope with depression, anxiety, problems with relationships, school problems, etc. The parents will learn more effective parenting skills to strengthen the family and help the youth to stay in school.

They served 135 clients in 2017 at \$351.36 per client. They project to see 145 patients in 2018 at the cost of \$418.98 per client. The request went down \$5,000 from the previous year's request. The committee would like to know why the per patient price has increased \$67.62 for the 2018 funding year. This request will be tabled until the January Funding Committee meeting.

- B. TEAM They are requesting a grant in the amount of \$50,000 for their emergency dental care program. The goal of the program is to provide financial assistance for emergency dental care to low-income seniors and adults as it is needed to prevent oral disease from progressing to a more serious health situation. This program will allow qualified applicants financial assistance up to the amount of \$1500.00 per household per year. The dental care may include office visits, x-rays, cleanings, fillings, extractions, bridges, crowns, dentures and partials. They have contracted with Trinity Dental in Tomball.

The committee discussed this request and would like to approach TOMAGWA and see if they would consider taking Medicaid patients and work together with TEAM so that we would help both organization and more people in the community. They would also like to know what the selection/qualifying process is for clients to be able to qualify for this program. This request has been tabled until the January Funding Committee meeting and answers have been answered.

7. Nomination Committee November 29<sup>th</sup> meeting. The committee reviewed all the positions and requested that if anyone wanted to be on another committee to contact Danny. No one contacted him and the committee decided to leave everything as is for 2018.
8. Quarterly Reports
- A. Montgomery County Meals on Wheels Q3 Report – They served 2,322 meals to a total of 113 seniors and 42 unduplicated clients. The total cost for Q3 is \$13,932.00. A motion to approve the Q3 payment to Montgomery County Meals on Wheels was made by Tom Kikis and was seconded by Jack Smith. The motion was passed unanimously.
- B. American Heart Association Q2 – They originally purchase 750 kits because they did not have that many trainings due to Hurricane Harvey. The schedule trainings that they are planning on will triple. They plan to purchase 2067 kits at the cost of \$32,859.15. A motion to pay for the 2067 kits was made by Jack Smith and was seconded by Jerry Till. The motion was passed unanimously.
9. The Exec Committee said that the final report and vote will be taken in January.
10. Employee Insurance changes for 2018. Lynn LeBouef reported that his policy will increase by \$100.00 in 2018 and Marilyn Kinyo is checking with her husband's company to see if there will be an increase.

### Adjournment

There being no further business, the meeting was adjourned at approximately 4:34PM CST.

  
\_\_\_\_\_  
Tom Kikis, Secretary