

**Tomball Hospital Authority
Board of Directors
August 28, 2019**

Present:

**Vicki Clark, Chairman
Jack Smith, VP
Jim Ross, Treasurer
Bill Hogue
Danny Marburger
David McClinton
Christina Nash
Latrell Shannon
Steve Vaughan
Lori Wilson**

Absent:

Tom Kikis, Secretary

Also Present:

**Lynn LeBouef (CEO)
Marilyn Kinyo (CAO)
Robert Spurck (Reed, Claymon, Meeker & Hargett) - Telephonically
Vincent Norris (Myrtle Cruz)
Timika Simmons (TOMAGWA)
Kevin Rudolph (TOMAGWA)
John Lynch (TOMAGWA)
Rob Hauck (Tomball City Manager)
Lisa Coe (Tomball HR Manager)
Dr. Lee Ann Nutt (Lone Star College)
Nicole Robinson Gauthier (Lone Star College)**

Tomball Hospital Authority Board Meeting

1. Call to Order
 - A. Vicki Clark, Chairman of the Board, called the meeting to order at 4:04P.M. CST on Wednesday, August 28, 2019. Latrell Shannon read the Foundation's Mission Statement.
2. Approval of minutes from the July 24, 2019 board meeting. A motion was made by Steve Vaughan and was seconded by Lori Wilson to approve the board meeting minutes from the July 24, 2019. The motion was unanimously passed.
3. Community Input – Nothing to report this month.
4. Financial Report
 - A. Financial Summary

An update on the July 31, 2019 financials was given by Vincent Norris. He reviewed the balance sheet - cash total \$518,374.50, investments were up for this month to \$101,067,695.90, with a total for the month of \$101,649,070.40 for July 2019. Total liabilities and equities for the month were \$101,727,174.19. Vincent went on to review the P&L statement. Total income of \$97,285.88 total expenses of \$42,523.54 and net ordinary income of \$54,762.34, net income of (loss) \$65,802.92. Marilyn Kinyo presented and reviewed the cash report for July 2019. The major expenses for the month were to Tomball Pregnancy Center, Swim Safety Program, TEAM, Inspiring Possibilities, NAM, MCYS, TOMAGWA, Boys & Girls Country, JoyRide Center, Reed Claymon and Polsinelli for legal fees, and Creative Risk. Lynn went on to report on the P&L Budget performance was \$27,764.12 under budget on income and \$4,092.09 over budget on expenses. A motion was made by David McClinton and seconded by Jack Smith to approve the July 2019 financials as presented. The motion was unanimously passed.

- B. Lynn LeBouef reviewed the 5-year plan with the board. Which showed that each year the foundation has grown its corpus.
- C. Lynn reviewed the FY2019 Annual Report which provides and overview of the Authority's financial and project activities in the last year. A motion was made by Christina Nash and was seconded by Steve Vaughan to approve the Annual Report for FY2019. The motion carried unanimously.
- D. Legal Bills – The legal bills from Reed, Claymon and Polsinelli for July 2019 were reviewed by the Board. The invoice from Reed, Claymon was in the amount of \$2,553.50 and from Polsinelli in the amount of \$476.00. A motion to approve the legal invoice for July/August in the amount of \$3,029.50 was made by David McClinton and was seconded by Latrell Shannon. The motion passed unanimously.

5. TOMAGWA

- A. Monthly Dental update for July 2019- The dental report for July 2019 was presented to the board. They budgeted to see 333 patients and actually saw 449 patients. No action required this month.
- B. Timika Simmons addressed the board to ask to change the funding agreement that was voted on the previous month. They are requesting that the dental salaries be paid monthly and that the supply costs be paid quarterly. The board went on to discuss where TOMAGWA is at this point. Timika reported that they have opened the Magnolia location back up two days a week. The dental screenings will now be performed in the Magnolia office so that the chairs in the Tomball office can be used solely for treatments. They have secured a tenant to sublease the space on days that TOMAGWA is not using the space. They reviewed their current financial position with the board and a draft of the 2018 financial statements. A motion was made by Jim Ross and seconded by Christina Nash to approve paying the dental salaries monthly and paying for the dental supplies quarterly as well as to continue to extend the grant writers salary until the September board meeting when the board can review the grant writers report. The motion carried unanimously.

- 6. HCA Hospital reached out to the foundation to see if we would like the giant "T" from the tower as well as the ECHO Foundations Tree of Life. The board discussed both items and agreed that there is nowhere that we can utilize the Tomball "T", but would like to have the Tree of Life for sentimental reasons. A motion was made by Jim Ross and was seconded by Latrell Shannon. The motion carried with Lori Wilson abstaining.

7. August 2019 Funding Applications

- A. Lone Star College Foundation – lifePATH program that provides student services to individuals with a variety of executive functioning disabilities, such as autism, traumatic brain injuries and attention deficit disorder. The project will establish financial support for lifePATH students, incorporate the Birkman Assessment to add a data-driven student based on analysis of behavioral and occupational data, strengthen student support through the addition of a wraparound support coach and a processing disorder tutor that will be embedded in credit classes.

1. Nursing Endowment	\$100,000
2. Endowed LifePATH Scholarship	\$ 100,000
3. Birkman Assessment	\$ 9,000
4. Wraparound Support Coach Salary and Benefits	\$ 49,530
5. Processing Disorder Tutor	\$ 53,245

\$311,775

They are also requesting a nursing school endowment as well in the amount of \$100,000. Dr. Lee Ann Nutt and Nicole Robinson Gauthier spoke to the board about the LifePATH Program. It is a 4-year program that is for special needs children. They have to apply and be accepted into the program. This is a brand-new associate's program that has just been recognized by the State of Texas. As soon as the accreditation is complete the students and their families can apply for financial aid. The goal is to get the students a degree and to be able to get a job and give some financial independence. After two years of class work these students will get and internship at the college and in year 4, they will be placed at an internship within the community. There were 10 students when the program began and now there are 90. The board members asked a few more

questions regarding the partnership. One is if these salaries are startup cost and that we will not be approached in future years for funding. Dr. Nutt said these salaried positions are a one-time request. A motion to approve the funding for the LifePATH Program and the Nursing Endowment was made by Jim Ross and was Seconded by Latrell Shannon. The motion carried unanimously.

- B. "Paces 4 Pink (The City of Tomball) – This was created in 2013 after one of the dispatchers passed away at the age of 29 from Breast Cancer. All the proceeds from this race has gone to TOMAGWA each year. This year it will be on October 5th. After a lunch between Eric Evans and Rob Hauck they tried to come up with more ideas on how to raise more funds. They decided that a \$10,000 Diamond Sponsorship to get some more deep pockets to participate. As of today, HCA is the only Diamond sponsor. They have two other groups that they are talking to and have some interest. The board asked if we can designate our sponsorship to go to the Rose to be used at the TOMAGWA event and were told no. This is a City event and they will designate who receives in and will put no restrictions. They went on to discuss that we give to both the Rose and TOMAGWA separately already. The board went on to discuss if we could participate in this event by paying for the T-shirts and bags and using this as a marketing expense. Our legal council feels like that we need to look into this further for next year when we have more advanced notice. A motion was made by Jim Ross and was seconded by Christina Nash to deny this request at this point and revisit in the coming years. The motion passed unanimously.

Adjournment

There being no further business, the meeting was adjourned at approximately 5:58PM CST.


Tom Kikis, Secretary