

**Tomball Hospital Authority
Board of Directors
April 26, 2017**

Present: Jack Smith, Chairman
Vicki Clark, VP
Jerry Till, Treasurer
Tom Kikis, Secretary
Danny Marburger
Ralph Foxworthy
Bill Hogue
Jim Ross
Steve Vaughan
Lori Wilson

Absent:
Latrell Shannon
Vincent Norris (Myrtle Cruz)

Also Present: Marilyn Kinyo (Chief Administrative Officer)
Lynn LeBouef (CEO)
Kevin Reed (Reed, Claymon, Meeker & Hargett) - Telephonically
George Shackelford (Tomball City Manager)
Bruce Hillegeist (Tomball Chamber Commerce President)

Tomball Hospital Authority Board Meeting

1. Call to Order
 - A. Jack Smith, Chairman of the Board, called the meeting to order at 4:01P.M. CST on Wednesday, April 26, 2017.
2. Approval of minutes from the March 22, 2017 board meeting.
 - A. A motion was made by Tom Kikis and seconded by Jerry Till to approve the meeting minutes from the March 22, 2017. The motion was unanimously passed.
3. Community Input –George Shackelford said that there was nothing to report this month.
4. Financials
 - A. An update on the financials was given by Lynn LeBouef for March 31, 2017. He reviewed the balance sheet - cash total \$674,654.54, total checking and savings for the month of for March 2017 in the amount of \$92,502,365.15. Total current liabilities \$548,414.33, total liabilities and equities for the month were \$92,614,098.05. Lynn LeBouef went on to review the P&L statement. Total income of \$1,272,688.71 total expenses of \$439,941.27 and net ordinary income of \$832,747.44 net income of \$5,274,976.49. Marilyn presented and reviewed the cash report. No major changes. P&L Budget Performance we are \$352,761.29 below on income and \$272,985.56 below on expenses. Lynn LeBouef reported that our investment account was up for the month. A motion was made by Lori Wilson and was seconded by Vicki Clark to accept the financials as presented. The motion was unanimously passed.
 1. The Investment Account Q1 report was distributed to the board and Lynn let them know that David Powell would attend the May 2017 meeting to review the information

with the board. This was due to the fact the CHNA results and report would be presented this month.

2. A request to withdraw funds from the Investment Account to replenish the Administrative and Projects Account. A motion was made by Vicki Clark and was seconded by Danny Marburger to transfer \$828,508.00. The motion was passed unanimously.

B. Legal Bills – There were no legal bills presented this month.

C. Consider and take action to approve outstanding obligations of the Authority.

1. FEMA update – No update to report.
2. 2006 Cost Report – We paid the \$6,571.00 in February that was owed and now it appears that we could owe an additional \$183,904.00, but no invoice has been sent to us as of today. Just letting the board know that it may be coming due to a recalculation.

5. An update on the TOMAGWA dental and medical clinics was handed out to the board for March 2017 as well as the Q3 report and payment. The dental clinic budgeted to see 366 patients in the month of March and actually saw 480. The medical clinic budgeted to see 800 patients in the month of March and actually saw 1034. They were both up for the month.

Salaries and Insurance

January 2017	\$33,654.27
February 2017	\$31,616.31
March 2017	\$29,007.58
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	\$94,348.16

Dental Patient Visits

January 2017	372
February 2017	570
March 2017	480
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	1,422

Per the contract THA reimburses \$45.00 per patient visit up to 1000 patients. So for Q3 THA will pay TOMAGWA \$45,000.00 for patient fees.

Medical Patient Visits

January 2017	80 x \$125.00 =	\$10,000.00
February 2017	80 x \$125.00 =	\$10,000.00
March 2017	80 x \$125.00 =	\$10,000.00
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		\$30,000.00

Total for Q3 \$169,348.16

A motion was made by Danny Marburger and was seconded by Tom Kikis to pay TOMAGWA the Q3 payment in the amount of \$169,348.16. The motion was passed unanimously.

6. Funding Quarterly Reports

- A. NAM Meals on Wheels Q1 reports – The information presented shows that the Q1 shows that \$1872.00 was used for food, \$4,532.05 was used for Meals on Wheels packaged Meals and

\$12,344.66 was used at a medical supply store. The board would like to see a detailed record of what medical supply cost were used to purchase before the Q1 payment would be made. A motion to pay the \$18,750.00 was made by Tom Kikis and was seconded by Vicki Clark with the contingency that a break out of the costs are presented. The motion was unanimously passed.

- B. Montgomery County Youth Services Q1 Report – From February 13th – March 31st the MCYS Magnolia counselor has been building her caseload. She provided counseling to 17 unduplicated youth clients in the Magnolia office. She provided 187 hours of family counseling, 16 hours of individual counseling and 7 hours of crisis intervention counseling. On February 14th she conducted crisis and grief support counseling to the students of Magnolia High School in response to a student who was killed in an auto accident that morning. She was also available to the Concordia Lutheran High School in Tomball in response to a student death. She and one of the other MCYS counselors were there the morning after the death helping the students and faculty cope. They are continuing to provide weekly grief group to youth affected by the tragedy. A motion was made by Lori Wilson and was seconded by Bill Hogue to pay the Q1 payment in the amount of \$6,988.35 to MCYS. The motion was unanimously passed.

7. Community Health Needs Assessment Final Report – Colleen Milligan

Tomball Regional Health Foundation 2017 CHNA Report Findings

A summary and recommendations from the Tomball Regional Health Foundation 2017 CHNA was presented to board members. The study, which included both primary and secondary research to illustrate and compare health trends and disparities across the region was conducted from January to April 2017. Specific research methods included

- > A review of secondary health and socioeconomic indicators for the service area;
- > Interviews an online survey and focus group with approximately 100 community leaders;
- > Focus Groups with 25 health care consumers

The CHNA found that the Greater Tomball service area experiences a higher quality of life compared to other counties across the state. A strong sense of community is demonstrated by the many social agencies and ministries dedicated to helping neighbors in need. The death rate for most chronic health conditions has been declining over the past 10 years.

The CHNA research also revealed health and social issues that contribute to health disparity and poorer health outcomes across the region. Of particular concern was residents' ability to access health care when they needed it; the prevalence of risk behaviors, particularly among youth, that may lead to increased chronic conditions; and the opportunity for greater community collaboration among agencies. Specific issues identified within these categories are outlined below.

- > Access to Health Care
 - o Affordability of health care costs
 - o Medical home for uninsured and underinsured
 - o Unmet need for behavioral health care
 - o Transportation for health needs
- > Reducing Risk Factors for Chronic Disease
 - o Health literacy and education
 - o Wellness programs aimed at reducing risk factors for disease and managing chronic conditions
 - o Proactive prescription management

- > Community Collaboration
 - o Increase networking among community based organizations
 - o Leverage existing resources
 - o Promote cross-program referrals

Researchers from Baker Tilly determined that improving access to health care was central to the success of future health improvement initiatives. The following funding priorities were recommended.

- > Improve access to care for uninsured and underinsured residents.
- > Promote community health and wellness education and programs.
- > Increase networking among community organizations to encourage collaboration.

The full summary findings with recommended strategies are included in the final CHNA report.

The board would like an update from NWEMS Mobility Project. A motion was made by Danny Marburger and seconded by Tom Kikis to approve the CHNA report as presented to the full board. The motion was unanimously passed.

8. The Board went into Executive Session to discuss the evaluation and duties of the CEO/CAO at 6:20pm and came back out at 6:30PM. There was no report this month.
9. Discussion about office space. Waiting for new contract from the Tomball Chamber of Commerce.

Adjournment:

There being no further business, the meeting was adjourned at approximately 6:35PM CST.



Tom Kikis, Secretary