

Tomball Hospital Authority DBA Tomball Regional Health Foundation
Board of Directors Minutes – October 25, 2023

Present: Jim Ross-Chairman, Tom Kikis-Vice Chairman, Vicki Clark-Secretary, Christina Nash-Treasurer, Jack Smith, Danny Marburger, Margarette Yacoubian, Sharon Frank, Lori Wilson, Bill Hogue, TJ Tijerina

Present Via Zoom: None

Absent: None

Also, Present: Jeffrey Klein-CEO, Sarah Dill-Administrative Manager, Randy Parr-City of Tomball, Karla Velasquez-Myrtle Cruz, Bruce Hillegeist-GTACC, Paul LeBouef, Russell Kent, Melissa Greer-all with Wells Fargo,

Also, Present Via Zoom: Kevin Reed-Attorney with Reed Claymon

I. Call to Order: Jim Ross called the meeting to order at 4:28 pm and read the Foundation's Mission Statement.

II. Approval of Minutes: September 27, 2023, Board Meeting Minutes were reviewed. *A motion was made by Jack Smith to accept the September Minutes and seconded by Danny Marburger. Motion carried.*

III. Community Input:

Bruce Hillegeist invited the Board to attend the Tomball Holiday Parade on November 18, 2023. He expressed his appreciation for the funding TRHF has historically provided for the high school bands to participate in the parade. He reported that the Tomball Chamber is doing great and that the City of Tomball is booming.

Randy Parr informed the Board that the City of Tomball is updating its tree ordinance.

IV. Monthly Financial Reports:

A. Financials-Karla Velasquez reviewed the September 2023 Balance Sheet and Profit and Loss Sheet. Total assets as of September 30, 2023, were \$114,769,830.26. Expenses are under budget. Jeffrey reviewed the cash report.

A motion was made by Vicki Clark and seconded by Bill Hogue to accept the September 2023 financials. Motion carried.

B. Wells Fargo gave the quarterly review of the TRHF portfolio. Russell Kent reported that at the close of the day the value was \$110,175,000, down \$3.4 million over the last month. Overall, our portfolio is up 12% year to date and since inception is up 6.75%. Russell is paying close attention to the bond market and anticipates increasing our position in bonds and decreasing our cash position. Our portfolio is positioned well if we move into a recession. Jeffrey requested the monthly funds transfer of \$250,000 from Wells Fargo to Frost Bank to be made on October 26, 2023.

A motion was made by Tom Kikis and seconded by Christina Nash to approve moving \$250,000 from Wells Fargo to Frost Bank. Motion carried.

After an additional discussion concerning upcoming funding needs, a *motion was made by Vicki Clark to move an additional \$250,000 from Wells Fargo to Frost Bank on October 26, 2023, and seconded by Tom Kikis. Motion carried.*

- C. Project Funding Update-** Jeffrey reviewed the Project Funding Summary spreadsheet and pointed out the new column that shows completed agreements that have unused funds. For some organizations, this is due to program cancellations, and for others, it is due to equipment not costing as much as expected or payroll being less than anticipated. TOMAGWA's unused funds amount is an estimate since we have not factored in the final supplies invoice we will receive in November.

V. CEO Report:

- A. TRHF Investment Policy-**Jeffrey reported that the Finance Committee is reviewing possible changes to the policy. Kevin returned another redlined version. Jim Ross thinks it could be condensed even more and that we should schedule another Finance Committee meeting to review the policy again.
- B. Philanthropy Southwest Annual Conference-**Jeffrey reported that there were approximately 400 attendees representing \$20 million to \$1 billion foundations. The sessions were good, but he found the connections he made to be of most value. He spent time with Metrocrest Health Authority's COO, Krista Weinstein, whom Kevin Reed connected us to last year. Some points Jeffrey shared with the Board were that we may want to remember include operating expenses in funding and that it's hard to hit budget numbers all the time, so some foundations include a 10% budget variance. Strong partnerships between funders and the community were encouraged. Many foundations brought Board members with them, so we may want to consider that in the future.
- C. Review Executive Team Engagement Summary**
- The new application process has gone very smoothly. A few applications have been returned to organizations for adjustments.
 - Psychiatry of Texas has established their own non-profit, PyschPlus Foundation, Inc.
 - The next Roundtable scheduled for November 9th will be over senior health needs.
 - Jeffrey and Jack Smith attended the Moody Bank Economic Outlook luncheon and consider Moody a viable candidate to bid on managing our portfolio.

VI. Monthly and Quarterly Reports:

- A. TOMAGWA-**The Board reviewed TOMAGWA's financial packet. \$41,661.47 was paid for September dental expenses. Jeffrey reported that he met with Timika Simmons and Board Secretary, Bill Berger, regarding their financials. Due to federal funding not making it to the state yet, they have not received the second round of bridge funding they qualify for upon passing the FQHC site visit. The Board is very pleased with the changes TOMAGWA has made over the past few years and discussed options on how to help them with their shortfall until they start receiving federal funding. There is an estimated \$66,000 in unused funds in their 2022-23 funding agreement due to changes they made that have reduced their supplies expenses.

A motion was made by Vicki Clark and seconded by TJ Tijerina to fund TOMAGWA the difference between the \$593,000 of the existing TOMAGWA funding agreement and the actual expenses for the period in question. Motion carried.

There was additional discussion regarding their projected shortfall through the end of the year. The Board discussed funding an additional \$160,000 for necessary business expenses. Kevin Reed recommended an agreement be drafted regarding providing additional funding. *A motion was made by Tom Kikis to fund TOMAGWA an additional \$160,000 for ordinary and necessary business expenses and seconded by Christina Nash. Motion carried.*

VII. 2024 Funding Requests:

- A. The Rose** submitted their 2024 request for \$50,000 to provide support for The Empower Her® Sponsorship Program. They will leverage the Mobile Mammography Program to remove geographic barriers, the Mammogram to Medical Home Program to navigate uninsured patients to primary care, and the patient navigation program to ensure uninsured breast cancer patients find timely breast cancer treatment. The mobile unit makes multiple stops in our area each year at locations such as TOMAGWA in both Tomball and Magnolia. *On October 2, 2023, the Funding Committee approved The Rose's 2024 funding request for \$50,000 for The Empower Her® Sponsorship Program. The motion was seconded by Christina Nash. Motion carried.*
- B. YMCA of Greater Houston** is requesting \$25,000 in funding for 2024. Funds will provide financial assistance scholarships for at least 200 youth swimmers (\$15,000 supporting YMCA Swim Lessons) and 200 senior adults (\$10,000 supporting YMCA ForeverWell) residing within the D. Bradley McWilliams YMCA and TRHF's service area. *On October 2, 2023, the Funding Committee approved the D. Bradley McWilliams YMCA's (YMCA of Greater Houston) 2024 request for \$25,000 for swim lessons and the ForeverWell Program for Seniors. Jack Smith seconded the motion. Motion carried.*
- C. TEAM** is requesting \$95,000 in funding for 2024. \$75,000 to assist TEAM clients with dental care expenses, \$15,000 for medical care expenses, and \$5,000 to supplement inventory in the TEAM Food Pantry. Jeffrey asked the Funding Committee to consider adding \$5,000 to the Food Pantry request to allow them to buy additional personal care products. They are frequently short of much needed items for their pantry. *On October 2, 2023, the Funding Committee approved TEAM's 2024 request for \$100,000 (\$75,000 dental, \$15,000 medical, \$10,000 Food Pantry). Tom Kikis seconded the motion. Motion carried.*
- D. Meals on Wheels Montgomery County** is requesting \$160,000 in funding for 2024. \$150,000 for their Home Delivered Meal program that serves homebound seniors 5 to 7 heart healthy meals per week delivered by dedicated volunteers who do check ins with clients. MOWMC is also asking for \$10,000 to support their ADA Transportation service to the seniors in the Magnolia area to help transport seniors to doctors' appointments, dialysis, and their local congregate dining center. These local congregate centers have been proven to decrease the social isolation in our senior population. *On October 2, 2023, the Funding Committee approved Meals on Wheels Montgomery County's 2024 request for \$160,000 (\$150,000 for their Home Delivered Meal program and \$10,000 for their ADA Transportation service). The motion was seconded by Christina Nash. Motion carried.*

- E. Northwest Assistance Ministries** is requesting \$362,533 in funding for 2024 to allow for the on-going provision of Meals on Wheels services to 380 seniors and disabled individuals who live in the TRHF zip code area. They have increased their request from 2023 largely due to additional clients with the 77070 zip code being added to our service area.
On October 2, 2023, the Funding Committee approved Northwest Assistance Ministries' request \$362,533 for their 2024 Meals on Wheels services. The motion was seconded by Tom Kikis. Motion carried.
- F. Yes to Youth** submitted a request for 2024 for \$68,000 to fund one year of the compensation and fringe benefits for a full-time licensed professional counselor who is bilingual in Spanish. The Bilingual Counselor provides services in the YES to YOUTH Magnolia counseling center and on Magnolia ISD school campuses.
On October 2, 2023, the Funding Committee approved \$68,000 to Yes to Youth for the 2024 salary and benefits of a full-time bilingual licensed professional counselor. Maggie Yacoubian seconded the motion. Motion carried.
- G. Families Feeding Families** is requesting \$20,000 in funding for 2024 to provide 1450 hot Thanksgiving meals to families in the Tomball area.
On October 2, 2023, the Funding Committee approved Families Feeding Families \$20,000 for their 2024 Thanksgiving event. TJ Tijerina seconded the motion. Motion carried.
- H. Boys and Girls Country** submitted a funding request for \$25,000 for residential healthcare expenses (medical, dental, vision), counseling sessions and equine therapy, and psychological evaluations for 2024.
On October 2, 2023, the Funding Committee approved Boys and Girls Country \$25,000 for healthcare and mental health related expenses for their residents during 2024. The motion was seconded by Christina Nash. Motion carried.
- I. Inspiring Possibilities** submitted a 2024 funding request for \$101,280. They would like to expand their special needs martial arts enrollment capacity from 45 to 60, alleviating the current waiting list. Martial arts student scholarships account for \$85,680 of their request. They are also requesting a renewal of the \$1300 per month in funding for their behavior tech (\$15,600 per year).
On October 16, 2023, the Funding Committee approved funding Inspiring Possibilities their full request of \$101,280 for their 2024 All-Star Martial Arts special needs program. The motion was seconded by Jack Smith. Motion carried.
- J. Waller Pregnancy Care Center** is requesting \$101,600 in funding for 2024 for three areas.
- **Nutritional Food Distribution** - \$15,000 to provide snack baskets for Spring Break, Summer Break and Winter Break. (100 families x 3 x \$50)
 - **Obstetrical Healthcare** - \$41,600 to pay for half the salary of a 32 hour/week nurse to fill various clinical roles. (16 hours x \$50 per hour x 52 weeks)
 - **Mental Health Counseling** - \$45,000 for service to 50 clients - parent and/or school aged child, for 12 visits at \$75 per visit. Clients will contract to cover a \$5 fee per visit. Shield Bearer would be contracted to provide counseling.

On October 16, 2023, the Funding Committee approved funding the Waller Pregnancy Care Center \$101,600 for 2024 for nutritional food distribution, obstetrical healthcare, and mental health counseling. The motion was seconded by Bill Hogue. Motion carried.

- K. Tomball Pregnancy Center** is requesting \$146,000 in funding for 2024. With the new medical bridge program, they are asking for \$60,000 to help with a nurse practitioner salary and \$40,000 (\$200 x 200 patients) to pay for prenatal labs. TPC is requesting \$8500 to provide doula services to support women who lack family/friend emotional support during pregnancy and birth. They also see a need to increase mental health services for clients during this stressful time and are requesting \$25,000 to help with the cost of contracting counseling services from Shield Bearer at the rate of \$75 per visit for approximately 333 total visits. This would allow about 35 clients to receive 8-12 mental health care visits. TPC is asking us to continue our help paying for medical supplies, plus adding an AED with training for five staff members for a total of \$12,500.

On October 16, 2023, the Funding Committee approved funding Tomball Pregnancy Center \$146,000 in 2024 (\$60,000 nurse practitioner salary, \$40,000 prenatal labs, \$8,500 doula services, \$25,000 mental health counseling and \$12,500 medical supplies and AED) and seconded by Maggie Yacoubian. Motion carried.

- L. Tomball ISD** submitted a 2024 funding request for \$204,412 for their mental health initiative, the Restore Instruct Support Educate (RISE) program, for substance abuse screening and intervention as well as implementation of district-wide campus based mental health services. TISD's goals are to increase students participating to 200 from 153 for the previous school year, decrease DAEP recidivism rate from 10% to 5% of students participating in RISE, and to complete four professional development training sessions for parents, teachers and administrators on substance use disorder and mental health awareness. The Funding Committee recommended Tomball ISD's request be taken before the Board for further discussion. Jim Ross excused himself from the discussion. Concern was voiced regarding the school district having a tax-base, but counseling that involves parents is not covered.

A motion was made by TJ Tijerina to fund Tomball ISD's 2024 request for \$204,412 and Vicki Clark seconded the motion. Jim Ross abstained. Motion carried.

- M. Klein ISD** is requesting \$3,960 in funding for 2024. \$1,040 to provide two community student vision events on two Saturdays in late January or early February. \$2,920 of Klein ISD's request is to purchase blood pressure monitoring devices to incorporate in their hypertension awareness initiatives for staff, students, and community members.

On October 16, 2023, the Funding Committee approved funding Klein ISD \$3,960 for their 2024 request for vision services for \$1,040 and blood pressure monitors for \$2,920. Tom Kikis seconded the motion. Motion carried.

- N. Texas Hearing Institute** submitted a request for \$73,125 for 2024 to provide accurate diagnoses, timely interventions, and superior care to children from the TRHF service area with hearing loss. THI has adjusted the funding gap per visit that TRHF previously covered from the 2022-23 amount to a new rate for 2024 due to wage and other inflationary expenses and necessary support staff for patient care, including a patient care navigator and translators. Due to the nature of the patients they see, THI employs pediatric audiologists who either have a PhD or are in the process of obtaining one, which means the field is narrow, and the wage rate is a significant cost factor. THI is also adding 77070 to the request this year, leading to an increase in clients served.

On October 16, 2023, the Funding Committee approved funding \$73,125 to Texas Hearing Institute in 2024 for specialized medical treatment for children with hearing loss and was seconded by Christina Nash. Motion carried.

- O. Tomball Chamber of Commerce** is requesting \$5,000 in funding for 2024. \$3,000 for three community luncheons featuring general health and wellness related speakers, \$1,000 for the Health & Wellness Expo, and \$1,000 for the Chamber Cup Challenge.

On October 16, 2023, the Funding Committee approved funding the Tomball Chamber of Commerce \$5,000 for their 2024 health and wellness related events. Maggie Yacoubian seconded the motion. Motion carried.

- P. Society of Samaritans** submitted a request for \$75,360 for 2024. \$57,000 for hygiene kits to be distributed during three community events and for their Mobile Community closets. \$2,760 for 120 homeless kits for homeless individuals who visit the SOS food pantry. \$15,600 for 780 cleaning supplies kits for clients visiting their food pantry.

On October 16, 2023, the Funding Committee approved funding Society of Samaritans \$75,360 in 2024 for hygiene kits, homeless kits, and cleaning supplies kits. The motion was seconded by Christina Nash. Motion carried.

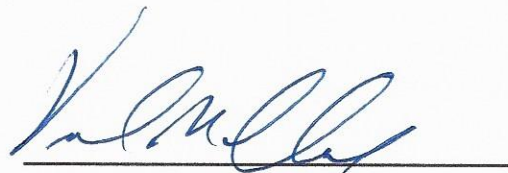
Previously tabled Board action:

- Q. Lone Star College Foundation**-the Board requested Jeffrey ask the LSC Foundation for a reasonable scholarship amount instead of contributing \$200,000 to endowments. Christina Nash asked the Board to consider a scholarship in Latrelle Shannon's honor since she served our community for 20 years on the TRHF Board.

The conversation was tabled until additional information is gathered from the LSC Foundation.

VIII. Adjournment

A motion was made by Tom Kikis to adjourn the meeting at 6:27 pm and seconded by Christina Nash. Motion carried.


Vicki Clark (Secretary)