

**Tomball Hospital Authority DBA Tomball Regional Health Foundation**  
**Board of Directors Minutes – September 24, 2025**

**Present:** Tom Kikis-Chairman, Vicki Clark-Secretary, Sharon Frank, Janna Hoglund, Danny Marburger, Jack Smith, Lori Wilson, Margarete Yacoubian

**Present Via Zoom:** Christina Nash-Treasurer

**Absent:** TJ Tijerina-Vice Chairman, Bill Hogue

**Also, Present:** Jeffrey Klein-CEO, Sarah Dill-Administrative Manager

**Also, Present Via Zoom:** Kevin Reed-Attorney with Reed Claymon, Russell Kent, Melissa Greer, Angela Caraway, Paul Lebouef-all with Wells Fargo

- I. **Call to Order:** Tom Kikis called the meeting to order at 4:03 pm and read the Foundation’s Mission Statement.
- II. **Approval of Minutes:** August 27, 2025, Board Meeting Minutes were reviewed. *Lori Wilson moved to accept the August 27, 2025, Board Minutes, and Jack Smith seconded. Motion carried.*
- III. **Community Input:** None
- IV. **Monthly Financial Reports:**
  - A. **Wells Fargo** gave the monthly review of our Investment Portfolio. Russell Kent reported that over the last 12 months, our portfolio is up 10.88% and year to date up 7.28%. Since its June 2016 inception, it is up 9.10% versus a 7.63% benchmark. As of August 31, 2025, the balance is 143,669,208, an increase of over \$92,640,988 since inception, with \$35,180,529 in withdrawals. The gains have now surpassed double the original value entrusted to Wells Fargo of \$86,198,750.  
  
Jeffrey requested the monthly funds transfer of \$1 million from Wells Fargo to Frost Bank by Friday, September 26, 2025. *Danny Marburger moved to approve transferring \$1 million from Wells Fargo to Frost Bank by Friday, September 26, 2025. Janna Hoglund seconded. Motion carried.*
  - B. **Financial Summary** reports from August 2025 were reviewed. The Balance Sheet shows total assets were \$150,287,530.40, an increase of \$2 million from July and an increase of over \$10.5 million from August 2024. Jeffrey pointed out that we have paid \$344,644 more in projects than this time last year, with our additional partners and increased 2025 spend rate. On the Cash Report, Jeffrey reviewed his process for utilizing the Frost Bank Treasury account to maximize dividends until the funds are needed to cover monthly expenses. The Budget vs. Actuals report shows that January through August, we are under \$26,617 in expenses. *Jack Smith moved to accept the August 2025 financials, and Vicki Clark seconded. Motion carried.*
  - C. **Medicare Payments** invoice was reviewed. \$333,881 was recovered with a net of \$238,812 after paying Blumberg Ribner \$95,070. Three more payments are coming. Additional legal fees may be owed on those payments.

## V. Funding Partner Updates:

- A. Funding Reports-** Jeffrey gave an overview of the updated funding spreadsheets. The Lone Star Family Health Clinic agreement has been finalized. After including their \$500,000 in 2025 funding award on the Project Funding Summary and updating the additional approved 2025 funding for the American Heart Association, funds remaining for projects total \$13,683. The 2025 projected unspent funds are \$278,618.61, totaling projected funds available of \$292,302. The 2025 Approved Funding with 2026 Requests report has been updated to show the organizations reviewed by the Funding Committee. The 2026 projected funding allocation of \$4,312,675 is conservative considering the strong Market performance that should result in a higher Spend Rate Calculation than projected.
- B. Funding Committee Recommendations for 2026 Funding:**
- 1. Meals on Wheels Montgomery County** is requesting \$180,000 in 2026. \$30,000 is for their transportation program for Magnolia Area seniors in need, and \$150,000 for their home-delivered meals program. *The Funding Committee approved the 2026 Meals on Wheels Montgomery County's request for \$180,000, including \$150,00 for home-delivered meals and \$30,000 for Magnolia area senior transportation. Maggie Yacoubian seconded. Motion carried.*
  - 2. Reach Unlimited** is requesting \$21,500 for health, hygiene, and health education for their special needs residents. *The Funding Committee approved funding Reach Unlimited \$20,000 for their 2026 Health, Hygiene, and Learning Project. Vicki Clark seconded. Motion carried.*
  - 3. The Center for Hearing and Speech (DBA Texas Hearing Institute)** is requesting \$86,897 for specialized pediatric audiology and speech therapy. *The Funding Committee approved funding The Center for Hearing and Speech (DBA Texas Hearing Institute) \$80,000 in 2026 for specialized pediatric audiology and speech therapy. Jack Smith seconded. Motion carried.*
  - 4. Tomball Lions Club Charities** is requesting \$16,000 for hearing aids and corrective eyewear for families in need of assistance requiring such healthcare items. *The Funding Committee approved funding the Tomball Lions Club Charities \$16,000 in 2026 for hearing aids and corrective eyewear, and Danny Marburger seconded. Motion carried.*
  - 5. Volunteer Interfaith Caregivers Southwest (DBA Senior Rides and More)** is requesting \$25,000 to provide free transportation services to homebound seniors in the TRHF zip codes. *The Funding Committee approved funding \$25,000 in 2026 for Volunteer Interfaith Caregivers Southwest (DBA Senior Rides and More) to provide free transportation services to homebound seniors in the TRHF zip codes. Maggie Yacoubian seconded. Motion carried.*
  - 6. Inspiring Possibilities** is requesting \$150,600 in 2026 funding for their Special Needs martial arts program. \$135,000 would provide scholarships for 90 students, and \$15,600 would cover the part-time salary of a Behavioral Technician. The Funding Committee discussed the size and composition of the board, and their concerns that we are their primary funder. *The Funding Committee approved \$135,600 for Inspiring Possibilities in 2026 for their Special Needs martial arts program, and Jack Smith seconded. Motion carried.*

- 7. Child Advocates of Montgomery County** is requesting \$60,000 to provide Trust-Based Relational Intervention (TBRI) training for community organizations, program support, and education system training. The committee discussed the \$10,000 portion for TISD training and felt it would be better to contract directly with Child Advocates to provide area-wide educational training in the new TRHF Learning Center. *The Funding Committee approved funding Child Advocates of Montgomery County \$50,000 in 2026 for TBRI community organization training and program support, and Vicki Clark seconded. Motion approved.*
- 8. Thrive with Autism Foundation** submitted their first request for \$50,000 for 2026 to fund site preparation and turf installation for the sensory playground. *The Funding Committee approved funding Thrive with Autism Foundation \$50,000 in 2026 for site preparation and turf installation for their sensory playground, and Vicki Clark seconded. Motion carried.*
- 9. St. Vincent de Paul-St. Anne Tomball** submitted their first request for \$25,000 to support the health care needs of financially insecure individuals in the Tomball Area for 2026. *The Funding Committee approved funding St. Vincent de Paul-St. Anne Tomball \$25,000 in 2026 to provide financial assistance for the medical and dental needs of impoverished individuals in the Tomball Area, and Maggie Yacoubian seconded. Motion carried.*
- 10. Cypress-Fairbanks ISD** submitted their first request for \$14,000 to provide transportation for the See to Succeed event and extra-large wheelchairs for their high school and specialty campuses. *The Funding Committee approved funding Cypress-Fairbanks ISD \$14,000 in 2026 for transportation for the See to Succeed event and to purchase extra-large wheelchairs. Jack Smith seconded. Motion approved.*
- 11. Waller ISD** submitted their first request for \$26,297.34 in funding for 2026 for medical training kits and related equipment. *The Funding Committee approved funding Waller ISD \$27,000 for 2026 to purchase medical training kits and related equipment, and Danny Marburger seconded. Motion carried.*
- 12. Camp For All** submitted their first request for \$36,000 in funding for 2026 for scholarships to cover Camp For All's portion of the cost for children and adults from the Tomball area facing challenging illnesses, disabilities, or special needs to attend camp. *The Funding Committee approved funding Camp For All \$36,000 in 2026, to provide scholarships for children and adults from the Tomball area to attend camp. Jack Smith seconded. Motion carried.*
- 13. Home Place of Texas** submitted their first request for \$57,000 in funding for 2026 for adults with intellectual and developmental disabilities to participate in fitness programs. The Funding Committee discussed the size of the Board and composition and decided not to fund the full amount. Tom Kikis spoke positively about Home Place due to personally knowing the founders and members of the current board. *The Funding Committee approved funding Home Place of Texas \$25,000 in 2026, for clients to participate in fitness programs, and Maggie Yacoubian seconded. Motion carried.*
- 14. Kids' Meals, Inc.** submitted their first request for \$40,000 in funding for 2026 for approximately 20,000 meals for children in need in the Tomball area. *The Funding Committee approved funding Kids' Meals, Inc. \$40,000 in 2026 to provide meals for children in need in the Tomball area, and Vicki Clark seconded. Motion carried.*

**15. Love Fosters Hope** submitted their first request for \$8,625 in funding for 2026 to provide TBRI and Challenge Course training for camp counselors who serve foster youth at their trauma-informed summer camps. The Funding Committee discussed that only 9% of their campers come from our area. Jeffrey informed the Board that the amount requested would represent only 4.2% of their net revenue. *The Funding Committee approved funding Love Fosters Hope \$8,625 in 2026, to provide trauma-informed training and challenge course training for their summer camp counselors. Vicki Clark seconded. Motion carried.*

**16. Real Life Care** submitted their first request for \$75,000 in funding for 2026 for counseling programs that address addiction, including hiring an addiction-specific Licensed Professional Counselor. The Funding Committee discussed whether to fund a first-time partner for that amount and decided to start with \$50,000. The Board requested clarification on Real Life Care's ties to the church, and Jeffrey explained that they are a separate 501c3 with a separate entrance from the church. The church also provides funding until they are generating enough income to be financially independent. *The Funding Committee approved funding Real Life Care \$50,000 in 2026, for counseling programs that address addiction. Maggie Yacoubian seconded. Motion carried.*

**17. Salem Heart for Texas** is requesting \$20,000 for a meal packing event to provide shelf-stable portioned oatmeal packs to be distributed to non-profits to support families during the summer months. The Funding Committee discussed the effectiveness of funding one-day events and opted to recommend that the Board not fund Salem Heart for Texas, considering the volume of requests received for 2026. In addition, the four organizations that would receive the packets are already supported by TRHF. The Board agreed not to fund Salem Heart for Texas in 2026.

**18. Friends of the Children Houston** is requesting \$25,000 in funding for 2026 for their youth mentoring program that will target health, wellness, and job readiness supports for children and their caregivers, providing wellness workshops at Tomball ISD schools, community centers, and local libraries. The Funding Committee discussed whether this request completely fits our mission and decided to recommend that the Board not fund Friends of the Children, considering the volume of requests this year. The Board agreed not to fund Friends of the Children Houston in 2026.

**C. Special Requests from Funding Partners-** AmeriCorp Senior Companions submitted a request for \$5,080 from their 2025 approved funding for stipends for companion caregivers be reallocated to a part-time volunteer coordinator and office essentials to serve the Tomball area. This would alleviate the logistical challenges of growing the companion program in our funding area, since the hub is in the Bellaire area of Houston. *The Executive Committee approved AmeriCorp Senior Companions' request to reallocate \$5,080 in 2025 funding to fund the salary of a part-time coordinator and office essentials to support the program in the Tomball area. Lori Wilson seconded. Motion carried.*


## VI. CEO Report:

- A. Development of Medical Complex Drive (MCDP) update-** Jeffrey reviewed the three-week timeline Paradigm provided for September 22 through October 12.
- B. Items and Expenses Related to Construction Budget-** The Board reviewed the Construction Cost Tracking report. There are a few expenses that are pending: the Ornithology project estimation is \$5,000, the pond management company, Clearwater, is pricing the rocks we selected for fishing and seating ledges, and the sensory garden equipment and wellness park furnishing quote from Lone Star Recreation is almost complete. We are saving \$50,000 on turf by making some adjustments to the layout of the sensory garden by incorporating more landscape areas. The board reacted positively to the ongoing park development.
- C. Consider and adopt a resolution setting Board of Directors terms, places and appointments-** the Executive Committee discussed and recommended to the Board:
- Place A-** 3 TRHF appointed Directors (Tom Kikis, Danny Marburger, and Maggie Yacoubian's replacement), and 2 City of Tomball appointed Directors (Sharon Frank and Janna Hoglund). Place A members may serve for up to four 3-year terms (12 years). Their first term will end 12/31/2028.
- Place B-** 3 TRHF appointed Directors (TJ Tijerina, Christina Nash, Lori Wilson) for one initial 2-year term, plus they may then serve up to four 3-year terms (14 years). Their first term will end 12/31/2027.
- Place C-** 3 TRHF appointed Directors (Jack Smith, Bill Hogue, Vicki Clark) for one initial 1-year term, plus they may then serve for up to four 3-year terms (13 years). Their first term will end 12/31/2026.
- Sharon Frank moved that the Tomball Regional Health Foundation Board accept the resolution establishing the Board of Directors terms, places and appointments as recommended by the Executive Committee. Maggie Yacoubian seconded. Motion carried.*
- D. Executive Team Engagement Summary-** The Board reviewed the summary. Jeffrey announced that the next roundtable luncheon will be held on November 6 at Northwest Community Health on the topic, Serving those with Disabilities.

Jeffrey and the Board expressed their gratitude to Maggie Yacoubian for her service and wished her well as she relocates for her new position.

## VII. Adjournment

*Maggie Yacoubian moved to adjourn the meeting at 5:57 pm, and Janna Hoglund seconded. Motion carried.*



**Vicki Clark (Secretary)**