

**Tomball Hospital Authority DBA Tomball Regional Health Foundation
Board of Directors Minutes – October 30, 2024**

Present: Tom Kikis-Chairman, Vicki Clark-Secretary, Sharon Frank, Bill Hogue, Danny Marburger, Jack Smith, Janna Hoglund

Present Via Zoom: Christina Nash-Treasurer

Absent: TJ Tijerina-Vice Chairman, Lori Wilson, Margarett Yacoubian

Also, Present: Jeffrey Klein-CEO, Sarah Dill-Administrative Manager, Russell Kent, Melissa Greer, Angela Caraway-all with Wells Fargo

Also, Present Via Zoom: Robert Spurck-Attorney with Reed Claymon

I. Call to Order: Tom Kikis called the meeting to order at 4:02 pm and Jack Smith read the Foundation's Mission Statement.

II. Approval of Minutes: September 25, 2024, Board Meeting Minutes were reviewed. A *motion was made by Sharon Frank to accept the September 25, 2024, Board Minutes and seconded by Vicki Clark. Motion carried.*

III. Community Input: None

IV. Monthly Financial Reports:

A. Financials-Jeffrey reviewed the September 2024 Balance Sheet and Profit and Loss Sheet. Total assets as of September 30, 2024, were \$142,084,487.69. The Balance Sheet now includes the prior year in addition to the previous month's financials. Total assets increased over \$27 million from last year due to the favorable market and management decisions. The cash report does not show much activity since most organization's quarterly payments are due in October.

A motion was made by Sharon Frank and seconded by Janna Hoglund to accept the September 2024 financials. Motion carried.

B. Wells Fargo was present to give the quarterly overview. As of October 29, 2024, the portfolio balance was over \$140 million. As of September 30, 2024, year to date the portfolio is up 14.85%, which is ahead of the benchmark of 11.93%. Since inception, the annualized return is 9.05%, which is a gain of over \$80 million. Jeffrey remarked that he learned at the Philanthropy Southwest Conference that only 20% of foundations have annualized returns over 7.6%. Cash, bonds and dividends are now generating approximately \$3 million per year in income. Russell also gave an overview of the state of the economy. Jeffrey requested the monthly funds transfer in the amount of \$400,000 from Wells Fargo to Frost Bank on November 1, 2024, to cover monthly expenses and construction project expenses.

A motion was made by Vicki Clark and seconded by Jack Smith to approve moving \$400,000 from Wells Fargo to Frost Bank. Motion carried.

C. Project Funding Summary and Spend Rate Calculation-Jeffrey reviewed the updated Project Funding report. The projected 2024 funding of \$3,366,942, has increased by \$9,200 to \$3,376,142 with last month's funding amendment approvals. The 4% spend rate calculation of \$4,684,145.19 leaves \$653,249.19 to fund using an 8-quarter average. Jeffrey reviewed the updated spend rate calculation for 2025. Using an estimated operational budget of \$600,000, \$4,285,774.47 in funds are available for 2025.

V. 2025 Funding Requests:

A. Requests discussed at the September 30th Funding Committee meeting:

- 1. Yes to Youth Montgomery County** is requesting \$79,886 in funding for 2025 to cover one year of the compensation and fringe benefits of a full-time bilingual licensed professional counselor. This is a slight increase of 16% from last year. *On September 30, 2024, the Funding Committee approved Yes to Youth's 2025 funding request for \$79,886 for the compensation and fringe benefits of a full-time bilingual licensed professional counselor. The motion was seconded by Vicki Clark. Motion carried.*
- 2. Mosaics of Mercy** is requesting \$30,000 in 2025 funding to continue partially funding the salary of a part-time bilingual licensed mental health navigator. *On September 30, 2024, the Funding Committee approved funding Mosaics of Mercy \$30,000 toward the salary of a part-time bilingual mental health navigator for 2025. The motion was seconded by Vicki Clark. Motion carried.*
- 3. Tomball Pregnancy Center** is requesting \$150,000 in funding for 2025 for three salaried positions. *On October 21, 2024, the Funding Committee approved Tomball Pregnancy Center's 2025 funding request for \$150,000 for a Nurse Manager, Case Manager, and Bilingual Medical Floater. The motion was seconded by Danny Marburger. Vicki Clark abstained from the vote. Motion carried.*
- 4. Waller Pregnancy Care Center** is requesting \$114,000 in funding for 2025 including \$41,600 towards a nurse salary, \$7,400 in medical and health education supplies, \$10,000 for nutritional food baskets for students, \$30,000 for mental health counseling, and \$25,000 to sponsor the purchase of a mobile medical unit in November 2025. The committee discussed the medical unit and preferred to consider funding that piece once Waller PCC is closer to purchasing. After the Funding Committee met, members of the board attended the Waller Pregnancy Care Center Gala and learned that the mobile medical unit is actually a mobile ultrasound unit. This prompted additional discussion regarding funding that portion of the request. *On September 30, 2024, the Funding Committee approved funding Waller Pregnancy Care Center \$89,000 in 2025 for the nurse salary, medical and health education supplies, nutritional food baskets, and mental health counseling excluding the mobile medical unit. Christina Nash amended the motion from the Funding Committee to include the mobile ultrasound unit and to fund the full \$114,000 as requested. The amended motion was seconded by Sharon Frank. Motion carried.*
The Funding Committee recommends funding Waller Pregnancy Care Center \$114,000 in 2025. The motion was seconded by Vicki Clark. Motion Carried.

5. **Care Net Pregnancy Center** is requesting \$40,900 in funding for 2025. Their request includes \$22,900 for salary support for staff nurses and \$18,000 for ultrasound training. *On September 30, 2024, the Funding Committee approved Care Net Pregnancy Center's 2025 funding request for \$40,900 including \$22,900 in nurse salary support and \$18,000 for ultrasound training. The motion was seconded by Jack Smith. Motion carried.*
6. **Senior Companions** is requesting \$34,120 in funding for 2025 including \$29,120 in stipends for seven Senior Companion volunteers and \$5,000 for the program administration salaries. *On September 30, 2024, the Funding Committee approved Senior Companions' 2025 funding request for \$34,120 including \$29,120 in stipends for seven Senior Companion volunteers and \$5,000 for program administration salaries. The motion was seconded by Danny Marburger. Motion carried.*
7. **The Foundation for Autism Care, Education, and Services (F.A.C.E.S.)** is requesting \$25,000 in funding for 2025 to provide scholarships for Applied Behavior Analysis therapy to families with children diagnosed with autism in the TRHF service area. *On September 30, 2024, the Funding Committee approved funding F.A.C.E.S. \$25,000 in funding for 2025 for ABA therapy scholarship assistance. The motion was seconded by Vicki Smith. Motion carried.*
8. **Family Ties, Family Resources Services** is requesting \$20,000 in funding for 2025 to provide counseling for victims of trauma by a licensed professional counselor at \$19,500 and \$500 for program supplies. *On September 30, 2024, the Funding Committee approved funding Family Ties, Family Resources Services \$20,000 in 2025 including 19,500 for counseling and \$500 for program supplies. The motion was seconded by Jack Smith. Motion carried.*
9. **Emerging Grace Ministries** is requesting \$48,000 in funding for 2025 to create a fund to cover the costs of housing trafficking victims from the TRHF service area until state funds are received. Once funds are received, EGM will replenish the fund. *On September 30, 2024, the Funding Committee approved funding Emerging Grace Ministries \$48,000 in 2025 for their long-term residential program for trafficking victims from the TRHF service area. The motion was seconded by Vicki Clark. Motion carried.*
10. **American Heart Association** is requesting \$135,381 in funding for 2025 for 500 Infant CPR kits, 5 large CPR Anywhere kits, up to 1,000 self-monitoring blood pressure devices, BP training for medical professionals, subaward for partners to support the Cardiac Emergency Response plan, as well as staff costs related to program administration. The committee decided to exclude the subawards, the Community Impact Director salary, and reduce the number of BP monitors from 1,000 to 791. *On September 30, 2024, the Funding Committee approved funding the American Heart Association \$75,000 in 2025 for the Grants Administrator and indirect costs, 500 Infant CPR kits, 5 large CPR Anywhere kits, educational materials, BP continuing education, and 791 self-monitoring BP devices. The motion was seconded by Danny Marburger. Motion carried.*

11. **The PsychPlus Foundation** is requesting \$250,000 in funding for 2025 for mental health care by licensed professionals for uninsured or underinsured clients. Given the size and success of the overall organization, the committee discussed capping funding at \$200,000. *On September 30, 2024, the Funding Committee approved funding The PsychPlus Foundation \$200,000 in 2025 for mental healthcare for clients in the TRHF service area. The motion was seconded by Jack Smith. Motion carried.*
 12. **Raj Hope Foundation** is requesting \$12,757.62 in funding for 2025 for materials to construct a fence for their backyard area and artificial turf to provide an area for their special needs clients to participate in outdoor activities. The total budget for the project is \$15,357.62. The committee recommended funding \$15,357 for the project. *On September 30, 2024, the Funding Committee approved funding Raj Hope Foundation \$15,357 in 2025 for materials to construct a fence and install artificial turf. The motion was seconded by Vicki Clark. Motion carried.*
 13. **His Grace Foundation** is requesting \$8,000 for 2025 to support families with children from the TRHF service area undergoing a bone marrow or stem cell transplant at Texas Children's Hospital in Houston. These funds would be used for medical related expenses not covered by insurance. *On September 30, 2024, the Funding Committee approved funding His Grace Foundation \$8,000 in 2025 for medical related expenses not covered by insurance. The motion was seconded by Vicki Clark. Motion carried.*
 14. **Tomball Lions Club Charities** is requesting \$25,000 for 2025 to include \$15,000 for hearing aids and \$10,000 for corrective eyewear. *On October 21, 2024, the Funding Committee approved funding Tomball Lions Club Charities \$25,000 in 2025 for hearing aids and corrective eyewear. The motion was seconded by Vicki Clark. Motion carried.*
- B. Requests discussed at the October 21st Funding Committee meeting:**
1. **Inspiration Ranch** is requesting \$210,100 in funding for 2025 for tuition assistance for their Equine-Assisted Therapeutic Riding Program. The committee discussed how well funded IR is and propose to cap their funding at \$200,000 which is an 8.6% increase from their 2024 funding. *On October 21, 2024, the Funding Committee approved funding Inspiration Ranch \$200,000 in 2025 for Equine-Assisted Therapeutic Riding. The motion was seconded by Vicki Clark. Motion carried.*
 2. **JoyRide Center, Inc.** is requesting \$135,000 in 2025 funding for three program areas: \$80,000 for the PREP Day Program, \$35,000 for Operation Equine, and \$20,000 in Tuition Assistance. *On October 21, 2024, the Funding Committee approved funding JoyRide Center, Inc. \$135,000 in 2025 for their PREP Day Program, Operation Equine, and Tuition Assistance. The motion was seconded by Vicki Clark. Motion carried.*
 3. **Ruby's Home for Good** is requesting \$25,720 in funding for 2025 for two programs: \$21,160 for the Wellness with Horses Mental Health Program and \$4,560 to pilot their Healing Trauma with Horses equine therapy program. *On October 21, 2024, the Funding Committee approved funding Ruby's Home for Good \$25,720 in 2025 for their Wellness with Horses and Healing Trauma programs. The motion was seconded by Bill Hogue. Motion carried.*

4. **Northwest Assistance Ministries** is requesting \$440,515 in funding for 2025 including \$318,159 for hot meals, \$16,557 for the new Waller hybrid meal program, \$22,800 in shelf stable meals, \$38,000 for fresh produce boxes, \$30,000 for Ensure, and \$15,000 in medical supplies. The committee discussed the increase in food costs and decided to fully fund their request but to simplify it to two categories, Meals on Wheels \$318,158 and \$122,357 for the remaining categories. *On October 21, 2024, the Funding Committee approved funding Northwest Assistance Ministries \$440,515 in 2025 including \$318,158 for Meals on Wheels and \$122,257 for the Waller Hybrid meal program, shelf stable meals, fresh produce boxes, Ensure, and medical supplies. The motion was seconded by Danny Marburger. Motion carried.*
5. **Tomball ISD** is requesting \$251,300 in funding for 2025. Their request includes \$5,000 for school counselor training and \$246,300 for the RISE program. The committee discussed how much to fund a taxing entity and decided to cap their funding at \$200,000 only funding the RISE portion of the request. *On October 21, 2024, the Funding Committee approved funding Tomball ISD \$200,000 in 2025 for the RISE program and campus-based counseling initiatives. The motion was seconded by Vicki Clark. Motion carried.*
6. **The Rose** is requesting \$75,000 in funding for their Empower Her® Sponsorship Program for breast screening services for uninsured residents of the TRHF service area. *On October 21, 2024, the Funding Committee approved funding The Rose \$75,000 in 2025 for their Empower Her® Sponsorship Program. The motion was seconded by Jack Smith. Motion carried.*
7. **Cypress Assistance Ministries** is requesting \$25,000 in funding for 2025. This includes \$20,000 for health supplies for the Senior and Homebound Program and \$5,000 for tablets for their Pantry. The committee agreed to fund the full amount but only towards the supplies for the Senior and Homebound Program. *On October 21, 2024, the Funding Committee approved funding Cypress Assistance Ministries \$25,000 in 2025 for supplies for their Senior and Homebound Program. The motion was seconded by Bill Hogue. Motion carried.*
8. **Kailee Mills Foundation** is requesting \$40,000 in funding for 2025 to provide ten high schools in the TRHF service area with a seat belt safety presentation. *On October 21, 2024, the Funding Committee approved funding the Kailee Mills Foundation \$40,000 in 2025 for seat belt safety presentations to ten high schools in the TRHF service area. The motion was seconded by Danny Marburger. Motion carried.*
9. **Habitat for Humanity Mo. Co., TX** is requesting \$30,000 in funding for 2025 to fund and expand their Critical Home Repair Program. They requested 2025 funding to also include roof repairs due to the impact of the recent storms and the negative effects of mold on the health of residents. *On October 21, 2024, the Funding Committee approved funding Habitat for Humanity Mo. Co., TX \$30,000 in 2025 for their Critical Home Repair Program. The motion was seconded by Danny Marburger. Motion carried.*

10. Lone Star College Foundation is requesting \$198,213.30 in funding for 2025 for \$44,400 in testing fee scholarships, \$16,000 in Health Science Success Scholarships, \$94,443.30 in Health Science Program Equipment, \$39,330 in Meningitis and Rabies Vaccines, and \$4,000 in Hygiene Items for pantries. The Funding Committee requested additional information about the Health Science Program Equipment. *On October 21, 2024, the Funding Committee approved funding Lone Star College Foundation \$100,000 for the Testing Fee Scholarships, Health Science Scholarships, Vaccines, and Hygiene Items for 2025. The motion was seconded by Vicki Clark.*

Discussion ensued regarding the equipment portion of the request. Jeffrey requested additional information, and the \$65,866 Pediatric Hal is a new piece of equipment that would give students authentic experience in the pediatric setting that is difficult to get in the hospital setting. The \$11,850 Surgical Technology Simulator gives students the ability to simulate a full perioperative process giving students hands-on practice that closely mimics real-world scenarios.

Sharon Frank amended the motion from the Funding Committee to include the Surgical Technology equipment and Pedi Hal totaling \$177,716 in funding for 2025. Christina Nash seconded the amended motion. The motion from the funding committee was seconded by Danny Marburger. Janna Hoglund abstained. Motion carried.

C. U.S. Vets-Houston 2024 request-Jeffrey and Sarah visited U.S. Vets to view their vehicle fleet and found that the minivan used to transport their wheelchair bound veterans to be in very poor condition. With the excess in funds for 2024, the Funding Committee agreed to provide U.S. Vets with \$65,000 for a new minivan equipped with a wheelchair ramp. The Board prefers to remain anonymous and not have the TRHF logo included in the van's wrap. *On October 21, 2024, the Funding Committee approved funding U.S. Vets \$65,000 for 2024 to purchase a new handicap equipped minivan. The motion was seconded by Jack Smith. Motion carried.*

VI. CEO Report:

A. Development of Medical Complex Drive (MCDP) update:

-Site permit and tap fees are anticipated to be about \$150,000 along with MG Architect fees, Jeffrey requested Board authorization to pay the necessary bills.

A motion was made by Danny Marburger and seconded by Janna Hoglund to authorize the Tomball Regional Health Foundation CEO to pay the necessary bills for MG Architects and MG Project Management and the City of Tomball permitting fees up to \$300,000. Motion carried.

-Paradigm's estimate for the building project is \$6.3 to \$6.4 million which is less than MG Architect's estimate.

-The site permit has been submitted to the City of Tomball.

-\$198,104.98 has been spent on the building project through September 2024.

-The large pines that will be removed for the building construction may be used to make outdoor benches. Options are being considered.

-Paradigm will mark the walking trails prior to pouring concrete so that Jeffrey can approve the trails to minimize the number of trees removed.

- B. MCDP November 5th groundbreaking ceremony needs**-the program will be short, Board photo is scheduled for 9:30 am, and the ceremony will begin at 10:00 am with photos following.
 - C. TOMAGWA financials and update**-financials are concerning. Their funding application for 2025 has been submitted. There was discussion regarding the requirements to receive 2025 funding. A letter signed by Tom will be sent to TOMAGWA to cover those requirements.
 - D. Compensation review update**-Tom Kikis signed the agreement with Kevin Paulsen's firm.
 - E. Executive Team Engagement Summary**-there were no questions regarding the Team Engagement Summary.
- VII. Additional Discussion**-with the move next door and the need for the Board to meet off location, there was discussion regarding printing board packets and transporting notebooks. The Board agreed that options for utilizing tablets or laptops instead of using paper copies should be investigated. Legal council also recommended we move away from using personal emails for communication and create TRHF Board emails. Jeffrey has reached out to a new technology company for the team to meet with to discuss options.

VIII. Adjournment

A motion was made by Vicki Clark to adjourn the meeting at 6:15 pm and seconded by Sharon Frank. Motion carried.



Vicki Clark (Secretary)