Tomball Hospital Authority DBA Tomball Regional Health Foundation
Board of Directors Minutes – September 30, 2026

Present:	Tom Kikis-Chairman, TJ Tijerina-Vice Chairman, Vicki Clark-Secretary, Stephanie Bruce, Sharon Frank, Janna Hoglund, Danny Marburger, Jack Smith, Lori Wilson
Absent:	Christina Nash-Treasurer, Bill Hogue
Also, Present:	Jeffrey Klein-CEO, Sarah Dill-CAO, Lisa Pinz-Learning Center Manager
Also, Present Via Zoom:	Kevin Reed, Attorney with Reed Claymon Russell Kent and Melissa Greer with Wells Fargo

I. **Call to Order:** Tom Kikis called the meeting to order at 4:02 pm and Lori Wilson read the Foundation's Mission Statement.

II. **Approval of Minutes:** August 26, 2026, Board Meeting Minutes were reviewed.
Jack Smith moved to accept the Board Minutes from August 26, 2026, and Vicki Clark seconded. Motion carried.

III. **Community Input:** None

IV. **Monthly Financial Reports:**

A. **Wells Fargo** gave the monthly review of our Investment Portfolio. Russell Kent reported that over the last 12 months, our portfolio was up 10.19%, and year to date it is up 6.03%. Since its June 2016 inception, the portfolio increased 9.20% versus an 8.31% benchmark. (Wells Fargo is working to update the current Benchmark to better reflect our more conservative portfolio. They transitioned to their new reporting system, but they are still in the process of rolling it out.) As of July 31, 2026, the balance was $147,910,957 an increase of $106,630,437 since inception, with $44,918,320 in withdrawals. Jeffrey reported that at today's closing our portfolio balance was right at $146 million. Russell also gave an overview of the current state of the Market and thanked the Board for their continued trust and partnership. Jeffrey requested a funds transfer on October 5, 2026, for $500,000 from Wells Fargo to Frost Bank to cover projected funding and expenses for next month.
TJ Tijerina moved to approve transferring $500,000 from Wells Fargo to Frost Bank on October 5, 2026. Lori Wilson seconded. Motion carried.

B. **Financial Summary** from August 2026 was reviewed. Jeffrey reviewed the Statement of Financial Position and reported that total assets were $159,142,822, an increase of over $8.8 million from August 2025. Over $10 million of our total assets are our land and building. The Statement of Activities report shows that through August we have paid $2,304,326 in project funding, which is $280,955 more than this time last year. Jeffrey also reviewed the Budget vs. Actuals Report pointing out that operating expenses are $79,372 under budget.
Vicki Clark moved to accept the August 2026 financials, and Stephanie Bruce seconded. Motion carried.

C. **Insurance Proposal for 2026-27**- Jeffrey reviewed Higginbotham's premium summary. The total renewal amount is $58,061.77 and the expiring total is $44,392. The Executive Committee is in favor of Higginbotham's proposal and authorized Jeffrey to accept a premium up to $60,000. TJ was impressed with the Cyber Liability policy, and legal counsel was pleased that the board was focused on quality coverage rather than the cheapest cost.

V. **Funding Partner Updates:**

A. **Current funding spreadsheets and 2027 projections**- Jeffrey gave an overview of the updated 2026 Project Funding spreadsheet. Approved 2026 funding totals $4,049,455. The Spend Rate of $5,564,343.01 minus the estimated operational budget of $1 million leaves $4,564,343.01 available for funding projects. Once the 2026 committed funding is deducted, $514,888.01 remains in 2026 funding, and then added to the $419,455.95 in 2025 unspent funds, there is potentially $914,343.96 in funds available for 2026. If $500,000 is kept in reserves, then the surplus is $414,343.96. Lone Star Family Health Center only requested $200,000 in 2026 funding when we anticipated $500,000. That is an additional $300,000 in funding to carry over to 2027.

Jeffrey reviewed the 2026 Approved vs. 2027 Requested spreadsheet. The current 2027 funding projection as of the September 21 Funding Committee meeting is $4,576,400. The 2027 projected funds available are $4,682,064.78. Jack requested we include the funding category spreadsheet at the next meeting to see how our funds are allocated by category.

B. **Funding Committee recommendations for 2027 funding:**

1. American Heart Association is requesting $75,000 to address maternal health and cardiac care in the Greater Tomball community. $55,386 is to support maternal health initiatives, and $19,615 to support cardiac emergency preparedness through the purchase of CPR mannequins and a small portion of administrative project-related costs. *The Funding Committee moved to approve funding the American Heart Association $75,000 for 2027 as requested. Vicki Clark seconded. Motion carried.*

2. The Center for Hearing and Speech (DBA Texas Hearing Institute) is requesting $93,756 for specialized pediatric audiology and speech therapy. Since THI is opening a location in Tomball, the Committee rounded up the request as client participation from the Tomball area should increase. *The Funding Committee moved to approve funding The Center for Hearing and Speech (DBA Texas Hearing Institute) $95,000 in 2027 for specialized pediatric audiology and speech therapy. TJ Tijerina seconded. Motion carried.*

3. Harris Count ESD 8 (DBA Northwest Community Health) is requesting $50,000 including $47,000 for medical transportation for community members in need and $3,000 in EMT program scholarships. *The Funding Committee moved to approve funding Harris County ESD 8 $50,000 in 2027, as requested. Vicki Clark seconded. Motion carried.*

4. Habitat for Humanity MCTX is requesting $30,000 in 2027 funding for their Critical Home Repair Program for zip codes 77354, 77355, and 77362. $25,000 would be used for direct Labor and supply costs and $5,000 for program marketing and outreach. *The Funding Committee moved to approve funding Habitat for Humanity MCTX $30,000 for their Critical Home Repair Program in 2027 as requested, and Jack Smith seconded. Motion carried.*

5. Thrive with Autism Foundation is requesting $50,000 for 2027 including $25,000 for commercial-grade outdoor exercise equipment and installation and $25,000 for martial arts fitness classes. *The Funding Committee moved to approve funding the Thrive with Autism Foundation $50,000 in 2027 as requested, and Vicki Clark seconded. Motion carried.*

6. Camp For All is requesting $45,000 in funding for 2027 for scholarships to cover Camp For All's portion of the cost for children and adults from the Tomball area facing challenging illnesses, disabilities, or special needs to attend camp. *The Funding Committee moved to approve funding Camp For All $45,000 in 2027 as requested, and TJ Tijerina seconded. Motion carried.*

7. Boys and Girls Country of Houston is requesting $40,000 in funding for 2027 including $30,000 for medical, dental, vision, prescriptions, and emergency medical assistance, and $10,000 for counseling services. *The Funding Committee moved to approve funding Boys and Girls Country $40,000 in 2027 as requested, and TJ Tijerina seconded. Motion carried.*

8. Cypress-Fairbanks ISD is requesting $38,000 in funding for 2027 including $12,000 to provide transportation for the See to Succeed event and $26,000 for their ECG Screening Program. *The Funding Committee moved to approve funding Cypress-Fairbanks ISD $38,000 in 2027 as requested, and TJ Tijerina seconded. Motion carried.*

9. Klein ISD is requesting $20,203 in 2027 funding including $13,990 for two automated vision screeners, $400 for eyeglass lenses for students in need, $4,000 for transportation for their annual dental event, $313 for an infant simulation manikin and supplies, and $1,500 for Pediatric Emergency Preparedness certification for 20 school nurses. *The Funding Committee Moved to approve funding Klein ISD $20,500 in 2027 for the items requested including an increase for eyeglass lenses to $697, and Vicki Clark seconded. Motion carried.*

10. Waller ISD is requesting $41,609.39 in funding for 2027 including $3,134.39 for training and equipment, $34,975 for five photo eye screeners, and $3,500 for student hygiene items. *The Funding Committee moved to approve funding Waller ISD $42,000 for 2027 for the items requested including an increase for hygiene items to $3890.61. Danny Marburger seconded. Motion carried.*

11. Tomball Emergency Assistance Ministries (TEAM) is requesting $135,000 in funding for 2027 including $120,000 to assist clients with dental and medical expenses, and $15,000 for personal hygiene products for the food pantry. The Funding Committee tabled the request until the next meeting.

12. Meals on Wheels Montgomery County is requesting $200,000 for their Home Delivered Meals and Senior Transportation Initiative for 2027. $30,000 is for their transportation program for Magnolia area seniors in need, and $170,000 for their home delivered meals program. *The Funding Committee moved to approve funding Meals on Wheels Montgomery County $200,000 for 2027 as requested. Jack Smith seconded. Motion carried.*

13. Kids' Meals, Inc. is requesting $50,000 in funding for 2027 for approximately 26,400 healthy meals for children in need in the Tomball area. *The Funding Committee moved to approve funding Kids' Meals, Inc. $50,000 in 2027 to provide healthy meals for children in need in the Tomball area, and Jack Smith seconded. Motion carried.*

14. Northwest Assistance Ministries (NAM) is requesting $458,347 in 2027, for their Meals on Wheels program. The Board discussed capping NAM at $425,000. *The Funding Committee moved to approve funding Northwest Assistance Ministries $425,000 for Meals on Wheels, shelf-stable meals, fresh produce boxes, and nutritional supplements in 2027. Danny Marburger seconded. Motion carried.*

15. Lone Star College Foundation is requesting $133,385 to include $45,785 for Health Science Testing Fee Scholarships, $16,000 for Health Science Student Success Scholarships, $35,600 for student Meningitis and Rabies Vaccines, $11,000 for Hygiene Items for the Tomball and University Park Campus Care Centers, and $25,000 for a Virtual Reality cart for specialized medical trainings. Dr. Bruce commented on her experience with VR use for medical training and how effective it is. *The Funding Committee moved to approve funding the Lone Star College Foundation as requested but with an increase of $1,615 for hygiene Items for the Care center totaling $12,615 bringing the total funding amount to $135,000. TJ Tijerina seconded. Motion carried.*

16. U.S. VETS-Houston is requesting $90,000 in funding for 2027, including $79,619.04 for the salary and benefits of a Substance Abuse Counselor and $5,380.96 for Certified Anger Resolution Therapist training for two behavioral health clinicians, and $5,000 for Mental Health & Wellness creative and cultural engagement programming. *The Funding Committee moved to approve funding U.S. VETS-Houston $90,000 as requested for 2027. Jack Smith seconded. Motion carried.*

17. Cy-Hope Counseling is requesting $125,000 in funding for 2027 including $85,000 for mental health services in Waller and $10,000 for mental health services in Cypress, $15,000 for two to three mobile dental clinics and health events, and $15,000 to collaborate with Waller Pregnancy Center's mobile clinic to provide medical services to clients. This request was tabled until the next meeting.

18. The Rose is requesting $100,000 for their Empower Her® Sponsorship Program. Services include screening mammography at diagnostic centers or through their Mobile Mammography Program, as well as diagnostic services. The Board discussed how well funded The Rose is and opted not to increase their funding over last year. The Board requested Jeffrey follow up with The Rose regarding the condition of their motor coaches. *The Funding Committee moved to approve funding The Rose $75,000 for their 2027 Empower Her® Sponsorship Program, and TJ Tijerina seconded. Motion carried.*

C. **Special requests concerning existing funding partners:** None

VI. Administrative Building and Learning Center Updates:

A. **Items related to the construction of the building and grounds**- the Board reviewed the construction expense report. The only charges this month were for additional lights added to the Learning Center and two payments to MG Architects. We are $724,300 under budget for the construction of the building and fitness park.

The Board discussed exterior decorations for the holidays. Jeffrey will get bids from holiday lighting companies.

B. **Learning Center events**- Lisa reviewed the Learning Center Events and Bookings report. TRHF plans to host the following: 10/7 Fundraising Boot Camp, 11/12 Cypress/Waller Area Roundtable, and 11/17 Leadwell HR Training. Lisa reported she is already booking events for 2027. Several Board members attended the Pastor's Breakfast on 9/22 and were very complimentary of attendance and success of the event. The Magnolia Area Roundtable on 9/10 was also spoken highly of. The Board is very pleased with how much the LC is being utilized, Lisa's management of the LC events, and Jeffrey's ideas for TRHF events.

VII. CEO Report:

A. **Events and dates requiring Board attendance**- Sarah sends a list of events on the weekly update email. Jeffrey will be the recipient of the Vanguard Award at the U.S. Vets Guitars and Cars Gala on October 10 and has four additional spots for Board members. The Board is also invited to tour the Montgomery County Food bank at 3:30 pm on October 19.

B. **Nominating Committee and Executive Review Committee Assignments**- The Nominating Committee met on September 28. Danny requested that if anyone would like to change their position to please let him know. The next Nominating Committee meeting will be held November 2, 2026, at 10:00 am. Stephanie Bruce will fill Christina's position on the Executive Review Committee. *Danny Marburger moved to approve placing Tom Kikis on the Nominating Committee to fill Christina Nash's vacancy. Lori Wilson seconded. Motion carried.*

C. **Board Member to replace Christina Nash effective January 1, 2027**- *The Nominating Committee made a motion to approve Stephen Hohl for Board position Class B Place 7 term ending December 31, 2027, currently held by Christina Nash, taking effect January 1, 2027. TJ Tijerina seconded. Motion carried.*

D. **Executive Team Engagement Summary**- The Board reviewed the Executive Summary. Trees for Houston will have our first planting of 20 new trees on January 30, 2027. Amanda Trickey with Tidy Up Tomball is recruiting volunteers to assist with planting. Jeffrey reviewed the letter from Camp For All's Giving Manager. They expressed their gratitude to Jeffrey for connecting them with Home Place of Texas who is attending Camp For All for the first time. They are grateful for our "passion for creating opportunities that bring dedicated people and organizations together to better serve our community...making a meaningful difference and expanding the impact we can have together."

E. **SERP Compensation**- Discussed in closed session.

VIII. Closed Session- The Board went into closed session at 6:12 pm pursuant to Sec. 551.071 of the TEXAS GOVERNMENT CODE to discuss with its attorney, either in person or by telephone, matters which require confidential discussion with counsel under the attorney client privilege including personnel matters related to employee benefit issues.

IX. Open Session- The Board came back into open session at 6:25 pm. *TJ Tijerina moved that the TRHF Board of Directors adopt the proposed 457f Plan for TRHF CEO Jeffrey Klein with 20% vesting per year starting at age 65. Stephanie Bruce seconded. Motion carried.*

X. Adjournment

Jack Smith moved to adjourn the meeting at 6:28 pm, and Stephanie Bruce seconded. Motion carried.

Vicki Clark (Secretary)