

**Tomball Hospital Authority
Board of Directors
June 22, 2016**

Present: Jack Smith, Chairman
Danny Marburger, VP
Jerry Till, Treasurer
Vicki Clark
Ralph Foxworthy
Bill Hogue
Tom Kikis
Jim Ross
Latrell Shannon

Absent: Ellen Stutts, Secretary
Steve Vaughan

Also Present: Marilyn Kinyo (Chief Administrative Officer)
Lynn LeBouef (CEO)
Vincent Norris (Myrtle Cruz)
Kevin Reed (Reed, Claymon, Meeker & Hargett)
George Shackelford (Tomball City Manager)

Tomball Hospital Authority Board Meeting

1. Call to Order
 - a) Jack Smith, Chairman of the Board, called the meeting to order at 4:00P.M. CST on Wednesday, June 22, 2016.
2. Approval of minutes from the May 25, 2016 board meeting. A motion was made by Latrell Shannon and seconded by Danny Marburger to approve the meeting minutes from the May 25, 2016. The motion was unanimously passed.
3. Community Input – There was no community input
 - a) Financials - An update on the financials was given by Vincent Norris for May 31, 2016. He reviewed the balance sheet - cash total \$944,953.38, investments were down a little to \$86,156,393.63, with a total for the month of \$87,101,347.01 for May 2016. Total liabilities and equities for the month were \$87,209,790.06. Lynn reported that current investments as of midnight last night were at \$86,478,918.00. Vincent went on to review the P&L statement. Total income of \$2,792,332.26 total expenses of \$511,110.25 and net ordinary income of \$2,241,000.01, net income of \$-2,338,263.65. Marilyn presented and reviewed the cash report which showed the deposit from the investment account and the large Creative Risk Payment. She went on to inform the board that this month's payment was higher due to the last payment on the one patient's pain pump and other issues. On the P&L Budget performance report there was no significant change. A motion was made by Tom Kikis and seconded by Vicki Clark to approve the cash reports as presented. The motion carried unanimously.
 - b) Legal Bills – A motion was made by Latrell Shannon and seconded by Jerry Till to approve the outstanding legal bill to Reed, Claymon, Meeker and Hargett in the amount of \$2,872.50 for May and June 2016 invoice. After discussion, the motion was unanimously passed.

- c) Lynn reviewed a document that looks at how the Foundations funds have been spent since February of 2012 through fiscal year 2016. This is the type of information that will be sent to the City in lieu of an annual presentation.
4. BKD Engagement Letter- The board reviewed the engagement letter for the 2015/2016 fiscal audit. We have been quoted \$28,000 - \$33,000.00 for this year's audit. A motion was made by Tom Kikis and was seconded by Vicki Clark to enter into the 2015/2016 annual audit with BKD. The motion carried unanimously.
5. A brief update on the TOMAGWA dental clinic was handed out to the board for May 2016. They budgeted to see 333 patients in the month of May and actually saw 347. They were up for the month. Next month will be the end of their contract and their quarterly payment.
6. A brief overview of the current funding quests was given to the board. Lynn briefly reviewed the project budget as of today with the board members.
 - a) TOMAGWA – They submitted an updated proposal for the medical program asking for \$120,000 per quarter to see up to an additional 80 patients per month at \$125.00 per visit. They have also submitted a proposal for the 2016/2017 dental clinic funding. They are requesting \$593,645 to see approximately 4400 patients at \$143.25 per visit starting July 1, 2016 – June 30, 2017. This matter will be presented to the funding committee and will be brought to the full board with the recommendation.
 - b) The JoyRide Center presented the board with an update on what has been going on for the last year. They have had 261 equine assisted therapy sessions provided by the Foundations grants, 22 lives positively impacted by the grant and 112 vocational prep classes provided with the grant.
 - c) CPR in Schools was very successful this year. Over 25,239 graduating seniors were taught to preform CPR in the Klein, Cypress Fairbanks, Tomball, Magnolia and Waller School Districts. It was a very successful program and the Spring ISD teachers had their students write feedback cards to the board and these were presented with the packet.
 - d) Shattered Lives – the Tomball High School Program went well, unfortunately because of the flooding Tomball Memorial was not able to have their program this year. It will be rescheduled for next year and the funds will carry over. The Klein Oak High Schools program went well. Very impactful as a graduating senior and his parents were killed when a drunk driver hit their car four days after the conclusion of the program. Marilyn will send the final video to the board.
 - e) Sire Therapeutic – Lynn and Marilyn met with the new Executive Director and he was not sure where their numbers were coming from as well. We explained to him that we will not be able to pay for the housing or care of the horses but could fund scholarships to the riders. He will re-work the grant application and get it to us ASAP.
7. FEMA – Lynn reached out to our contact to see where we are in the que and was informed that our agent handling this was out for a year battling cancer. He is back and will be working on it shortly.
8. The board went into Executive Session to discuss a regulatory issue as well as the Employment Contracts for the CAO and CEO at 4:55pm and came out at 5:55pm.

Adjournment

There being no further business, the meeting was adjourned at approximately 6:00 P.M. CST.



Ellen Stutts, Secretary