

**Tomball Hospital Authority
Board of Directors
January 23, 2016**

Present: Jack Smith, Chairman
Danny Marburger, VP
Ellen Stutts, Secretary
Jerry Till, Treasurer
Tom Kikis
Jim Ross
Vicki Clark
Ralph Foxworthy
Latrell Shannon

Absent: Bill Hogue
Steve Vaughan

Also Present: Marilyn Kinyo (Chief Administrative Officer)
Lynn LeBouef (CEO)
Vincent Norris (Myrtle Cruz)
Kevin Reed (Reed, Claymon, Meeker & Hargett)
George Shackelford (Tomball City Manager)
Bruce Hillegeist (Tomball Chamber of Commerce)

Tomball Hospital Authority Board Meeting

Call to Order

Jack Smith, Chairman of the Board, called the meeting to order at 4:01P.M. CST on Wednesday, January 27, 2016.

1. Jack Smith introduced the newest board member Jim Ross to the Tomball Hospital Authority Board. He was then sworn in and welcomed to the board.
2. Approval of minutes from the November 2015 meeting and the Executive Committee Call in December 2015.
 - a) A motion was made by Danny Marburger and seconded by Ralph Foxworthy to approve the meeting minutes from the November 18, 2015. The motion was unanimously passed.
 - b) A motion was made by Jerry Till and seconded by Vicki Clark to approve the meeting minutes from the Executive Team Call on December 17, 2015. The motion was unanimously passed.
3. Community Input – None
4. Financials
 - a) An update on the financials was given by Vincent Norris for December 2015. He reviewed the balance sheet - cash total \$745,773.74, investments were down little to \$85,000,730.69, with a total for the month of \$85,746,504.43 for December 2015. Total liabilities and equities for the month were \$85,892,713.59. Vincent went on to review the P&L statement. Total income of \$2,301,003.90 total expenses of \$329,310.57 and net ordinary income of - \$5,458,495.05, net income of -\$3,486,801.72. Marilyn Kinyo presented and reviewed the cash

report which had no major changes or expenses. On the P&L Budget performance report there was no significant change.

- b) Legal Bills – A motion was made to approve the outstanding legal bill to Reed, Claymon, Meeker and Hargett in the amount of \$2,886.00 for December 2015 invoice and January 2016 by Tom Kikis and was seconded by Latrell Shannon. The motion was unanimously passed.
 - c) There was a request from the state for Uncompensated Care in the amount of \$4,676,698.17 for Tomball Hospital. The board instructed Lynn to return the request for with \$0.00 on the form.
5. The board then reviewed Dr. Khan’s request to release the restrictions on the two tracks of property that he purchased several years ago and prior to the sale of the hospital. This will free up architectural control and the non-compete clause. We are no longer in the medical field business for him to compete with us on. He is willing to pay all legal fees and charges associated related to this. A motion was made by Ellen Stutts and was seconded by Tom Kikis to release the restrictions on the property if Dr. Khan agreed to pay THA \$5,000 to cover all legal and filing fees related to the release. The motion was unanimously passed.
6. The board then reviewed the proposed 2016 project budget. We have already committed to \$884,969.00. What projects that include were distributed at the board meeting. The TOMAGWA Dental commitment expires in June of this year and the current rate was included in the budget, but nothing as of yet for the medical clinic. The Wheel Chair Van Program has \$26,025.00 per quarter budgeted for 2016 for salaries and benefits. A motion was made by Vicki Clark and was seconded by Ralph Foxworthy to approve the 2016 Project Budget. The motion was unanimously passed.
7. A brief update on the TOMAGWA dental clinic was handed out to the board for December 2015 as well as the Q1 report. They budgeted to see 333 patients in the month of September and actually saw 368. The Q4 report was presented as follows:

Patient Visits	
October	535
November	350
December	307
Total Visits	1,192

In accordance with the contract we only pay for the first 1000. So for Q1 they will receive \$45,000.00 for patient visits.

Salaries and Benefits	
October	\$25,161.12
November	\$28,353.77
December	\$21,493.57
Total Salaries & Benefits	\$75,008.46

A motion was made to approve the Q1 payment to TOMAGWA in the amount of \$120,008.46 by Jerry Till and was seconded by Vicki Clark. The motion was unanimously passed.

8. The Funding Committee met in December to discuss several proposals.
- a) Tomball Pregnancy Center – Committee voted to recommend that the board reallocate funds for the purchase of a Trophon machine in the amount of \$9,007.80. A motion was made by Ellen Stutts and was seconded by Tom Kikis to allow Tomball Pregnancy Center to reallocate these funds. The motion passed with a 7 yay’s, 1 nay and 1 abstaining (Vicki Clark).
 - b) Meals on Wheels - The Committee voted to recommend \$100,000.00 in funding to serve meals to the disabled homebound elderly in the Magnolia area in order to provide consistent nutrition, welfare checks, and social support. The board decided to fund \$25,000 per quarter for the next year with a reconciliation required at the end of every quarter. A motion was made by Ellen Stutts and was seconded by Ralph Foxworthy to fund the Meals on Wheels program. The motion was unanimously passed.

- c) TOMAGWA Medical Clinic – Tabled until the funding committee can meet with them and gather more information.
 - d) Shattered Lives Programs - - A request has been received by the Board for funding for Tomball High, Tomball Memorial and Magnolia West 2016 programs. The first will be at Tomball High on February 24th and 25th. They are requesting \$5,000.00 per school. A motion was made by Ralph Foxworthy and was seconded Latrell Shannon to grant \$5,000 to each school for their 2016 Shattered Lives Program. The motion passed with 8 yay's, and 1 abstaining (Jim Ross).
 - e) The Rose is requesting \$15,000 to support the Empower Her Sponsorship Program. These funds will help support breast health care services for an estimated 125 medically underserved woman in Tomball, Waller and Magnolia communities. Services will include breast health screenings via their Mobile Mammography Program, diagnostic procedures at their two Houston-based imagining centers and access to affordable breast cancer treatment through The Rose Patient Navigation Program and Physician Network. A motion was made by Vicki Clark and was seconded by Tom Kikis to approve the funding for their Empower Her Program. The motion was unanimously passed.
9. Finance Committee reviewed the minutes from the January 19, 2016. The call was initiated because the policy that says if the investments reach the 80,000,000.00 a call needs to be had to decide whether to cash out or let it stay in the market. The Finance Committee recommended to hold on making any changes to the investments at this time. The board was also was informed that we received a letter from JP Morgan notifying the board that they are terminating our custodial agreement effective March 31, 2016. We will have to have a new investment agreement initiated as well. We are working to 2 -3 other companies and will keep everyone informed on the progress and will present the proposals at the next board meeting.
10. FEMA – No update to report.

Adjournment

There being no further business, the meeting was adjourned at approximately 5:37 P.M. CST.



Ellen Stutts, Secretary