

**Tomball Hospital Authority  
Executive Committee Meeting  
December 15, 2016**

**Present: Jack Smith, Chairman  
Jerry Till, Treasurer  
Tom Kikis, Secretary**

**Absent: Vicki Clark, VP**

**Also Present: Marilyn Kinyo (Chief Administrative Officer)  
Lynn LeBouef (CEO)  
Kevin Reed (Reed, Claymon, Meeker & Hargett) - Telephonically**


**Tomball Hospital Authority Executive Committee Meeting**

1. Call to Order
  - A. Jack Smith, Chairman of the Board, called the meeting to order at 4:05P.M. CST on Wednesday, December 15, 2016.
2. Approval of minutes from the November 16, 2016 board meeting. A motion was made by Jerry Till and seconded by Tom Kikis to approve the meeting minutes from the November 16, 2016. The motion was unanimously passed.
3. Financials
  - A. An update on the financials was given by Lynn LeBouef for November 16, 2016. He reviewed the balance sheet - cash total \$104,357.84, investments were down a little to \$87,761,755.97, with a total for the month of \$88,116,335.23 for October 2016. Total liabilities and equities for the month were \$88,818,881.73. Lynn went on to review the P&L statement. Total income of \$542,002.44 total expenses of \$244,177.91 and net ordinary income of \$297,824.53 net income of \$1,419,947.76. Marilyn presented and reviewed the cash report. The major expenses for the month were the yearly insurance premium \$36,614.00 as well as two Creative Risk payments totaling \$15,026.97. Lynn went on to report on the P&L Budget performance we were \$82,247.56 under budget income and \$166,492.59 under on expenses. A motion was made by Tom Kikis and seconded by Jerry Till to approve the financials as presented. The motion was unanimously passed.
  - B. Legal Bills – The legal bill from Reed, Claymon, Meeker and Hargett for October through the beginning of December 2016 was presented to the Exec Team for payment. The invoice was for \$10,396.04. A motion from Jerry Till and was seconded by Tom Kikis to approve this invoice. The motion was unanimously passed.
  - C. Outstanding Obligations of the Authority for December 2016
    - A.) FEMA – Nothing to report this month.
4. An update on the TOMAGWA dental and medical clinics was handed out to the board for November 2016. The dental clinic budgeted to see 366 patients in the month of November and actually saw 643. The medical clinic budgeted to see 800 patients in the month of November and actually saw 1003. They were both up for the month.
5. Funding Committee Updates
6. Meals on Wheels Magnolia 3<sup>rd</sup> Quarter report - They served 167 seniors a total of 2695 meals. The total cost for this 3<sup>rd</sup> quarter is \$14,606.90. A motion to pay the 3<sup>rd</sup> quarter invoice was made by Tom Kikis and was seconded by Jerry Till. The motion was unanimously passed.

7. The Exec Committee went on to review the sample CEO and CAO evaluation forms that will be presented to the full board at the January or February full Board meeting.
8. The Exec Team discussed the current lease space and the cost per month. The Chamber has indicated that they do not intend to increase the rent in coming years, but we are waiting for this in writing.

**Adjournment**

There being no further business, the meeting was adjourned at approximately 5:15PM CST.

  
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Tom Kikis, Secretary